Position: People’s Garden Assistant  
Reports to: Intervale Gleaning & Food Access Manager  
Status: Unpaid intern, part-time, 10-12 hrs/week, approx. 200 hours  

Position Length: June through October  
Position Hours: Mondays, noon - 7pm and Wednesdays, 9am-1pm  

Summary of Position:  
Participate in the weekly maintenance and beautification of the People’s Garden, a pick-your-own (PYO) supplement to the Fair Share program: a CSA-style distribution of fresh produce to 200 income eligible households (185% of the Federal Poverty Level or below) and 20 social service organizations. The People’s Garden Assistant will also manage weekly garden volunteers.  

Roles and Responsibilities:  
▪ Assist in the maintenance and upkeep of the People’s Garden [ex: planting, weeding, cultivating, irrigating, pruning, trellising, seeding, etc.] (Mondays, 12-3:00pm)  
▪ Sign-in Fair Share members, track PYO shares as they are picked up, and assist in the execution of a friendly, community food distribution environment (Mondays, 3:30-7pm)  
▪ Staff additional People’s Garden “office hours” for Fair Share members to harvest, recreate, and visit garden (Wednesdays, 9-1pm)  
▪ Staff and manage weekly People’s Garden volunteer sessions (Wednesdays, 9-1pm)  
▪ Assist in educational communication for Fair Share members [ex: answer questions about various crops, cooking techniques, and proper storage]  
▪ Track volunteer hours and City Market Worker hours  

Qualifications:  
▪ Agricultural and/or gardening experience required  
▪ Knowledge of local vegetables and how to harvest, prepare, and store them  
▪ Self-motivated, personable, able to work independently and lead a team  
▪ Strong organization, communication, and time management skills  
▪ Excellent attention to detail  
▪ Interest working with diverse and limited-income populations  
▪ Ability to lift 50 pounds  

To apply send your resume and cover letter to Hannah Baxter (Hannah@intervale.org)  
Position is open until filled. Applications will be accepted through March 15th, 2020  
*Opportunities to spend time supporting other IC program areas are available if a more diverse internship experience is desired.