

BOOKING FORM

Name	Number of guests
Company	Date of party / / 17
Telephone	Booking time
Email	<input type="checkbox"/> I would like to receive news & offers

Thank you for booking with us.

Please take a moment to read our terms and conditions:

DEPOSITS & PAYMENTS

- i) Your Christmas booking with us is provisional until we receive your deposit payment. Please note, deposits are non-refundable.
- ii) For the Christmas Fayre, we require a deposit of £10 per person. For Christmas Day, Boxing Day and New Year's Eve, a deposit of £25 per person is required.
- iii) Your deposit will be deducted from your final bill.
- iv) We do not charge for reserving an area of our inns, however, depending on the date of your booking and number of people, we may require a minimum spend. We will inform you of this when you make your booking with us.
- v) If you are paying by company cheque, please make sure that you deliver the cheque at least five working days before your Christmas party to allow funds to clear.
- vi) If you have booked an accommodation package at The Angel Inn during December, we will require an advance deposit of 50% of the cost. For package bookings on 24th, 25th, & 31st December, payment in full must be received by 1st December - please call The Angel Inn if you would like to discuss arrangements further.
- vii) Loyalty cards cannot be used for Christmas bookings.

CHANGES & CANCELLATIONS

- i) We understand that the number of guests may increase or decrease. We require the final number attending your Christmas party at least seven days before your booking to allow us to prepare for your Festive Feast.
- ii) If a guest(s) subsequently cannot attend your Christmas party, you must inform the Inn at least 24 hours before you are due to arrive for your booking. If you do not amend your booking, you will be charged the full menu price per person for non-attendees.

PRE-ORDERS

We require your full menu choices and allergy information **at least** seven days before your booking, to allow us plenty of time to prepare for your party. We suggest you submit your pre-order forms when you confirm final booking numbers.

FREE PROSECCO

A free glass of Prosecco on arrival for Christmas parties booked before 15th November when requested at point of booking.

PLANNING FOR YOUR PARTY

- i) Please aim to arrive 30 minutes before your booked Christmas party time.
- ii) If there is anything else we can do to make your Christmas bash extra special, please let us know - we love a challenge!

I acknowledge that I have read and agree to the above terms and conditions:

Signature: **Date:** / / 17

Booker's name (please print):

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