

Change of Status Request



- Not all programs or majors are offered in each Catalog; refer to the appropriate Catalog (based on year and campus).
- Completed requests must be submitted to and reviewed by Student Academic Services for approval and processing.
- You are unable to enroll/remain in the online program if live in or move to Arkansas or Wisconsin.

Please print clearly and legibly

Name: _____ ID #: J _____

Student type: ___domestic ___international Current campus: _____

Do you have transfer credits from another college/university? ___yes ___no

Are you participating in the 4+1 program? ___yes ___no

Current major/program: _____

Current catalog: ___day ___continuing education Catalog year: _____

Requested Changes:

Campus: ___not changing ___change to (circle one): Providence / North Miami / Denver / Charlotte / Online

Effective term for campus change: ___Fall ___Winter ___Spring ___Summer

Major / Program: ___same (not changing) ___add the following ___change to ___remove the following

Catalog: ___not changing ___change to (circle one): Day / Continuing Education

Catalog year: ___not changing ___change to: _____

4+1 Program Update: ___request to no longer participate

Effective Term: ___Fall ___Winter ___Spring ___Summer

All Campuses:

- The Business Studies B.S. degree program requires signed approval from a transfer advisor for students with transfer credits.
- International students may not enroll in an online program.
- Students must have approval from Student Financial Services to change to an online campus program.

Providence / Denver Campus:

- Students who wish to transfer into Counseling Psychology must meet the following criteria: a B in introductory psychology and a 2.0 cumulative GPA.
- Students who wish to transfer into Media & Communication Studies must meet the following criteria: a B or better in ENG1020 and have no more than 31.5 earned credits.
- The Culinary Nutrition B.S. degree program requires the completion and submission of an application to the program's director.

Providence Campus:

- Day program: the Baking & Pastry Arts degree program requires the completion and submission of an application to the program's director.
- Equine Business Management/Riding requires permission from the Department Chairperson. A DVD video submission is also required or consideration into the program.
- Students requesting a change into Electronics Engineering or Robotics Engineering must have approval from the department chair.

**Continuing Education Culinary Arts students are only covered by the university's student accident insurance plan. All other Continuing Education students are not covered by the university accident and sickness plan.*

Signatures

Any change is subject to approval; changes will not be processed if all appropriate signatures are not provided. Also, a change of status may impact financial aid, graduation date and degree progress (i.e. previously completed courses may not apply toward a new major/program).

Student: _____ Date: _____

SAS Counselor/Advisor: _____ Date: _____

Dean/Director/Chairperson: _____ Date: _____

Transfer Advisor: _____ Date: _____

International Advisor (Campus Transfer Only): _____ Date: _____

SFS Planner (Online Only) _____ Date: _____

Administrative Use Only

SAS Representative: _____

New program code: _____

Catalog term code: _____

Update Education Plan

Review Degree Audit

Student has Exceptions in DW

Not from AR or WI-Online Only (SPAIDEN)

Update grad date (via SGASTDN)

Update Program (via SFAREGS)

Update Degree Record (via SHADEGR)

Transfer Credit Reevaluation

Unused courses to be reevaluated