



**Montgomery County Economic Development Corporation**  
Executive Committee Meeting Minutes  
October 7, 2019  
MCEDC  
1801 Rockville Pike, Suite 320  
Rockville, MD 20852

The following Committee members were present:

Robby Brewer, Lerch, Early & Brewer - Chair  
Ola Sage, CyberRx – Vice Chair  
Angela Graham, Quality Biological – Secretary  
Carmen Larsen, Aquas, Inc. – Treasurer (*joined the meeting at 8:47 am*)

The following attendees were present, consistent with the requirements of the Open Meetings Act and in accordance with the Corporation's Bylaws:

Tina Benjamin, Manager, Special Projects, Montgomery County Government  
Jerome Fletcher, Assistant Chief Administrative Officer, Montgomery County Government  
Bill Tompkins, Chief Operating Officer  
Stacey Hardy, VP of Operations

*The meeting was called to order at 8:30 am. A quorum of the Committee members was present. Stacey Hardy was designated to take minutes.*

### **Approval of Minutes**

The minutes from the September 9 meeting were approved with one correction.

### **County Budget Appropriation Request**

Bill Tompkins updated the Committee on the status of MCEDC's budget appropriation request for next fiscal year. Mr. Tompkins noted that the County has requested that MCEDC participate in the same budget process followed by County departmental agencies. The submission is to include a two-year budget and a narrative outlining innovative programmatic ideas for consideration. Mr. Tompkins noted that the appropriation request will be submitted by to the Office of Management and Budget by October 31.

### **County Executive Office Discussion**

Jerome Fletcher and Tina Benjamin engaged the Committee in a discussion about the MCEDC's partnership with the County Executive's office. The Committee expressed the need to better define each entity's role in the execution of economic development activities. MCEDC will take the lead in developing a matrix of functional responsibilities across the County for the CE's office to review by October 28.

## **Partnership Discussions**

Mr. Brewer noted that additional information was provided to the Committee in response to their questions regarding partnership requests submitted by the Women's Business Center, Bethesda Green and the Montgomery Food Council. After receiving input from the Committee members, Robby Brewer agreed to approve the staff's recommendations as presented.

Maryland Women's Business Center - \$50,000

Bethesda Green – Be Green Hub - \$95,000

Montgomery County Food Council - \$25,000

## **Update on CEO Search & Transition Activities**

Mr. Brewer updated the Committee on the anticipated timeline for the remainder of the Search Committee's activities.

## **October Board Meeting Agenda**

The Committee reviewed the agenda for the October Board meeting and provided edits.

## **Adjournment**

The meeting was adjourned at 10:49 am.

*Minutes submitted by Stacey Hardy*