

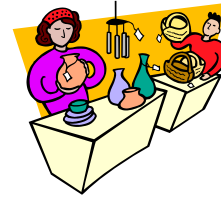
Branches & Vines, Country Store & Gift Boutique



Antiques & Treasures



Farmer's Markets



Holiday Events

BV Vendor Contract & Information

Mail to: Mary Smith + 168901 W King Tull Rd + Prosser, WA 99350

Scheduled events: April through December

Thank you for considering one or more of our events. If interested in participating, please **read and return signed contract, vendor application & payment two weeks prior to specific event.**

PLEASE READ and SIGN:

1. **VENDOR agrees NOT** to hold Branches & Vines, Mary R. Smith, Port of Benton, Labrie Studio or employees,

volunteers, and/or sponsors responsible for loss, damage, theft, injury, etc. as a result of participating in one or

more event.

2. **VENDOR INSURANCE (Optional):** At markets, special events, shows, etc., it is sometimes required to carry

liability insurance for bodily injury and property damage. **Should** you have insurance, please add Port of

Benton and Branches & Vines, LLC as additional insured to your policy for specific event.

3. **VENDORS** are responsible for their own receipt books, money, signs, display boards, tents, tables, table

coverings, etc. for their area. Containers, signs, personal items, etc. must be stored and/or displayed within

your rented space. Only one (1) vendor/company per space.

4. **SPACE FEE/SIZE: \$15.00* per vendor, per space, per event** . Inside: 4 x 4 (limited); Outside: 10 x 10 (excludes

winter events). **NOTE: *\$5.00 add'l charge for late sign up (1 week prior to event), electricity or water.**

5. **VENDOR SET-UP:** Inside spaces can be set up day before event from 11:00 am to 2:00 pm. Outside vendors can

begin set up 2 hours prior to start of event; let us know if need more time or if want to set up the day before.

Unless previously arranged, we ask vendors to NOT begin taking down before end time.

6. **DUE TO HEALTH DEPARTMENT** and PORT of BENTON restrictions, only service dogs will be allowed inside the

building. NO SMOKING within 25' of festival activities.

7. **CANCELLATIONS** must be given 1 week (7 days) prior to event date. NO REFUNDS will be given if cancel after

the 1 week prior to event.

8. **FOOD VENDORS:** You must follow Benton-Franklin Health Department regulations (can be acquired on-line).

WINERIES/BREWERIES: Must check with government agencies regarding serving at any of our events.

9. **COORDINATOR CONTACT:** Mary Smith; 509-295-7771 or EMAIL: market_to_market@yahoo.com

10. **UNSCHEDULED EVENTS:** Vendor Fee may or may not be charged for participation at an event that is not listed

on our event calendar. However, completion of contract/application is still required.

PLEASE PRINT NAME/COMPANY/DATE:

I/We: _____ and

have read contract and agree to the terms/restrictions noted above.

Company Name: _____ Phone(s):

Mailing Address:

Email: _____ Website:

Type of Business: Art/Crafts___ Direct Market___ Food___ Winery___ Farmer___ Other:

I/We will be participating at the following event:

_____.

I/We will be selling/promoting the following:

_____.

PLEASE SIGN NAME(S): _____ and

_____.

Date: _____

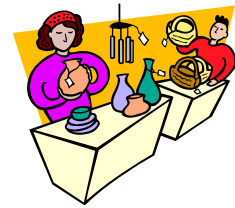
Branches & Vines Application



"Tiques & Treasures"



Farmer's Markets



Holiday Events

Events are open to antique/vintage/retro collectors, agri-businesses, wineries/breweries, musicians, food processors/food vendors, cottage industries, crafters, artisans, caterers, start-ups, etc.

EVENT LOCATION

Branches & Vines, Country Store & Gift Boutique

713-A 9th Street, Benton City, WA 99320

Mail check/money order & signed forms to:

Mary R. Smith ++ 168901 W King Tull Rd. ++ Prosser, WA 99350

Print Name(s):

Print Address: _____

City: _____

State: _____ Zip: _____ Phone(s):

Print Email:

EVENT NAME: _____

Event Date:

Space Size: ____10x10 (outside) ____4x4 (inside; limited) *Late Fee/Electricity/
Water: ____

*NOTE: *\$5.00 additional charge for late sign up, electricity or water.

Vendor Space Fee: \$_____ Electricity Fee: \$_____ Water Fee: \$_____

Late Fee: \$_____

(number of spaces x vendor fee)

Total Check/Money Order/Cash Amount: \$_____

Date:

SIGNATURE(S): _____

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CANCELLATIONS: SEE BV VENDOR CONTRACT #7

FACILITIES: Bathroom (wheel-chair accessible); kitchen w/stove, fridge and microwave.

QUESTIONS: Call/text Mary @ 509-295-7771 or email: market_to_market@yahoo.com

EVENTS : YES___ I am interested in receiving our annual (mailed in February) "BV Events Postcard;" please mail to

address noted above.

NO___ I am not interested in receiving the annual "BV Events Postcard."

 Keep on Growing with Nana & Sprouts 

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www.branchesandvines.com