



Managing Behavior and Code of Conduct

Problem Solving:

When working to guide participant behavior, staff will first employ problem solving techniques to help participants understand to consequences of their behavior. If problem solving shows insufficient results for maintaining a safe, constructive environment for all, staff will implement the following procedures:

Minor Infractions

- o Continued disobedience of a program rule
- o Continued disobedience of a verbal instruction from staff
- o Other _____

Initial Offence: Participant will be required to sit out for a period of five minutes

Second Offence: Participant will sit out again and parents/legal guardian will be notified that a third infraction will result in a suspension.

Third Offence: Participant will be suspended for a full day

Major Infractions

- o Reckless disregard for safety of other participants, staff, or self
- o Fighting
- o Swearing
- o Defiance of staff authority
- o Vandalism
- o Bullying
- o Other _____

Initial Offence: Participant will be removed from the program for a period of time and parents/legal guardians will be notified immediately that a second infraction will result in a suspension.

Second Offence: Participant is suspended for a day

Third Offence: Participant is suspended for the rest of the week

Zero Tolerance: Disciplinary actions are progressive irrespective of the infraction with the exception of Zero Tolerance incidents. (Possession or use of any weapons, Physical abuse of other participants or staff, Uttering physical threats, Smoking or use of illegal drugs, and Theft.) **Parents/Legal Guardian notified of the infraction and the participant is suspended for the duration of the season.** Police are notified if appropriate.

The effectiveness of this procedure is dependent on the co-operation and communication between staff, parents/guardians, and child.

Today, _____ was involved in _____.

We ask that you have a talk with your child explaining that this behavior is not appropriate. This is the ___1st, the ___2nd, the ___3rd warning (discipline is progressive). After three warnings, we will have to ask that _____ leave our program for ___1 day, ___1 week, a _____.

Sincerely,

Date: _____

Parent/Guardian Signature: (Please sign and return this letter with your child) _____