

Children's Advocacy Center of the Coastal Bend

Position Title: Forensic Interviewer
Reports To: Program Director
Exemption Status: Exempt/Full-time
Location: 1201 Agnes St. Corpus Christi, TX 78401

The CACCB is currently seeking to grow our team. We offer a first-class salary and superior benefits! If you are detail oriented, self-starter, with strong organizational skills and is willing to work as a team player, while making a difference in children's lives, we have a spot for you. Interested individuals should send a Cover Letter and Resume to emmas@caccb.net ; no phone calls, please

Essential Duties and Responsibilities

- Conducts forensic interviews of child victims of sexual abuse, severe physical abuse or neglect.
- Testifies in court regarding Forensic Interviews, as needed.
- Maintains positive working relationships with DFPS, Police Departments, Sheriff's Offices, and District Attorney's Offices, and all other partner agencies.
- Adheres to confidentiality policy.
- Participates in on call rotation for afterhours interviews.
- Must attend CACTX required trainings and webinars in addition to FI Peer Reviews.
- Works in a professional manner consistent with the mission, contractual agreements with funding sources, Board approved policies and procedures, and directives from the Executive Director.
- All other responsibilities and duties as from time to time designated by the CAC or added to the scope of responsibility for this position by the Executive Director.

Qualifications and Skills

- Bachelor's degree (minimum) earned from an accredited university with prior work experience in the field of child abuse preferred.
- Understanding of child abuse issues o Excellent written and verbal communication skills o Must be self-motivated, self-confident, and maintain high moral and ethical standards.
- Ability to represent the organization in a positive and professional manner.
- Experience as a Forensic Interviewer, or working with a Children's Advocacy Center, preferred.
- Ability to prepare reports and meet deadlines.
- Ability to function collaboratively within a team environment.

Other Information

- Position involves work with sensitive information about child abuse victims and partner agency personnel at supervisory and front-line levels.
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Employment dependent upon the successful completion of a background check, including criminal and CPS clearances.

Benefits

- The compensation for this position is based upon the successful candidate's education, skills, experience, and potential for contribution.
- Medical coverage including health, dental, and vision
- IRA opportunity

Physical Demands

Frequent walking, standing, sitting, and stooping. Occasional lifting up to 20 pounds. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.