



COACHING
NORMS
POLICIES
Codes of
Ethics



**BAYTOWN
SOCCER
COMPLEX**

Baytown Saints YSC

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Baytown Saints Youth Soccer Club

Who are we?



Welcome on becoming a part of Baytown Saints Youth Soccer Club.

Now is your chance to be part of Baytown's growing Soccer community.

Baytown Saints YSC has been part of the Baytown community since the 1970's, catering to girl and boy soccer players of all ages in recreational and competitive teams.

Since it's founding Baytown Saints YSC has been a volunteer based organization. Our coaches and our staff are volunteers from within our community who invest countless hours to provide a safe, engaging, and challenging environment for thriving soccer players in Baytown, TX.

Visit us at 9600 N. Main or at www.BaytownSaints.org to learn more about our organization.

Baytown Saints YSC

Philosophy



- **Baytown Saints Youth Soccer Club Philosophy is that:**

“FOOTBALL IS THE MOST IMPORTANT OF THE LEAST IMPORTANT THINGS IN LIFE.”

Carlos Ancelotti

- **BSYSC focus is the development of FUNDAMENTAL Soccer skills that will be utilized during the Career of any BSYSC player in the short and long term.**
- **BSYSC is not focused on short term gains such as score count, trophies, winning, or losing games.**
- **BSYSC Coaches main focus shall be providing BSYSC players a serious, professional, and competitive environment in which players can grow.**
- **BSYSC Coaches shall strive to be an example for their players as it relates to the discipline of physical activity, ethical and moral behavior, wellness, Soccer fundamentals and BSYSC Philosophy.**

Baytown Saints YSC

Being Part Of BSYSC



- **By taking on a Coaching position all Coaches agree to BSYSC Norms, Policies, and Codes of Ethics.**
- **There are no paid positions in BSYSC.**
- **BSYSC is proud of the fact that we are a volunteer driven organization and maintain a level of competitiveness comparable to other organization who have paid positions in their organizations.**
- **BSYSC understands the time, commitment, and pressures of being a volunteer Coach.**
- **BSYSC board members strive to make sure all of the organizational components are up to date and available to make sure all volunteers Coaches can concentrate on helping our soccer players practice and compete.**
- **BSYSC board members will work on making your volunteer experience pleasant while providing you with all the necessary tools to do so.**
- **BSYSC has procedures and policies that all Volunteer Members must follow.**
- **All Volunteer Members are Welcomed to approach any board members with complaints, concerns, and suggestions; they will be properly documented and reviewed.**

Baytown Saints YSC

Website/Facebook



- www.BaytownSaints.org is the repository for all of the information regarding BSYSC.
- All Coaches and Parents shall familiarize themselves with the Website.
 - The Website houses information such as:
 - Club Information
 - Registration information and requirements
 - Current Season Specifics
 - Teams and Coaches information
 - Coaching Resources
 - Medical Injuries Forms
 - BSYSC Team Achievements
 - BSYSC Blogs
 - BSYSC Events
 - Donation Procedures
 - Contact the Club information
 - And More!
- The Clubs FaceBook account is @BaytownSaintsSoccer

Baytown Saints YSC Registration



- **Registration Specifics for Fall and Spring Seasons can be found on the BSYSC @ www.baytownsaints.org**



Baytown Saints YSC

Medical Injuries Forms

- **All injuries to Board Members, Coaches, and Players during BSYSC qualifying activities shall be reported to BSYSC President immediately.**
- **All coaches shall familiarize themselves with the location of BSYSC medical injuries forms located at www.Baytownsaints.Org under the coaching resources tab.**
- **[Medical injuries form - link](#)**
- **Parents are responsible for filing a claim.**
- **In case of an injury the policy provides for coverage for registered players, coaches, trainers, and other officials, during sanctioned events including regularly scheduled practices and games. For players or members who have health insurance coverage this insurance acts as secondary coverage. For players or members that do not have other health insurance coverage, this coverage acts as primary insurance.**
- **If a Coach or any their Players parents have any question regarding our Medical forms they can contact the BSYSC President through our Website or Facebook account.**
 - **[Contact BSYSC](#)**



Baytown Saints YSC

Coaches Code of Ethics

- **By taking on a Coaching position all Coaches agree to BSYSC Norms, Policies, and Codes of Ethics.**
- **Deviation of established policies may result up to expulsion from the Club.**
- **Please review BSYSC Norms, Policies, and Codes of Ethics for Coaches.**
 - **Norms and Policies**
 - **[Code of Ethics](#)**
- **A Discipline and Protest page has been Established on the Website where anyone can submit a “Code of Ethics Deviation Report” observed by a Board Member, Coach, Player Referee, and or Parent.**
 - **All reports will be reviewed by the BSYSC Board and disciplinary action will be taken as required.**
 - **[“Code of Ethics Deviation Report”](#)**



Baytown Saints YSC

Parents Code of Ethics

- **All BSYSC parents shall observe and follow the Parents Code of Ethics set forth by BSYSC.**
- **By registering your kid to be a player with BSYSC all Parents agree to the most recent Code of Ethics.**
- **Deviation of established policies may result up to expulsion from the Club.**
- **Please review BSYSC Parents Code of Ethics.**
 - **[Code of Ethics](#)**
- **A Discipline and Protest page has been Established on the Website where anyone can submit a “Code of Ethics Deviation Report” observed by a Board Member, Coach, Player Referee, and or Parent.**
 - **All reports will be reviewed by the BSYSC Board and disciplinary action will be taken as required.**
 - **[“Code of Ethics Deviation Report”](#)**



Baytown Saints YSC

COACHES “KID SAFE” CARDS (BACKGROUND CHECK)

- **All Coaches and Assistant Coaches must have a “kid safe” card on their person while:**
 - **Participating at any BSYSC sanctioned activities:**
 - **Games**
 - **Practices**
 - **Tournaments**
 - **Practicing with BSYSC players at any location**
- **Persons with out a “kid safe” card can not assist on practices or games and shall stay outside of the field lines.**

ALL COACHES MUST MAKE SURE TO FOLLOW THIS RULE NO EXCEPTIONS.

- **All “Kid Safe” cards are provided by BSYSC registrar following a background check.**
 - **If you have gone through our screening procedure and have not received your card you cannot conduct a practice; NO EXCEPTIONS.**
 - **Please contact our registrant [BTSoccerRegistrar@gmail.com](mailto: BTSoccerRegistrar@gmail.com) to have one made available.**



Baytown Saints YSC

LITTLE SAINTS RULES AND REGULATION

1. TEAMS ARE A MIX OF FOUR AND FIVE YEAR OLD GIRLS AND BOYS.
2. 4 V 4 ON PLAYING FIELD WITH EIGHT PLAYERS PER TEAM.
3. BALL SIZE: 3
4. FIELD SIZE: 15 YDS. X 20 YDS. MAX(20 YDS. X 30 YDS.)
5. GOAL SIZE: 4 FT. X 6 FT.
6. GAMES ARE ON MONDAYS STARTING AT 6:00 PM AT THE [BAYTOWN SOCCER COMPLEX FIELD BT-21 FIELDS A THROUGH D.](#)
7. SHIN GUARDS MUST BE WORN DURING GAMES AND DURING PRACTICE AND BE COVERED BY A SOCCER SOCK. NO SHIN GUARDS, NO PLAY.
8. SOCCER SHOES WITH PLASTIC CLEATS OR TENNIS SHOES MAY BE WORN.
9. [PARENTS SIT ON ONE SIDE OF THE FIELD AND PLAYERS SIT WITH THEIR TEAM ON THE OTHER SIDE OF THE FIELD. PLEASE INFORM PARENTS TO SIT A MINIMUM OF FOUR FEET FROM THE SIDELINE AND NOT BEHIND THE GOAL.](#)
10. BEFORE THE PLAYING SEASON STARTS, TWO PRACTICES A WEEK. ONCE GAMES BEGIN, ONE PRACTICE A WEEK.
11. NO SCORE IS KEPT AT THIS AGE.
12. EACH PLAYER PLAYS HALF A GAME.
13. THERE ARE FOUR- EIGHT MINUTE QUARTERS WITH 2 MINUTES BETWEEN QUARTERS AND 5 MINUTES BETWEEN HALVES.
14. BEGIN PLAY BY FLIPPING A COIN OR OTHER OBJECT.
15. CHANGE GOALS AT HALF TIME.
16. A COACH FROM EACH TEAM IS PERMITTED ON THE FIELD WITH THE PLAYERS FOR THE FIRST FOUR GAMES. AFTER THAT TIME, THE COACH CAN BE ON THE FIELD TO HELP SET THE PLAYERS AND THEN LEAVE THE PLAYING FIELD. COACHING FROM THE SIDELINE IS PERMITTED. LET THE PLAYERS TRY.
17. NO STATIONARY KEEPER IN FRONT OF THE GOAL OR IN THE BACK FIELD. LET THE KIDS SCORE.
18. NO PUSHING, SHOVING, OR TRIPPING.
19. NO OFF SIDES WILL BE CALLED.
20. NO THROW- INS. ALL BALLS WILL BE KICKED IN FROM THE SIDELINES.
21. SUBSTITUTIONS CAN BE MADE BY INFORMING THE REFEREE YOU WANT TO SUBSTITUTE.
22. A STUDENT REFEREE IN TRAINING WILL BE THE OFFICIAL REFEREE OF THE GAME. DO NOT GIVE THE REFEREE A HARD TIME. HE/SHE HAS THE FINAL CALL, RIGHT OR WRONG.
23. HOME TEAM SETS UP THE FIELD—PUTTING UP THE GOALS, FLAGS, AND STRIPING THE FIELD IF NEEDED.
24. AWAY TEAM TAKES THE FIELD DOWN—RETURNING ALL EQUIPMENT TO THE STORAGE FACILITY.
25. SUGGESTIONS:
 1. WATER IS THE BEST DRINK FOR THE PLAYERS DURING THE GAME. SOME DO BRING GATORADE. AT HALF TIME ONLY, YOU CAN PROVIDE ORANGES, GRAPES, OR APPLE SLICES FOR THE PLAYERS. AGAIN, WE HAVE FOUND THESE ITEMS ARE BEST FOR THE PLAYERS.
 2. HAVE A PARENT AS AN ASSISTANT COACH AND A TEAM MOM TO HELP ORGANIZE HALFTIME SNACK, ETC.
 3. TEAM A AND TEAM B PLAY A FULL 8 MINUTE QUARTER. THIS WILL BUILD THEIR STAMINA TO PLAY AND THEY WILL PLAY BETTER BY HAVING MORE CONTINUOUS TIME ON THE FIELD, INSTEAD OF ONLY FOUR MINUTES PLAYING TIME PER QUARTER. YOU MAY START THE FIRST COUPLE OF GAMES WITH FOUR MINUTE SESSIONS, BUT WORK TOWARD THE FULL EIGHT MINUTE QUARTER. IF A PLAYER WANTS OFF THE FIELD DURING AN EIGHT MINUTE PLAYING SESSION, YOU CAN SUBSTITUTE.

[LITTLE SAINTS RULES AND REGULATION - LINK](#)



Baytown Saints YSC

LITTLE SAINTS GUIDE LINES (PAGE 1 OF 2)

- **Uniform Usage:**
 - **Uniforms shall be worn only to games, NOT to practices.**
- **Practice attire:**
 - **Players are responsible for bringing proper training attire to every practice.**
 - **Shirt – Red**
 - **Shorts – Red**
 - **Socks – Red**
- **Soccer Cleats/Shin Guards:**
 - **Soccer Cleats are not required for U6-U8 players; tennis shoes can be worn.**
 - **Verify shoe size with uniform socks to ensure proper fit.**
- **Shin guards are required for both practice and games.**
 - **Shin guards shall be worn under the uniform socks and excess length shall be folded back onto the top of the shin guard.**
 - **Shin guards should not be showing at any time.**
 - **Players cannot play without shin guards – NO EXCEPTIONS.**
- **Hydration :**
 - **Disposable water bottles are not allowed in the Baytown Soccer Complex.**
 - **All Players shall have a sizable water jug for practices and games.**
 - **All Players shall have water readily available during practices and games.**
- **Snacks:**
 - **Coaches will assign a specific number of parent(s) a day to bring a drink and or snack after the games.**
 - **•Snacks shall consist of: Water, Gatorade. Fruit and Gummies (Please refrain from bringing nuts due to allergies).**



Baytown Saints YSC

LITTLE SAINTS GUIDE LINES (PAGE 2 OF 2)

- **Practices:**
 - **Coaches shall provide a schedule in the following format. Please contact your Coach.**
 - **Practice is on _____(day) at _____(location) at _____(time).**
 - **Please take your child to the restroom before practice.**
 - **Parents shall communicate to their Coach kids availability to attend practice at least 1 hr. before practice if unable to attend.**
- **Games:**
 - **Games shall be on Monday nights at 6:00.**
 - **Players shall be present at their game field at least 30 minutes before game time to make sure everyone is there and warmed up to play.**
 - **Players and Parents have designated sitting areas.**
 - **All Players shall sit in the player areas and all parents shall sit in the parents area NO EXCEPTIONS.**
- **Game Field Setup:**
 - **Coaches shall coordinate with their parents to setup the goals and field flags prior to the games.**
 - **Home teams shall place goals and flags before game.**
 - **Away team shall remove goals and flags after game.**
 - **All equipment shall be returned to the storage container for safe keeping.**
- **Kid Safe Card:**
 - **Only BSYSC Volunteers with a valid “Kid Safe Card” (background check) are allowed to interact with BSYSC players during practices and games.**
 - **Parents who would like to participate in practices and games shall go through a background check and get an approved “Kid Safe Card”.**
 - **Parents who violate this policy will be removed from practices and games.**



Baytown Saints YSC

BSYSC Official Referees

- **BSYSC Official Referees will manage all games at this age bracket.**
- **Officials are there to ensure the uninterrupted flow of the Game.**
- **Spectators shall not address the officials in any way or form. – NO EXCEPTIONS.**
- **Any concerns shall be brought up to the official via the Team Coach.**
- **Additional concerns regarding any BSYSC Official Referees can be submitted via our [“Discipline and Protest”](#) form.**
- **Any Coach and or spectator(s) incorrectly addressing, harassing, and or interrupting the referee, will be expelled from the Complex (first offence) and or the Club (Second offence) – NO EXCEPTIONS.**





Baytown Saints YSC

Team – Coach – Parent Interaction

- **BSYSC encourages all Coaches to have a dynamic interaction with their Players parents while Coaching at BSYSC.**
- **All BSYSC Coaches are able to communicate with their parents using their Coaches GotSoccer account via the GotSoccer website.**
 - **All Coaches shall familiarize themselves with this system.**
 - **All Coaches shall establish a reliant communication method with their parents to communicate:**
 - **Practice schedule modifications**
 - **Games schedule modifications**
 - **Complex closure**
- **Make sure to communicate to your parents the following:**
 - **To review and understand the Parents Code of Ethics.**
 - **That parents cannot interact with BSYSC players during practices and games if they have not gone through a background check and have been issued a “Kid Safe Card.**
 - **[Games Schedules](#)**
 - **Uniforms/Shoes/Equipment**
 - **Hydration/Beverages**
 - **Snacks**
 - **Practices**
 - **Practice composition**
 - **Practice attire**
 - **Attendance**
 - **Discipline**
 - **Coaches Contact information**
- **Having a document with all this information will aid in using as a reference and avoid for confusion and misunderstanding during the season as well as to establish Team Guidelines.**
- **[Informational Package Example - Link](#)**

Baytown Saints YSC

Field Allocation



Field Allocation Policy

- **BSYSC Registrar will establish a working Field Allocation Schedule to be announced prior to the first game of the U12 and above season.**
- **“I got here first” policy is not valid.**
 - **Practice fields are not inherited based on time or seasons practiced on them.**
 - **Any Coach practicing in a field area that is not allocated to their team shall move their practice to their allocated field area.**
 - **Field Allocation schedule on the website shall be the most current.**
 - **Not all practice allocations areas shall have a goal to practice in.**
 - **In these events a temporary goal may be procured from the equipment container.**



Baytown Saints YSC

Complex Maintenance and Cleanliness



- **Baytown Soccer Complex is regularly maintained by Harris County and BSYSC procured contractors.**
- **Mowing:**
 - **Fields are mowed on a schedule by Harris County Contractors (Weather Pending).**
 - **Selective Fields (20-21-22) are mowed by a BSYSC procured contractors on a schedule once there regular season starts.**
- **Field striping:**
 - **Striping is performed by a contractor following line preparation during BSYSC Complex Set up Day.**
 - **All other fields shall be striped by individual Coaches prior to their games.**
- **Water Bottles:**
 - **Single use water bottles are not permitted in the Complex.**
 - **Coaches shall verify that all players procure a reusable water jug.**
- **Restrooms:**
 - **BSYSC does not maintain the Restrooms; they are the property of Harris County and are regularly maintain by them.**
 - **Harris County Parks and recreation welcomes complaints and suggestions.**



Baytown Saints YSC

Complex Closure



- **BSYSC is under contract with Harris County Parks and Recreation to operate the Baytown Saints Youth Soccer Club.**
- **Baytown Complex working hours are those established by Harris County Parks and recreation.**
- **Harris County will close the Baytown Soccer Complex due to inclement weather.**
- **BSYSC will close the Baytown Soccer Complex due to:**
 - **Inclement weather**
 - **Field Condition**
 - **Field Maintenance**
 - **BSYSC Special events**
- **Please visit [BAYAREA Field Status](#) page or our Facebook Page @BaytownSaintsSoccer for the latest Field Status.**

Baytown Saints YSC

Complex Lighting



- **Complex lighting shall be operated by BSYSC:**
 - **Board Members**
 - **Coaches approved to practice on lighted fields**
- **Lighting shall be turned off every night after usage.**

Baytown Saints YSC

Field Maintenance



- **All BSYSC teams shall have a section of a Field Allocated for practice during the regular season.**
- **It is the responsibility of every team to maintain their allocated area clean.**
 - **Any trash found in an allocated area shall be the responsibility of the team scheduled to practice there.**
- **It is the responsibility of every coach to monitor their field conditions for practices and games (Grass Maintenance/Marking field).**
 - **Fields 20-21-22 are under contract to be maintained and stripped during the regular season.**
 - **All other fields are maintained by BSYSC volunteers as time permits.**
 - **Line Striping for U6-U8 fields are the responsibility of the Coaches.**
 - **All striping shall be done prior to games.**
- **Please coordinate with adjacent coach for field maintenance as required.**
- **All equipment for field maintenance is available to every Coach / Assistant Coach and Parent.**
- **Please contact BSYSC as to the proper use of maintenance equipment if in doubt.**

Baytown Saints YSC

Game Schedules and Standings



- **Games schedules and Standings are established by BSYSC and processed by GotSoccer.com.**
- **Latest Game Schedules can be found on our Website during the regular season.**
 - **[Games Schedules and Standings - Link](#)**

Baytown Saints YSC

Game Makeup And Rescheduling



- **There are no Game Makeup or Rescheduling arranged by BSYSC at any age bracket due to inclement weather unless:**
 - **An 8 game min. is not reached.**
 - **If an 8 game min. is not reached but the season has ran long (Into the Month of May) there will be no Game Makeup or Rescheduling.**
- **BSYSC Coaches are welcomed to make up or reschedule any game to play at any other time pending field availability.**
 - **These will be considered non-official BSYSC games.**
 - **BSYSC will not provide BSYSC referees for these games.**
 - **Coaches may act as official BSYSC referees for these games only.**

Baytown Saints YSC

Equipment



- **All equipment provided to Coaches and available at the storage container is property of BSYSC.**
- **Equipment shall be:**
 - **Properly handled and maintained.**
 - **Properly utilized to prevent damage.**
 - **Returned at the end of every season for cataloging.**
- **Damaged equipment must be removed from service and replaced.**
- **Storage Containers:**
 - **Storage containers are maintained and cleaned at the beginning of every season.**
 - **They shall be kept in good condition.**
 - **All equipment must be returned and stowed in the same location(s) it was acquired from.**
 - **Storage containers must be secured after every use.**
- **Equipment procurement**
 - **BSYSC attempts to provide all Coaches a Basic equipment kit to carry out practices**
 - **Kit includes**
 - **Soccer Balls (10 min.)**
 - **Cones (20 min.)**
 - **Practice pennies (1 per player)**
 - **Any additional equipment required can be procured by BSYSC.**
 - **[Approved additional equipment – link.](#)**

Baytown Saints YSC

Equipment/Uniforms



- **All uniforms are procured by BSYSC.**
- **Club Logo:**
 - **All BSYSC players shall wear BSYSC procured uniforms with the BSYSC logo.**
 - **The club logo shall not be modified or altered in any way shape or form.**
 - **All teams who register under BSYSC shall have the BSYSC logo on their uniforms.**
- **Team Logos:**
 - **BSYSC encourages teams to develop their own Team logo.**
 - **Teams logos shall not replace the BSYSC logo.**
 - **Team logos can only be placed on the LEFT Sleeve of the uniform.**
- **Uniform fit:**
 - **Players select a uniform size during registration which is established in a data set.**
 - **BSYSC orders uniforms based the data set and matches the purchase order with the registration data set.**
 - **ALL UNIFORMS ORDERS ARE FINAL.**
 - **A misfit uniform will have to be re-order and the parents shall pay for the new uniform.**
 - **BSYSC will process the order once the new uniform has been paid for.**
 - **If parents have any questions regarding uniform size and fit, please contact BSYSC to preview our sample catalog available for fitting.**
 - **If you think you have selected the wrong size during registration please contact BSYSC as soon as possible to verify the uniform size.**
- **Uniform Availability:**
 - **Uniforms orders are not processed until a team has formed.**
 - **Uniforms will be ready a week prior to the first game of the season, NO EXCEPTIONS.**
- **Uniforms Numbers:**
 - **There is no selection of uniform playing number. NO EXCEPTIONS.**

Baytown Saints YSC

Uniforms/Team Sponsors



- **Team Sponsors:**
 - **BSYSC encourages teams to procure sponsorships for their Teams.**
 - **All BSYSC shall establish a valid form of book keeping to track Sponsorship contributions.**
 - **BSYSC will provide tax deductible documentation for sponsors once Club/Team percentage contributions (40%/60%) have been satisfied.**
 - **Any Team with difficulties tracking sponsorship contributions shall procure help from BSYSC.**
 - **Multiple complaints and offences shall result in team being disbanded.**
- **Sponsor Logos:**
 - **BSYSC shall place the sponsorship logo on their uniforms until:**
 - **BSYSC has reviewed and approved the logo.**
 - **BSYSC and STYSA logo guide lines are followed.**
 - **Teams deviating from this norm will not be allowed to participate for BSYSC.**
 - **Sponsor Logos allowed locations:**

**NO SPONSOR
LOGOS ALLOWED
IN THE FRONT OF
JERSEY**



FRONT

**TEAM
LOGO**



BACK



Baytown Saints YSC

Soccer Training

- **BSYSC is here to make sure that your Coaching experience is a pleasant one.**
- **BSYSC Coaches are all volunteer Coaches with different levels of experience.**
- **No experience is required to be a Coach with BSYSC.**
- **BSYSC will provide every Coach with the basic tools for being a successful Coach able to teach kids the game of Soccer in a safe and incremental manner.**
- **Visit our Soccer Training Page under the Coaching Resources for tips on how to set up a Practice and a Game.**
- **Grassroots Coaching Training:**
 - **All BSYSC Coaches are encouraged to take the Grassroots training provided by USA Digital Training Center.**
 - **BSYSC will reimburse the cost of this training once it is completed and a certificate of completion is provided to BSYSC.**
- **D Course**
 - **All BSYSC are required to complete the “D Course” training within their second year of Coaching at BSYSC.**
 - **BSYSC will reimburse the cost of this training once it is completed and a certificate of completion is provided to BSYSC.**
 - **Any Coaches who fall under this requirement must complete this course no later than June 2018 to be in good standing with BSYSC for the Fall 2018 Season.**

Baytown Saints YSC

Logo

- **Wear BSYSC with PRIDE!**
- **BSYSC Logo is as shown on the Website and the Club Logos.**
 - **BSYSC logo shall not be altered any way, shape, or form.**
 - **All BSYSC teams shall have the BSYSC logo on the front of their uniforms.**
- **Utilize Logo for all BSYSC documentation.**
- **Visit our Website for a .jpeg of our logo to be used for Club Business.**



Baytown Saints YSC Team Profiles



- **BSYSC has setup a page to document teams who play for BSYSC every season and to keep for prosperity.**
- **Once Teams have been established please forward a picture of your team with the Coaches and Team name to President@baytownsaints.org so we can update our “Teams” site.**



GALACTICOS



ARSENAL



THANK YOU FOR BECOMING A BSYSC COACH!