



Administrators and Reading Committee

Standing

Outstanding Administrative Leadership in Reading NOMINATION FORM

Nomination Instructions

1. Please read the entire form before beginning to answer, so that responses can be organized and any duplication of information can be avoided.
2. Please comment briefly on the administrator's ability in the areas listed below. Be objective in answering all questions. Factual data and specific examples are most important.
3. Include at least *two*, but not more than six letters of support. *The letters may be attached to the nomination or sent by email to Brenda Dyer (brendadyer62@gmail.com) and may consist of a brief paragraph that will be followed up by a personal interview. Please provide contact information.*

Letters should represent various constituents (teachers, students, parents, fellow administrators, etc.).
 - a. How does the administrator promote the improvement of reading instruction?
 - b. How does the administrator inspire teachers to strive for excellence in the teaching of reading in the classroom?
 - c. How does the administrator exhibit leadership in school and community activities related to reading?
 - d. How does the administrator promote achievement of reading?
4. The administrator must provide a complete resume (including education, degrees and honors, career accomplishments, professional activities and organizations) to attach to the nomination form.
6. The nomination form must be signed by two (2) nominating persons (a council officer if a council is nominating). One person must be a CCIRA member.
7. Judges will make the final selection on the basis of responses, additional documentation, reference check with local reading council if one is in the area, and possible interview of finalists. All judging will be completed one month prior to the annual CCIRA conference.

Deadline for Nominations is December 5

Nominee Information			
Name of Administrator Nominee			
School/District			
Address			
City/State/Zip			
Telephone Number (home & work)			
Email Address			
Nominee's Position		Time at Current Position	
Nominee's Superintendent			
Nominator Information		First Nominator	Second Nominator
Nominator/Council			
Position			
Address			
Telephone Number			
Email Address			

You can also retrieve a nomination form electronically at www.ccira.org

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