BACKGROUND: Inter-Faith Food Shuttle envisions a hunger free community. We FEED our neighbors, TEACH self-sufficiency, GROW healthy foods, and CULTIVATE innovative approaches to end hunger. We do this by engaging communities facing hunger to understand their unique needs and barriers. Then by building relationships and engaging our neighbors, we create programs and initiatives that meet specific needs, breaking the cycles of poverty and restoring dignity. We have served the seven counties of central NC for over 32 years and are a member of the Feeding America network of 200 food banks across the nation.

SCOPE OF WORK: The Community Research Intern will support the Food Shuttle’s Grants Administrator with collection of reliable, current community data impacting the neighbors we serve. Tasks will relate to generating supporting data for funding proposals and informing program staff on local areas of greatest need. While primarily office-based, tasks may include site visits or supporting survey collection for program staff. Opportunities and the type of tasks assigned vary depending on the intern’s interest, skillset and area of focus.

RESPONSIBILITIES:
• Maintain and update maps using ArcGIS that identify high-risk census tracts within the Food Shuttle’s service area.
• Maintain and update all Food Shuttle County Needs Assessments
• Research socioeconomic barriers to food security in each of the seven counties served by the Food Shuttle.
• Support the maintenance of internal reference list on food policy impacting our service area
• Compile individual reports identifying the greatest barriers to food security in each county
• Work with Development or Program staff as needed to support collection and analysis of data serving key objectives impacting Food Shuttle Communications, Fundraising, Programs and Operations.

REQUIREMENTS:
• Strong writing and communication skills.
• Access to ArcGIS, and sufficient skill level for basic map updates (or ability to gain access/necessary skill level)
• Excellent interpersonal skills: the ability to work professionally and effectively with staff, volunteers, and participants in a cross cultural, multi-disciplinary environment.
• Strong online research skills.
• Solid organizational skills with the ability to manage multiple tasks, set priorities, effectively manage time, exhibit attention to detail and meet deadlines.
• Enthusiastic about advancing knowledge in social science research methods, including GIS.
• an ability to grasp the connections between data and community need.
• Experienced with data analysis, data visualization, and compiling reports.
• Proficient in Microsoft Office Suite.

TIME COMMITMENT
2-3 days a week, 10-15 hours per week

COMPENSATION:
This is an unpaid/volunteer internship.

TO APPLY: Submit an application, resume and cover letter to Susan Meador, Volunteer Services Director, susan@foodshuttle.org and use the subject line: Community Research Internship