



Peacock Gap Homeowners Association

BOARD OF DIRECTORS MEETING MINUTES
NOVEMBER 1, 2017
443 RIVIERA DRIVE, SAN RAFAEL, CA

Present: Anderson, Newhall, David, Weigle, Manning, Andow

Absent: Warren

The meeting was called to order at 7:35 p.m. and ended at 9:35 p.m.

- Minutes of the board's October meeting were approved as previously circulated.
- The board spent most of the meeting discussing and making plans for the referendum vote on proposed new CC&Rs. They took the following actions with respect to the election:
 - They unanimously adopted a resolution formally calling the election; setting February 10, 2018 as the date for a membership meeting at which ballots would be counted; setting the record date for voting eligibility; naming Jim Ernst, of James Ernst Accounting in Santa Rosa, as the independent inspector of elections, and establishing other requirements and procedures for the election.
 - They decided that the election will be held entirely by mail using a procedure that will protect the anonymity of members and the secrecy of their vote.
 - They made plans to mail out a general announcement of the election to Association members on November 27th.
 - They agreed that the election ballot and proposed, revised CC&Rs would be distributed to members on or about December 4th.
 - They set the initial balloting period at 60 days, subject to extensions as permitted by California law to assure the greatest possible participation by the membership.
- The board discussed the annual membership meeting scheduled for December 9th and made plans for that meeting.
- The board reviewed plans for major modifications to the exterior of the house located at 419 Riviera Drive, as submitted by the owner. No action was taken pending the board's request for additional information.