



Ask HR

Job Navigator

women@work

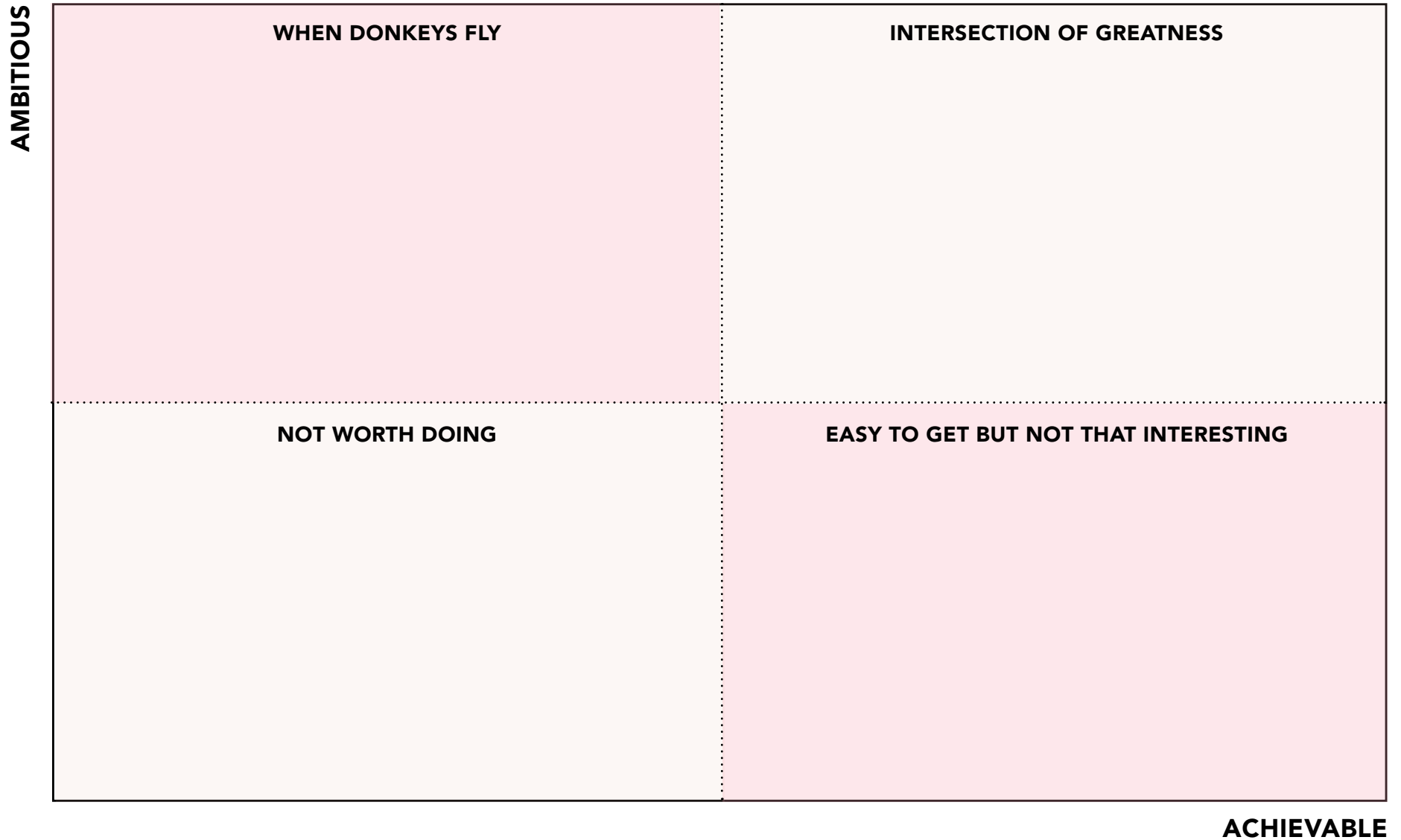
DEDICATED TO THE ECONOMIC
ADVANCEMENT AND SELF-RELIANCE OF
WOMEN AND GIRLS AROUND THE WORLD

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ASK HeR: DECISION MATRIX

Framework for evaluating career paths and where to invest yourself



ASK HeR: 10 STEPS TO AMBITIOUS ACHIEVEMENT

Framework for defining a plan of action at the intersection of ambitious & achievable

INITIATIVE NAME:			
#	PROJECT ACTION	DESCRIPTION	NEXT STEPS
1	NAME IT. BRAND IT.		
2	GIVE IT A DATE.		
3	DEFINE THE END GAME (e.g., get the job).		
4	TACKLE THE "EASY" STUFF (e.g. update your resume, LinkedIn, and cover letter).		
5	CONQUER THE MORE DIFFICULT TASKS AND TO-DO'S (e.g. create a kick-ass portfolio website).		
6	CLARIFY THE EXTENDED GROUP OF STAKEHOLDERS TO INVOLVE (e.g., firms to contact, people to network for intros or advice).		
7	DETERMINE OBSTACLES AND HOW YOU'LL OVERCOME THEM.		
8	VALIDATE NO DEAL BREAKERS EXIST OUTSIDE YOUR CONTROL.		
9	CELEBRATE SUCCESS!		
10	SET THE NEXT GOAL, FIND THE NEXT HILL TO CLIMB.		



ASK HeR: JOB SCORECARD

Framework for quantifying each offer to determine which best meets your criteria

Check out our [Google Sheet](#) to fill this out! Just make sure to save a copy first. To save a copy, tap "File" and then select "Make a copy".

	WEIGHT	JOB 1:		JOB 2:		JOB 3:	
	(ADJUST VALUES BASED ON RELATIVE IMPORTANCE TO YOU - SHOULD ADD TO 100%)	BASE SCORE (ADJUST TO BE 1=WEAK, 2=AVERAGE, 3=STRONG)	WEIGHT ADJUSTED SCORE (BASE SCORE X WEIGHT)	BASE SCORE (ADJUST TO BE 1=WEAK, 2=AVERAGE, 3=STRONG)	WEIGHT ADJUSTED SCORE (BASE SCORE X WEIGHT)	BASE SCORE (ADJUST TO BE 1=WEAK, 2=AVERAGE, 3=STRONG)	WEIGHT ADJUSTED SCORE (BASE SCORE X WEIGHT)
COMPENSATION							
BENEFITS							
EQUITY/STOCK							
VACATION & LEAVE POLICIES							
COMMUTE							
FLEXIBLE HOURS							
WORK FROM HOME							
TITLE							
BOSS							
TRAVEL & EXPENSE POLICIES							
PEER ENVIRONMENT							
COMPANY/BRAND							
OFFICE SPACE/LOCATION							
SIZE OF COMPANY							
OFFICE CULTURE/ENVIRONMENT							
ADVANCEMENT OPPORTUNITY							
MODERN TECH							
ROLE (TYPES OF PROJECTS & TASKS)							
SHORT-TERM POTENTIAL							
LONG-TERM POTENTIAL							
TOTAL SCORES							

