



COMMERCIAL OFFICE BUILDINGS

QUALITY ASSURANCE

We know how important security is in a commercial office environment. One of the first things the public notices when entering a commercial office building is the lobby desk. What they see at that desk will go a long way towards establishing your building's image. Our aim is to furnish you with a regular staff of trained officers that will impress your tenants and visitors. To do that, your security staff has to look sharp twenty-four hours a day, seven days a week. They've got to be courteous and professional. But most of all, they've got to have good judgment and thorough training, because when security is needed in an office building, there won't be time to consult the manuals!

How can we assure you that you're getting the quality security officer that you need? The answer isn't simple, but remember that we're the home team. We've been providing commercial office security since 1930. We have the largest security staff in the metropolitan area from which to choose your security personnel. We put more effort in analyzing security procedures and conducting site specific training than anyone. We have more supervisors on duty around the clock than any other security provider, and our managers and consulting experts are all locally based.



A COMPREHENSIVE APPROACH

At NOPP, we emphasize a hands-on approach to management. Because we're local, your problems won't be handled by an assistant branch manager. Instead, we'll assign an experienced senior executive to handle your account. We're already familiar with your area of town and the immediate neighborhood. And our representatives are available on short notice to help you with a variety of problems that most security companies just aren't equipped to handle, including:

- Comprehensive security surveys by local experts
- Advice on state-of-the-art electronic access controls and monitoring equipment
- Real time after-accident reports and documentation
- Internal investigations and customer background checks
- Safety and security awareness seminars
- Risk management and loss prevention
- Public law enforcement liaison

BUILDING YOUR SECURITY TEAM

You wouldn't construct a building on a weak foundation, and we won't build your security team around weak officers. We understand that the foundation of every security team is the individual officer. If we assign the wrong kind of person to your facility, then no amount of supervision or training can correct the problem. At NOPP, every security officer candidate undergoes a rigorous background check before being assigned to a commercial office posting. We contact all previous employers in the last five years for a reference. We run at least two background checks with different law enforcement agencies, and we screen for drug abuse on a routine, continuing basis. We test for aptitude, literacy, and communication skills, and we only assign officers to your building after you've interviewed and approved each one. Because we want your security team to be an asset, not a cost!

ATTENTION TO DETAIL

Before we work a single hour at your facility, our management representative will meet with you to review the daily routine in your building. Whether or not you've ever had a comprehensive set of post orders before, you will by the time we're through. Here are just a few of the details to be considered:

- Uniform style
- Use of armed or unarmed guards
- Phone handling procedures
- Access / egress control
- Alarm and CCTV monitoring
- Public address system
- Radio communications
- Fire and emergency evacuation
- Medical emergencies
- After-hours patrol routine
- Property removal
- Special event crowd control
- Daytime shipping and receiving
- After-hours delivery
- Parking and traffic problems
- Elevator problems and emergencies
- Stairwell security

**For more information call (504) 525-7115
or FAX (504) 525-7132.**



“Our prevention is your protection.”