The Memory Lab at Centre County Library & Historical Museum is a free-to-use digitization station that may be used to convert outdated media, including audio cassette tapes, floppy discs, VHS videos, slides and negatives, photographs, and computer hard drives.

Individuals wishing to use the Memory Lab must reserve a two-hour appointment by contacting the Pennsylvania Room via phone, email (memlab@centrecountylibrary.org) or the form on the Library’s website. All users must arrive to their first appointment fifteen minutes early and must complete a Memory Lab Participant Release Form prior to using the station. Users under age 18 must be accompanied by an adult.

Users may only convert media that they own or have created, such as home movies and old photographs. Content that is copyrighted, such as major motion pictures, is not permitted to be converted.

Users must bring a storage device to take their converted media home with them. Centre County Library and Historical Museum will not provide USB drives or other storage devices for patron use. Storage devices with larger memories, such as portable hard drives, are recommended when converting large files like videos. There is a DVD writer available for patron use if patrons would prefer to store videos on a DVD. Storage devices should be compatible with Windows machines. The Memory Lab work station is not connected to the Internet, so items cannot be sent via email, uploaded to the Cloud, or transferred via any other web-based means. Pennsylvania Room staff can make recommendations for storage size for different projects upon request.

Patrons are required to delete their digitization projects from the Memory Lab computer at the end of each appointment due to the size of these files.