St. Mary’s School in Landover Hills
REOPENING PLAN 2020-2021
Dear Parents and Guardians,

While we are in the mission and ministry of educating the hearts and minds of our students, our priority is the safety of our students. Living through a pandemic has required us to consider changes in our daily routines both at home and now at school. First, let me thank you for your support during these unprecedented times as we, as a school, as a community, as a county and as a nation responded to the unexpected invasion of COVID-19.

This year will look different from years past, but we know our students, parents, faculty, and staff will all pull together to make this a successful year. As we strategically prepared for the new 2020-2021 school year, much prayer, consultation with stakeholders, planning, work, research, and data monitoring were necessary in order to adequately guide our reasoning and decision.

We miss our students tremendously and are very hopeful at some time during the year that students will be able to learn in person on campus. However, we are very cognizant of the realities that prevent us from being able to open the 2020-2021 school year physically together for the entirety of the school day.

I understand that there are economic implications, childcare implications, social and emotional implications and, of course, educational implications to the decision made as we and school districts educate students remotely. These are challenging times, and we will navigate them together. We are prepared and our students will receive a robust and engaging remote learning experience.

Thank you in advance for your continued support as we walk this journey together.

Onward Together in Faith,

LaSandra M. Hayes
Principal
Remote Learning

► All students will begin the 1st Quarter with Remote Learning.
► Teachers will be on site and will teach daily from their classrooms.
► Classes will be held Monday through Friday.
► Instruction will utilize the Zoom platform. Training sessions for parents and students will be provided virtually prior to the start of instruction for the 1st Quarter.
► Students will be able to ask and answer questions in real time.
► Teacher Office Hours are embedded in the daily schedule to allow for students to receive extra help.
► Attendance will be taken daily.
► Students are expected to attend all face to face sessions and remain on camera for the duration of the class period.
Tuition and Fees

St. Mary’s School in Landover Hills is committed to providing an excellent school experience for students so they can learn and grow academically, spiritually, socially, and emotionally, no matter what format this learning takes. To keep this experience accessible to our community, St. Mary’s School in Landover Hills pledges to maintain cost-based tuition each year and secure additional funding to keep Catholic education affordable. There are no plans for tuition adjustments or fees.

Last year the differential between the total cost of education per student and the average tuition per student was approximately $2,362. We usually make up the difference with fundraising, extended care, hot lunch sales, donations, Archdiocesan assistance, MSDE grants and parish subsidies. Though we have lost many of these sources of income due to the current global environment, we are dedicated to working with our families should they require additional financial assistance.
To better serve our families and observe the necessary safety protocols due to the Covid-19 virus, the School Office will no longer accept cash payments for tuition. All tuition payments must be paid to FACTS Tuition Management.

If you currently have automatic withdrawal for tuition payments, nothing will change. You will continue to be notified monthly of those transactions.

If you have a monthly invoice account, FACTS will send you your billing statement monthly. Below are several ways you can choose to pay your tuition.

- Mail your tuition payment (check or money order) directly to FACTS with the billing invoice provided by FACTS Tuition Management.
- Make an over the phone payment directly to FACTS Tuition Management (1-800-441-4637)
- Log on to your FACTS account and make a payment online. https://online.factsmgt.com/signin/3Q84Y
Scheduling and Orientation

- **Drive In/Drive Thru “New Family Orientation”** – Tuesday, August 25th, 10am – 11am
  (Only new families to St. Mary’s School in Landover Hills attend this event.)

- **Virtual Family Ambassador Program** (Newly created this year) to welcome and assist our new families at St. Mary’s School in Landover Hills

- **Drive In/Drive Thru “Meet Your Teacher”** Students will receive their schedule and books. Parents and students will be able to see their teacher. Parents will be able to sign up for pick-up times at SignUpGenius.com Wednesday, August 26th through Friday, August 28th.

- **Virtual “Principal’s Chew and Chat”** – To be scheduled

- **Virtual 8th Grade Parent Night** – To be scheduled
Students will follow a class schedule with breaks, lunch, virtual recreation included.

Office Hours are embedded in the schedule for students to receive additional help daily.

Daily announcements and reminders will be conveyed by the teacher in Homeroom and prior to the end of the school day.

Teachers will take attendance daily.

The ADW curriculum for each grade will be followed and implemented.

We will follow the established grading policy for St. Mary’s School in Landover Hills.

Accommodations for Students with Special Learning Needs will continue virtually utilizing one on one and small group exchanges.

Equipment upgrades and protocols are being readied to provide live stream instruction to our students.
Communication

- Weekly and monthly communications will continue with parents and guardians.
- Teachers will send daily reminders and messages.
- Teachers will be intentional about contacting parents to provide feedback regarding student performance and student engagement.
- Back to School Night, Home and School Association (HSA) Meetings will take place virtually during the 1st Quarter.
We are a Catholic School. Our dress and etiquette must mirror this consistently.

Students learning remotely are not required to attend classes in the school uniform for the 1st Quarter.

- Students are to be properly dressed for all class sessions.
- The following items are not permitted to be worn:
  1. No Pajamas
  2. No Ripped clothing of any kind
  3. No Halter or Midriff tops
  4. No Spaghetti Straps
  5. No Low cut or tight-fitting tops
  6. No Muscle Shirts or Tops
  7. No Shirts or Tops with inappropriate pictures, messages, language
  8. No Pictures of weapons
Community building and prayer are crucial to building and sustaining community at St. Mary’s School in Landover Hills. The Celebration of the Eucharist permeates all aspects of our school’s mission, philosophy, and charism.

- Virtual Weekly Prayer Services will be held each Monday morning.
- Each grade will plan and lead the Weekly Prayer Service.
- Each day will begin and end with a greeting by the Teacher, The Pledge of Allegiance and our School Motto.
- Each class period will begin with prayer.
- Virtual School Mass will take place each week.
Important Dates To Remember...

**Drive In/Drive Thru “New Family Orientation”**
Tuesday, August 25th
10:00 am – 11:00 am
Invitations will be emailed to our new families.

**Drive In/Drive Thru “Meet Your Teacher”**
Wednesday, August 26
Thursday, August 27
Friday, August 28
Students will receive their schedule and books.
Sign Up Genius Info will be provided to parents.

**Back to School Night!**
Monday, August 31, 2020
6:30 pm
This will be a virtual event.
Zoom information forthcoming.
Important Dates continued...

Tuesday, September 1st
First Day of School!

8th Grade Parent Night!
To be scheduled!

“Principal’s Chat and Chew”
To be scheduled!
STUDENT SCHEDULES WILL BE DISTRIBUTED WITH THEIR BOOKS DURING BOOK PICK UP DAYS – WEDNESDAY, AUGUST 26TH THROUGH FRIDAY, AUGUST 28TH FROM 8:00 AM UNTIL 3:00 PM.

PARENTS MUST REGISTER IN SIGNUPGENIUS.COM

INFORMATION FORTHCOMING REGARDING SIGN UP OPPORTUNITIES.