

## Live Theatre Credits

### The Sweetheart Deal - Prod.

Manager

Co: Latino Theater Co.

Dir: D. Rodriguez

### The Cruise - Prod. Manager

Co: Latino Theater Co.

Dir: H. Cullens

### A Mexican Trilogy - Prod. Manager

Co: Latino Theater Co.

Dir: J. L. Valenzuela

### Festival Irene - Associate Producer

Co: Hero Theatre

Dir: D. Rodriguez

## Short Film Credits

### Intemperance (2013) Producer

Dir: K. Mullin

## Additional Professional Experience

### TDP FILMS - Executive Assistant - Dec 2015 - Present

Compose and edit contracts and project bids; schedule meetings for the CEO; manage the intern's daily tasks

### Oregon Shakespeare Festival - Company Management Intern - Aug - Nov 2015

Built the housing and travel matrix for the 2016 Season; designed a new scheduling interface for the department

### Cirque du Soleil - Company Management Intern - June - Aug 2015

Assisted with booking actor travel and lodging; compiled and tracked petty cash; maintained meeting minutes

## Education

Chapman University, BFA Film Production, BA Theatre

Graduated May 2015