

## **MENTAL HEALTH CLINICIAN**

**REPORTS TO:** PROGRAM DIRECTOR

**EXEMPT STATUS:** SALARIED

**COMMITMENT TYPE:** FULL-TIME

**BASE OF OPERATIONS:** CORPUS CHRISTI, TEXAS

---

### **SUMMARY:**

Provide assessment, diagnosis, and treatment services to children and adults impacted by abuse and trauma.

### **ESSENTIAL FUNCTIONS:**

- Provide crisis intervention services.
- Conduct psychosocial and/or trauma-specific assessments
- Assess client functioning and develop individualized treatment plan within 30 days that is periodically re-assessed.
- Provide individual, group, and family therapy to clientele at the center and at satellite locations.
- Maintain case files including session case notes, treatment plans, monthly progress reports, telephone consultations, and termination summaries.
- Provide testimony of fact for the county criminal and civil courts that pertain to the center's Mental Health Services cases.
- Collect data and submit client mental health statistics to Supervisor.
- Prepare and present cases for clinical review.
- Coordinate with Supervisor on all cases needing psychiatric/psychological consultation.
- Comply with the Mental Health Services Policies and Procedures Manual.
- Assist Supervisor in preparing monthly Mental Health Services report.
- Participate in scheduled case staffings and those held on an as-needed basis.
- Collaborate with and provide consultation to Child Protective Services (CPS), Police Department, District Attorney's Office, and other social service agencies and mental health professionals directly involved with Mental Health Services cases.
- Conduct on-going communication with CACCB Family Advocates.
- Maintain good standing with the appropriate State licensing board and group membership affiliations.
- Participate in regular peer review in which clinical proficiency may be reviewed.
- Participate in applicable, appropriate, related professional development opportunities.

- Adhere to confidentiality policy.
- Maintain cross-cultural awareness in the performance of all responsibilities.
- All other responsibilities and duties as from time to time designated by the Agency or added to the scope of responsibility for this position.

**JOB REQUIREMENTS AND QUALIFICATIONS:**

- **Education:**
  - Master's Degree in mental health-related field; or
  - Registered student in a formal graduate program in a mental health-related field.
- **Training (licenses and certifications):**
  - A professional license to practice independently as a Licensed Professional Counselor, Licensed Marriage and Family Therapist, Licensed Psychologist, Licensed Master/Clinical Social Worker; or
  - A requirement to attend supervision with a licensed mental health professional on a consistent basis, and
  - A training plan requiring 10 contact hours of specialized, trauma-focused mental health training, clinical consultation, clinical supervision, peer supervision, and/or mentoring within the first 6 months of association, or
  - Demonstrated relevant experience prior to association.
- **Experience:**
  - Specialized clinical knowledge and advanced clinical skill in the areas of assessment, diagnosis, and treatment of mental, emotional, and behavioral disorders.
- **Knowledge Requirements:**
  - Knowledge of trauma focused, evidence based therapy.
  - Proficiency with Microsoft Windows XP and 7 Operating Systems, Word, Excel, and Outlook.
- **Intellectual and Physical Requirements:**
  - Read, write, and speak English fluently.
  - Bi-lingual (English/Spanish) preferred.
  - Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs).

**OTHER INFORMATION:**

- Travel may occasionally be required for educational or business purposes. It is not anticipated that any travel would last more than 2 – 3 days.

- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Employment dependent upon the successful completion of a background check, including criminal and CPS clearances.

**\*Interested candidates, email a resume and cover letter to  
emmas@cacsb.net\***