

**INNER CITY ASSOCIATION**  
**ANNUAL GENERAL MEETING**  
**6 – 7 pm, Tuesday 14 June 2016**  
**CQ Hotel, 213 -223 Cuba St**



Active as ICA

**AGENDA**

- 1 Apologies**
- 2 Confirmation of last year's minutes (attached to email)**
- 3 Chair's Report (Appendix 1)**
- 4 Treasurer's Report (Appendix 2)**
- 5 Election of Officers**

The Committee has a minimum of seven. The current committee has offered to continue and welcomes any other nominations at the meeting, including for Chair and Treasurer.

The Committee needs to cover the following roles: submissions/surveys; meetings/events; business focus, communication channels (website, Facebook, emails; develop/maintain channels); marketing (brochures):

- President/Chair – Geraldine Murphy
- Treasurer – Grant Firth
- Committee – Anna Locker-Lampson, David Webb, Sarah Webb, John Albertson, Chrissy Hill, Jean Phipps
- EQ Sub-committee – Ian Stantiall, Chrissy Hill, Jon de Groen

**6 General Business**

- Business update (Sarah Webb) - Eyes On promotion (Appendix 3)
- City safety cameras update (David Webb)
- Inner City Forum (Grant Firth)
- Update on challenge of WCC's EQP determination – (Ian Harrison)

## Appendix 1: Chair's Report for 2015/16

The last year has been another busy and productive year for ICA as we continue to represent members and develop our knowledge of the key issues in the inner city, and how best ICA can support residents and businesses. Key activities over the last year have been:

*Meetings:* 2015: Evidence Based Seismic Strengthening case: determination from MBIE on WCC's approach to assessing seismic rating (May); Neighbourhood Support initiative by Wellington Central Lions (July); Open Data Programme and council data (Sept); 2016: Facing seismic strengthening seminar 1 (Regulatory and technical outline) – collaboration by the EQ sub-committee with the Body Corporate Chairs' Group and WCC. Other seminars are planned for 2016.

*Surveys and WCC submissions:* Completed 2 surveys to inform ICA's submissions on the Draft Veranda Bylaw and the Draft LTP

*Submissions:* Inland Revenue's draft 'Question We've Been Asked' on the **application of the capital limitation to claiming detailed seismic assessment costs** in Jan 2016. IR's draft response is that the capital limitation does apply, ie, it is capital and cannot be claimed as an expense. ICA's response (IR PUB00223 response 29Jan2016) focused on the need for comprehensive analysis of the financial and economic impacts on all affected owners, rather than address the problem on an ad-hoc, property or owner type basis. IR advised that the submission was forwarded to the Strategy & Policy team as it covered broader issues.

On the **Interim report on the Buildings (Earthquake prone buildings) Amendment Bill** in July 2015. The key points of our submission related to enablement measures: financial assistance mechanisms for residential and commercial building owners and authoritative guidance. The Bill has now completed the parliamentary process but does not come into force until the regulations on the initial and detailed seismic assessment methodologies are completed. There is no date for this but could be early next year.

*Participation in other forums:* **WCC Resilience Workshop:** John Albertson attended this workshop for ICA and a survey link was circulated to members if they wished to provide feedback to inform the development of the strategy. The WCC Chief Resilience Officer could be an interesting speaker in the next year. **WCC's Inner City Forum:** Grant Firth has been attending this for ICA, and will provide an update at the AGM.

**Sale and Supply of Alcohol Act:** Community Reference Group: this group is part of the governance framework to monitor the implementation of the Act. There are also community groups from Takapuna, Christchurch and South Auckland represented, along with government and NGOs such as CAYAD, AlcoholWatch, Ministries of Health & Justice. It is coordinated by the Health Promotion Agency.

*Business community:* Sarah Webb led the project to expand the uptake of the EYES ON theft prevention initiative. This involved contracting the right person (Heather Morris) to engage with businesses and then coordinating with the other parties (WCC and Police). Sarah's and Heather's work resulted in a substantial increase in numbers. Read Sarah's summary of the project. John Albertson and Sarah have also participated in OurCBD meetings.

Thank you to all the Committee members this year for all their work, and to Linda-Jane Richan, who is standing down this year. Particular thanks to committee members Sarah, John, David and Grant who lead and pick up tasks to keep things progressing. Special thanks to CQ Hotel in Cuba St for the generous use of the excellent facilities for our meetings.

I look forward to seeing you at the AGM.

Geraldine Murphy  
Chair

## Appendix 2: Financial statement for 2015-16

**Inner City Association  
Financial Statement  
1 April 2015 to 31 March 2016**

	<b>Current 2016</b>	<b>Last Year 2015</b>
Opening Balance	553.35	754.28
<b>Income</b>		
Subscriptions#	759.80	770.00
Donations	0.00	85.00
Christmas Social Tickets	0.00	220.00
WCC ICA Grant	1500.00	0.00
WCC Project Grant (Eyes On)	10100.00	0.00
<b>Total Income</b>	<b>\$ 12,359.80</b>	<b>1075.00</b>
<b>Expenses</b>		
Meeting Expenses*	1455.43	632.78
Website & Software License (SurveyMonkey)	345.65	341.05
Christmas Social	83.00	300.00
Eyes On Project	10,168.65	0.00
Bank Fees	7.00	2.10
<b>Total Expenses</b>	<b>\$ 12,059.73</b>	<b>1275.93</b>
<b>Assets</b>		
Kiwibank Account	\$ 853.42	553.35
<b>Liabilities</b>		
	\$ -	
<b>Total Income</b>	<b>12359.80</b>	<b>1075.00</b>
<b>Less Expenses</b>	<b>12059.73</b>	<b>1275.93</b>
<b>Income/Deficit</b>	<b>300.07</b>	<b>-200.93</b>

# Subs plus meeting collections from non members

\* Meeting Expenses

AV Equipment hire \$1386.28; CQ Meeting Room Donation \$200

Speaker Gifts \$69.15

### Appendix 3: EYES ON – Theft Prevention Initiative for Businesses

From the outset we were keen to be involved in this project as we saw it as a great way to support our business members. In mid 2015 ICA was successful in obtaining a grant from council so that we could employ a coordinator to drive the project ahead. We were fortunate to find Heather Morris to do this for us.

With a business background Heather fitted into the role with ease and she quickly built trust and rapport with the businesses. As well as promoting the Eyes On program and getting businesses signed up, she also talked to them what was making it difficult for them to do business in the CBD. This information was then passed on to council and/or police for their action.

Police responded by running free monthly training sessions for Eyes On members and these have been extremely well attended. As well as receiving information and strategies for keeping themselves and their businesses safe, participants have said that they've enjoyed being able to meet with other businesspeople and share experiences.

As a result of the feedback from the sessions we also decided to produce a Crime Prevention flip chart, see below, which Heather gave to all Eyes On members. They now have a quick, easy reference guide and know what to do in various situations. This resource has been very well received and members say they now feel better prepared and more in control.

When ICA became involved with Eyes On there were 33 members and the program was limited to the Cuba Street area only. When our involvement concluded late in 2015 there were well over 200 members, and the initiative had spread throughout the CBD.

Eyes On has been hugely successful as not only are people reporting that they feel safer and more connected with the business community but there has also been an 18% reduction in crime in the CBD since its inception.



Crime Prevention Guide