

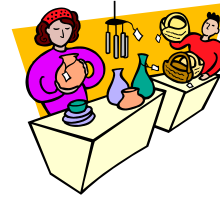
Branches & Vines, Country Store & Gift Boutique



Tiques & Treasures



Farmer's Markets



Holiday Events

BV Vendor Rules & Restrictions

Mail to: Mary Smith + 168901 W King Tull Rd + Prosser, WA 99350

Scheduled events: April through December

Thank you for considering one or more of our events. **To reserve a space, you must complete forms. Please read and return signed CONTRACT, VENDOR APPLICATION and PAYMENT two weeks prior to specific event.**

PLEASE READ and SIGN:

1. **VENDOR agrees NOT** to hold Branches & Vines or employees of, Mary R. Smith, Port of Benton, Labrie Studio or

employees of, volunteers, and/or sponsors responsible for loss, damage, theft, injury, etc. as a result of

participating in one or more event(S).

2. **VENDOR INSURANCE (Optional):** At markets, special events, shows, etc., it is sometimes required to carry

liability insurance for bodily injury and property damage. **Should** you have insurance, please add Port of

Benton and Branches & Vines, LLC as additional insured to your policy for specific event.

3. **VENDORS** are responsible for their own receipt books, money, signs, display boards, tents, tables, table

coverings, etc. for their area. Containers, signs, personal items, etc. must be stored and/or displayed within

your rented space. **Only one (1) vendor/company per space.**

4. **SPACE FEE/SIZE: \$15.00*** per vendor, per space, per event . Inside: 4 x 4 (limited); Outside: 10 x 10 (excludes

winter events). **NOTE: *\$5.00 add'l charge for late sign up (1 week prior to event), electricity or water (NO REFUNDS).**

5. **VENDOR SET-UP:** **Inside** space can be set up day before event from NOON to 2:00 pm. **Outside** space can be

set up 2 hours prior to start of event; if need more time or want to set up the day before, let us know.

OUTSIDE VENDORS: Be sure to bring weights/tie downs for your tent.

6. **DUE TO HEALTH DEPARTMENT** and PORT of BENTON restrictions, only service dogs will be allowed inside the

building. **NO SMOKING within 25' of event activities.**

7. **CANCELLATIONS** must be given 1 week (7 days) prior to event date. **NO REFUNDS** will be given if cancel **AFTER**

the 1 week prior to event.

8. **FOOD VENDORS:** You must follow Benton-Franklin Health Department regulations (can be acquired on-line).

WINERIES/BREWERIES: Must check with government agencies regarding serving at any of our events.

9. **COORDINATOR CONTACT:** Mary Smith; 509-295-7771 or EMAIL: market_to_market@yahoo.com

10. **UNSCHEDULED EVENTS:** Vendor Fee may or may not be charged for participation at an event that is not listed

on our event calendar. However, completion of contract/application is still required.

11. **ADDITIONAL NOTES:** Due to the nature of our events and the safety of the children and others, BV requests

vendors do not bring young children to an all day event. Thank you for your understanding.

PLEASE PRINT NAME/COMPANY/DATE:

I/We: _____ and

have read contract and agree to the terms/restrictions noted above.

Company Name: _____ Phone(s):

Mailing Address:

Email: _____ Website:

Type of Business: Art/Crafts___ Direct Market___ Food___ Winery___ Farmer___ Other:

I/We will be **participating** at the following event:

_____.

I/We will be **selling/promoting** the following:

_____.

PLEASE SIGN NAME(S): _____ and _____. DATE:

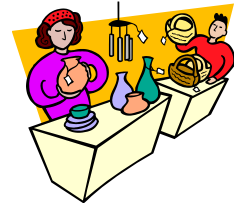
Branches & Vines Application



"Tiques & Treasures"



Farmer's Markets



Holiday Events

Events are open to antique/vintage/retro collectors, agri-businesses, wineries/breweries, musicians, food processors/food vendors, cottage industries, crafters, artisans, caterers, start-ups, etc.

EVENT LOCATION

Branches & Vines, Country Store & Gift Boutique

713-A 9th Street, Benton City, WA 99320

Mail check/money order & signed forms to:

Branches & Vines/Mary R. Smith ++ 168901 W King Tull Rd. ++ Prosser, WA 99350

Print Name(s):

Print Address: _____

City: _____

State: _____ Zip: _____ Phone(s):

Print Email:

EVENT NAME: _____

Event Date:

Space Size: ____10x10 (outside) ____4x4 (inside; limited) *Late Fee/Electricity/
Water: ____

*NOTE: *\$5.00 additional charge for late sign up, electricity or water.

Vendor Space Fee: \$_____ Electricity Fee: \$_____ Water Fee: \$_____
Late Fee: \$_____

(number of spaces x vendor fee)

Total Amount: Check/Money Order/Cash \$_____

Date:

SIGNATURE(S): _____

CANCELLATIONS: SEE BV VENDOR CONTRACT #7

FACILITIES: Bathroom (wheel-chair accessible); kitchen w/stove, fridge and microwave.

QUESTIONS: Call/text Mary @ 509-295-7771 or email: market_to_market@yahoo.com

EVENTS : YES___ I am interested in receiving annual (mailed in February) "BV Events Postcard;" please mail to

address noted above.

NO___ I am not interested in receiving the annual "BV Events Postcard."



Keep on Growing with Nana & Sprouts



WEBSITE: www.branchesandvines.com

LIKE US on FACEBOOK: Branches & Vines