

POSTDOCTORAL FELLOW

Organization Summary

The Gretchen Swanson Center for Nutrition is a nonprofit research and evaluation organization providing scientific expertise and partnership in the key public health areas of healthy eating and active living, food insecurity, policy advocacy, and health equity. The Gretchen Swanson Center specializes in the development and implementation of mixed-methods approaches, which are primarily focused on measuring changes that occur through policy, systems, and environmental interventions. The Gretchen Swanson Center works nationally by providing research and evaluation services to communities, nonprofits, academic and government institutions, and policy makers. For more information about the Gretchen Swanson Center, please visit www.centerfornutrition.org.

Job Summary

The person hired for this specific opening will serve as a Postdoctoral Fellow for Gretchen Swanson Center's evaluations related to federal food assistance programs:

- The [Gus Schumacher Nutrition Incentive Program \(GusNIP\) Nutrition Incentive Program Training, Technical Assistance, Evaluation, and Information Center \(NTAE\)](#) supports nutrition incentive and produce prescription projects. The NTAE is led by Gretchen Swanson Center and funded through a cooperative agreement with the United States Department of Agriculture (USDA) National Institute of Food and Agriculture (NIFA). In partnership with Fair Food Network, the Gretchen Swanson Center assembled the [Nutrition Incentive Hub](#), a coalition of evaluators, researchers, practitioners, and grocery and farmers market experts from across the country dedicated to strengthening and uniting the best thinking in the field to increase access to affordable, healthy food for those who need it most. The Postdoctoral Fellow would support all aspects of work conducted by the reporting and evaluation team at the NTAE, as well as be provided with opportunities to guide subprojects.
- The [WIC Online Ordering Grant](#) is a cooperative agreement between USDA Food and Nutrition Service (FNS) and the Gretchen Swanson Center. The overarching goal of this project is to work toward establishing recommendations for the implementation of processes enabling online ordering and transactions using WIC food benefits. The Gretchen Swanson Center led a developmental process to build a WIC online ordering implementation guide for WIC State agencies. In a second phase, the implementation guide is being utilized by funded State agencies and their partners who are working to implement WIC online ordering pilot projects. This Postdoctoral Fellow would support the data management and analyses of this project, and support the Research Scientists on production of scientific reports and peer reviewed manuscripts. Strong data management and analysis experience, including high proficiency in SAS or STATA is a specific need for this position. The Postdoctoral Fellow would also support this team on the WIC Special Project Innovation work, which is focused on improving the WIC client experience.

The fellowship is anticipated to be a two-year position, with possible renewal after the first year based on evaluation of training and organizational fit. During the first year of appointment, the position will primarily consist of training, with the postdoc assuming a support role on evaluation projects. The second year of this appointment will entail an enhanced leadership position with additional project responsibilities. In many cases, successful Postdoctoral Fellows have transitioned to a Research Scientist position at the Gretchen Swanson Center after the two-year period.

Job Duties and Responsibilities

- Offer supportive oversight for all scientific aspects of research and evaluation projects.
- Review project workplans that include research designs, participants, data elements, measurement tools, and deliverables.
- Review comprehensive project plans to ensure alignment with workplans.
- Participate in the development of measurement tools by attending planning sessions and reviewing tools.
- Consider the integrity of sampling and data collection efforts.
- Support the collection of qualitative data by conducting key informant interviews or focus groups.
- Support the analysis of data by conducting analyses and reviewing all qualitative and quantitative output for accuracy.
- Support the development of project deliverables by participating in planning sessions, creating outlines, and reviewing drafts.
- Provide guidance and feedback to workteam members on project plans, measurement tools, data analysis, and deliverables.
- Contribute to scientific knowledge by developing, submitting, and delivering conference presentations and publishing manuscripts.
- Build and maintain a working knowledge of significant developments and trends in nutrition-related fields.
- Contribute to grant applications and RFPs.
- Participate in appropriate meetings that strengthen the organization's strategic presence as requested.

Preferred Qualifications

- Doctoral degree in nutrition, public health, or similar health-related field.
- Experience with program evaluation; additional experience evaluating nutrition-related programs is also preferred.

- Excellent interpersonal skills; experience collaborating and communicating with clients and funders.
- Experience with quantitative and qualitative research methods and data analysis.
- Strong leadership skills; experience leading projects or people.
- Strong written and verbal communication skills; history of scientific presentations and peer-reviewed publications.
- Experience with survey data collection methods, both interviewer-administered surveys and electronic survey tools such as Qualtrics.
- Experience with quantitative data management, including production of codebooks and analytic tables, and analysis using SAS, SPSS, or STATA.
- Experience with qualitative data software, such as NVivo.

Salary

Commensurate with experience. Competitive benefits package provided.

Job Type

This is a full-time remote position.

Travel

This position will include local and national travel for client visits, conference attendance, and other research and academic activities.

How to Apply

To apply, please send a research statement, CV, contact information for three references, and one sample publication to Leah Carpenter, Associate Director, at lcarpenter@centerfornutrition.org. Applications will be reviewed on a rolling basis.

The Gretchen Swanson Center for Nutrition is an equal opportunity employer committed to diversity, equity and inclusion.