



Daphne Hatch
06/11/2008 09:49 AM
PDT

To: Chris Powell/GOGA/NPS@NPS
cc: Howard Levitt/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS,
Maria Banuelos Connell/GOGA/NPS@NPS, Michael B
Edwards/DENVER/NPS@NPS, Ozola Cody/GOGA/NPS@NPS,
Shirwin Smith/GOGA/NPS@NPS
Subject: Re: REMINDER: GOGA Dog Mgmt. Plan/EIS administrative record and
emails

I thought I was archiving them, not knowing that sent emails placed in folders were subsequently deleted when the sent emails were deleted. Apparently it only puts a pointer, not a copy, of the email into a folder when you think you are moving it there. I only have sent email archived since Cosco Busan as I figured it out too late for Dog Mgt. I doubt I have anything since then as we haven't been doing much.

Daphne

Chris Powell



Chris Powell
06/10/2008 03:58 PM
PDT

To: Maria Banuelos Connell/GOGA/NPS@NPS
cc: Daphne Hatch/GOGA/NPS@NPS, Howard Levitt/GOGA/NPS@NPS,
Mai-Liis Bartling/GOGA/NPS@NPS, Michael B
Edwards/DENVER/NPS@NPS, Ozola Cody/GOGA/NPS@NPS,
Shirwin Smith/GOGA/NPS@NPS
Subject: Re: REMINDER: GOGA Dog Mgmt. Plan/EIS administrative record and
emails

All:

We're not supposed to be deleting any government emails but we are supposed to be archiving or printing them. These emails are part of our Administrative Record and may be essential to our success in implementing a final plan. This is why we have been asking team members to archive documents according to suggested subjects.

Chris

Christine Powell
Public Affairs Specialist
Golden Gate National Recreation Area
National Park Service
(o) (415) 561-4732
(f) (415) 561-4353
(c) (415) 559-8596
Maria Banuelos Connell



Maria Banuelos Connell
06/10/2008 02:46 PM
PDT

To: Howard Levitt/GOGA/NPS@NPS
cc: Bill Merkle/GOGA/NPS@NPS, Chris Powell/GOGA/NPS@NPS,
Constance Leonard/USPP/NPS@NPS, Daphne
Hatch/GOGA/NPS@NPS, Jeff Wasserman/USPP/NPS@NPS, Lori
Furtado/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS,
Marybeth McFarland/GOGA/NPS@NPS, Michael B
Edwards/DENVER/NPS@NPS, Nancy Hornor/GOGA/NPS@NPS,
Ozola Cody/GOGA/NPS@NPS, Shirwin Smith/GOGA/NPS@NPS,
Steve Ortega/GOGA/NPS@NPS, Yvette Ruan/GOGA/NPS@NPS
Subject: Re: REMINDER: GOGA Dog Mgmt. Plan/EIS administrative record and
emails

I'm in the same boat with Daphne and Howard.


Maria Banuelos Connell
Concessions Management Specialist
Golden Gate National Recreation Area
415.561.4944 voice
415.561-4940 fax

"Scenery is a hollow enjoyment to the tourist who sets out in the morning after an indigestible breakfast and a fitful night's sleep on an impossible bed"
- Stephen T. Mather, First Director, National Park Service

"Everybody needs beauty as well as bread, places to play and pray in, where Nature may heal and cheer and give strength to body and souls alike."

- John Muir, considered the Father of our National Parks
Howard Levitt

Howard Levitt
06/10/2008 02:25 PM
PDT


To: Michael B Edwards/DENVER/NPS@NPS
cc: Bill Merkle/GOGA/NPS@NPS, Chris Powell/GOGA/NPS@NPS,
Constance Leonard/USPP/NPS@NPS, Daphne Hatch/GOGA/NPS@NPS, Jeff Wasserman/USPP/NPS@NPS, Lori Furtado/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS, Maria Banuelos Connell/GOGA/NPS@NPS, Marybeth McFarland/GOGA/NPS@NPS, Nancy Hornor/GOGA/NPS@NPS, Ozola Cody/GOGA/NPS@NPS, Shirwin Smith/GOGA/NPS@NPS, Steve Ortega/GOGA/NPS@NPS, Yvette Ruan/GOGA/NPS@NPS
Subject: Re: REMINDER: GOGA Dog Mgmt. Plan/EIS administrative record and emails 

I'm in the same boat as Daphne. HL

Howard Levitt
Chief, Division of Interpretation and Education
Golden Gate National Recreation Area
Building 201, Fort Mason//San Francisco, California 94123
phone: (415) 561-4759 // fax: (415) 561-4750

Experience Your America
Michael B Edwards

Michael B Edwards
06/10/2008 03:07 PM
MDT

To: Daphne Hatch/GOGA/NPS@NPS
cc: Bill Merkle/GOGA/NPS@NPS, Chris Powell/GOGA/NPS@NPS,
Constance Leonard/USPP/NPS@NPS, Howard Levitt/GOGA/NPS@NPS, Jeff Wasserman/USPP/NPS@NPS, Lori Furtado/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS, Maria Banuelos Connell/GOGA/NPS@NPS, Marybeth McFarland/GOGA/NPS@NPS, Nancy Hornor/GOGA/NPS@NPS, Ozola Cody/GOGA/NPS@NPS, Shirwin Smith/GOGA/NPS@NPS, Steve Ortega/GOGA/NPS@NPS, Yvette Ruan/GOGA/NPS@NPS
Subject: Re: REMINDER: GOGA Dog Mgmt. Plan/EIS administrative record and emails 

OK, we'll have to do the best we can by having Chris and Shirwin keep any emails received from Daphne, as well as any on our end.


Thanks for the reminder.

Michael B. Edwards
National Park Service
WASO-EQD
PO Box 25287
Denver, CO 80225
PHONE: 303-987-6953
FAX: 303-987-6782

Daphne Hatch/GOGA/NPS



Daphne Hatch/GOGA/NPS
06/10/2008 02:04 PM PDT

To Michael B Edwards/DENVER/NPS@NPS
cc Bill Merkle/GOGA/NPS@NPS, Chris Powell/GOGA/NPS@NPS, Constance Leonard/USPP/NPS@NPS, Howard Levitt/GOGA/NPS@NPS, Jeff Wasserman/USPP/NPS@NPS, Lori Furtado/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS, Maria Banuelos Connell/GOGA/NPS@NPS, Marybeth McFarland/GOGA/NPS@NPS, Nancy Hornor/GOGA/NPS@NPS, Ozola Cody/GOGA/NPS@NPS, Shirwin Smith/GOGA/NPS@NPS, Steve Ortega/GOGA/NPS@NPS, Yvette Ruan/GOGA/NPS@NPS
Subject Re: REMINDER: GOGA Dog Mgmt. Plan/EIS administrative record and emails 

Michael, Ozola,

Just a reminder that I was not saving my sent emails (I thought I was, but deleting from sent also deletes from my dog folder) so others will need to also pull together emails received from me. I am not planning on pulling any of my email together for this because of this. Please let me know if there is anything else you would like from me.

Daphne

Michael B Edwards

Michael B Edwards
06/02/2008 03:46 PM
MDT

To: Marybeth McFarland/GOGA/NPS@NPS, Yvette Ruan/GOGA/NPS@NPS, Daphne Hatch/GOGA/NPS@NPS, Bill Merkle/GOGA/NPS@NPS, Ozola Cody/GOGA/NPS@NPS, Howard Levitt/GOGA/NPS@NPS, Nancy Hornor/GOGA/NPS@NPS, Steve Ortega/GOGA/NPS@NPS, Maria Banuelos Connell/GOGA/NPS@NPS, Shirwin Smith/GOGA/NPS@NPS, Chris Powell/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS, Lori Furtado/GOGA/NPS@NPS, Constance Leonard/USPP/NPS@NPS, Jeff Wasserman/USPP/NPS@NPS
cc:
Subject: REMINDER: GOGA Dog Mgmt. Plan/EIS administrative record and emails

Hello,

Ozola asked that I send a brief reminder about the administrative record emails for the dog management plan. To sum up an earlier email (below), we'd like all emails that you've *sent* related to the GOGA dog management planning effort, or other documents related to the dog management plan that you generated. You do NOT need to sort them in any way, however, please print both the email and any document that may have been attached. Also, if you think it is confidential or FOIA exempt for some reason (most common reason is that it is an internal deliberative document - i.e. it shows internal agency decisionmaking), just put a post-it on the document to that effect. The dog planning team asks that you provide these documents to Ozola by June 30th.

Thanks.

Michael B. Edwards
National Park Service
WASO-EQD
PO Box 25287
Denver, CO 80225
PHONE: 303-987-6953
FAX: 303-987-6782

Michael B Edwards
05/09/2008 10:52 AM
MDT

To: Marybeth McFarland/GOGA/NPS@NPS, Yvette Ruan/GOGA/NPS@NPS, Daphne Hatch/GOGA/NPS@NPS, Bill Merkle/GOGA/NPS@NPS, Ozola Cody/GOGA/NPS@NPS, Howard Levitt/GOGA/NPS@NPS, Nancy Hornor/GOGA/NPS@NPS, Steve Ortega/GOGA/NPS@NPS, Maria Banuelos Connell/GOGA/NPS@NPS, Shirwin Smith/GOGA/NPS@NPS, Chris Powell/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS, Lori Furtado/GOGA/NPS@NPS, Constance Leonard/USPP/NPS@NPS, Jeff Wasserman/USPP/NPS@NPS
cc: Michael B Edwards/DENVER/NPS@NPS, sboltz@eaest.com
Subject: GOGA Dog Mgmt. Plan/EIS administrative record and emails

Hi folks,

I believe Ozola has sent out an email or two regarding the administrative record and emails, with a suggested sorting of categories, based on an earlier EQD request. I'd like to simplify this process if possible. If you have *sent* emails that are relevant to the dog plan in some way, please print that email (and any attachment you sent with it) and save it electronically as well. You do NOT need to sort these documents. If you think it is confidential or FOIA exempt for some reason (most common reason is that it is an internal deliberative document - i.e. it shows internal agency decisionmaking), just put a post-it on the document to that effect. Eventually, someone on the dog mgmt. plan team will gather all of these documents, probably on an ongoing basis. We (someone on the dog mgmt. plan team) will then send them to our contractor who will sort and input them into our overall administrative record database.

Aside from emails, some folks have probably generated other documents that are relevant to the dog plan. This is most likely limited to the core dog planning team. These documents should also be retained for the admin record.

To reiterate, we only ask that you keep, and eventually print, those emails and attachments *you sent that are relevant to the dog plan, and other documents you have generated that are relevant to the dog plan.* Relevant does not mean discussing the spa treatment you'll need after the dog plan is complete!!! It generally means emails and documents that are in any of the following categories:

Legal, policy & guidance: includes all laws, regulations, policy documents or other applicable guidance used in developing the plan, whether NPS or other

Internal corresp. & mtgs: emails between NPS, conference call notes, any material exchanged

between NPS (contractors) in developing the plan

Public comments, mtgs, notes: public comments, mtg notes from public, public meeting materials, anything disseminated to the public or received from the public, NOIs, NOAs

Newspaper/ mag & press release: any non- technical article published on-line, newspaper, magazine, flyer, etc.

Technical & scientific rpts/ data scientific or technical reports or journal articles, or data used in developing the plan

Draft & final compliance docs draft chapters & documents, final compliance documents, compliance documents relied on in the course of developing the plan (BO, EA, EISs, etc)

Agency / consultation mtgs, corresp.: correspondence and meeting materials and notes with other agencies/ Tribes

I apologize for any confusion this may have caused! Any questions feel free to call me. Thanks.

Michael B. Edwards
National Park Service
WASO-EQD
PO Box 25287
Denver, CO 80225
PHONE: 303-987-6953
FAX: 303-987-6782

----- Forwarded by Michael B Edwards/DENVER/NPS on 05/09/2008 10:32 AM -----



Shirwin Smith/GOGA/NPS
05/09/2008 12:22 PM EDT

To: Michael B Edwards/DENVER/NPS@NPS
cc:

Subject: Fw: Reminder: Organize Lotus Notes Into Keywords

----- Forwarded by Shirwin Smith/GOGA/NPS on 05/09/2008 09:21 AM -----



Ozola Cody
05/08/2008 08:28 AM
PDT

To: Marybeth McFarland/GOGA/NPS@NPS, Yvette Ruan/GOGA/NPS@NPS, Daphne Hatch/GOGA/NPS@NPS, Bill Merkle/GOGA/NPS@NPS, Howard Levitt/GOGA/NPS@NPS, Nancy Hornor/GOGA/NPS@NPS, Steve Ortega/GOGA/NPS@NPS, Maria Banelos Connell/GOGA/NPS@NPS, Shirwin Smith/GOGA/NPS@NPS, Chris Powell/GOGA/NPS@NPS, Mai-Liis Bartling/GOGA/NPS@NPS, Lori Furtado/GOGA/NPS@NPS, Constance Leonard/USPP/NPS@NPS, Jeff Wasserman/USPP/NPS@NPS

cc:
Subject: Reminder: Organize Lotus Notes Into Keywords

Dear NPS Staff,

It is very important that we begin to systematize our administrative records for Negotiated Rulemaking for Dog Management at GGNRA and NEPA. EQD in Denver has requested that we organize our emails into categories. The categories are based on keywords that are commonly used in this project. Please begin organizing your lotus notes into folders that contain emails corresponding to the following keywords this will make it easier to retrieve your emails when they are requested.

NEPA
NEPA Alternatives
NEPA Impacts
NEPA Existing Conditions
NEPA Emails
NEPA IDT
EIS
Boulder
Visitor Use
Reg Neg Meetings
IECR
SOL (Barbara Goodyear)
Barbara Goodyear Correspondence
Economics
Commercial Dog Walking
Barriers

I will also put files on the G drive with these headings for other documents.

If you have any questions or concerns please email or call me.

Thanks

Ozola L. Cody
NPS, GGNRA
Project Assistant
415-561-4734
415-559-9586 cell
415-561-4737 fax