



Raising A Village

FOUNDATION

Job Opportunity Driven Student Corps Member (Tutor/Mentor)

While Raising A Village (RAV) is currently operating in a hybrid model, candidates are expected to reside within commuting distance of our headquarters in Washington, DC. Applications will be reviewed on a rolling basis, with priority given to those **received by December 22nd** with a target start date of **January 29th**.

About Raising A Village Foundation

The Raising A Village Foundation (RAV) is a 501 (c)(3) non-profit organization, committed to providing high-quality intervention programs and community resources to children, youth, and families in the areas of education, health and wellness, and the arts.

The Opportunity

Raising A Village Foundation is looking for a self-motivated, mission-driven, **Driven Student Corps Member** (part-time/in-person). This person is responsible for supporting K-12 students during the school day or after school through one-on-one instruction and small group work in math, literacy, and college readiness. Driven Student Corps Members serve in a diverse group with 4 to 10 other team members from local colleges and universities. Each team is led by a Raising A Village Site Lead, who spearheads training, school partnerships and also directs the team in decisions that are made concerning service delivery.

This position reports **directly to the Site Lead** and works closely with all members of the RAV team, including **Site Lead and Program Team**.

Essential Job Responsibilities

This job description provides a general guideline to duties and responsibilities expected and essential for this new position. It is not all inclusive and the actual position may vary as circumstances indicate or as determined by the team.

Academic Support

- Help students learn, reviewing academic content with them, explaining how to solve problems and checking completed work.
- Help students develop study skills and organization techniques to help improve their academic performance.
- Keep reports on students and share those reports with supervisors, teachers and parents.
- Supervise groups of students, providing guidance and serving as a role model.

Qualifications

We encourage you to apply even if your experience is not a 100% match with the position. We are looking for someone with relevant skills and experience, not a checklist that exactly matches the job description. We want to help you grow and in return, you help us grow into a stronger, more inclusive organization.

Required

- Minimum 1 to 2 years' experience with tutoring, youth development, community service, etc. service experience
- Ability to tutor in K-12 core subjects such as reading, math, history, science



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- Pass a background check and drug screening
- Reliable transportation a must
- Must pass background check
- Holds self-accountable for making sound decisions, managing resources efficiently, approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, members and external partners and supporters
- Values diversity and different people's perspectives, able to work cross-culturally
- Honest, encourages openness and transparency, builds trust and confidence and has ability to handle confidential information with discretion
- Sensitivity and commitment to the mission of Raising A Village Foundation

Access, Equity, and Inclusion

RAV is an equal opportunity employer, and all qualified applicants will receive consideration without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. RAV is committed to building a culturally diverse team and to providing professional development opportunities. **We strongly encourage applicants who are people of color, LGBTQ+, disabled, and/or members of otherwise marginalized groups.**

Compensation and Benefits

At RAV we prioritize flexibility and work-life balance. This position is in-person, at 8-15 hours/week. While RAV is currently operating in a hybrid model, candidates are expected to be available in person in Washington, D.C. a minimum of 8-15 hours/week.

As a part-time position, the compensation for this position is \$16.10 hourly, and compensation is commensurate with experience. As this is an independent contractor position, the organization does not provide employee benefits (i.e. health insurance coverage, paid vacation or sick leave, retirement, paid family leave, Social Security, Medicare, unemployment tax, or any other benefits).

We are committed to leadership development and prioritize continuing education opportunities for all staff.

Interested?

Please apply using the [Driven Student Corps Intake Form](#). Please ensure that your cover letter details not only your relevant work experience but also your mission alignment with our work, and how diversity, equity, and inclusion guides the work you do. Applicants seeking a long-term relationship with RAV will get first consideration. Applications will be considered on a rolling basis, with a **deadline of January 5th** and a target start date of **January 29th**.