



DENVER MUSEUM OF MINIATURES, DOLLS & TOYS

Bon Appetit

APPLICATION/CONTRACT – 38TH ANNUAL FALL SHOW – SEPTEMBER 7TH, 8TH, 9TH, 2018

Business Name: _____

Address: _____

City/State/Zip: _____ Website: _____

Phone #: _____ Email: _____

I have a Colorado Sales Tax License: yes/no Tax #: _____ (All taxes to be paid through DMMDT)

\$_____ Museum Membership –Yearly fees	Individual \$40; Sr Ind \$30; Family \$60; Sr Family \$45
\$_____ One Six Foot Table (6ft)	\$185.00 Non-Museum member or \$170.00 Museum Member
\$_____ One Eight Foot Table (8 ft)	\$255.00 Non-Museum Member or \$235.00 Museum Member
\$_____ Two Six Foot Tables (12 ft)	\$290.00 Non-Museum Member or \$265.00 Museum Member
\$_____ Two Eight Foot Tables (16 ft)	\$375.00 Non-Museum Member or \$350.00 Museum Member
\$_____ Three Six Foot Tables (18 ft)	\$395.00 Non-Museum Member or \$360.00 Museum Member
\$_____ Three Eight Foot Tables (24 ft)	\$485.00 Non-Museum Member or \$465.00 Museum Member
\$_____ Business Card ad in Show program	\$25.00 – Please enclose 2-3 business cards or ad copy

NOTE: Electrical, table skirting, and table cover is included with every table rented.

_____ Require Handicap access

\$_____ **TOTAL PAYMENT ENCLOSED**

Checks payable to Denver Museum of Miniatures, Dolls & Toys or DMMDT

I will be displaying for sale (give clear description so that we may properly place your table on the sales floor):

I am planning on staying at the Doubletree Hotel Denver Tech Yes _____ No _____
Reservations must be made by 08/25/2018. Call 1.800.327.2242

Please print name of dealer and one assistant (where applicable) as you wish them to appear on **NAME TAGS:**

(Dealer)

(Assistant)

I have sent a Workshop application to Judi Hamilton, Workshop Chair by April 1, 2018: Yes _____ No _____

Please fill out and send signed contract, remittance and a business size **SASE** to the address below. Upon acceptance, a copy will be returned to you signed by the Sales Room Chair.

Marilyn Davies, Sales Room Chairman
5222 S Cathay Ct, Centennial CO 80015
Email: mdavies2018@comcast.net; Phone: 303.766.0881
Becky Evert, Sales Room Co-Chairman 303.840.0905

Show Chairmen: Judi Hamilton and Deanna Thomas (Judi: 720.879.1820; judifallshow@gmail.com) (Deanna: deannalt@comcast.net)
REMEMBER TO SIGN AND DATE THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS APPLICATION/CONTRACT.

DENVER MUSEUM OF MINIATURES, DOLLS AND TOYS

Contract Terms and Conditions

Application/Contract for Sales Table at the 38th Annual Miniatures, Dolls and Toys Show to be held September 7th – 9th, 2018 at the Doubletree Hotel Denver Tech, 7801 E Orchard Rd, Greenwood Village, Colorado 80111. The theme for the 2018 show is:

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SALES ROOM HOURS

PREVIEW PARTY

Registrants only
Friday, September 7, 2018, 7:00 – 9:00 pm

GENERAL PUBLIC

Saturday, September 8, 2018, 10:00 am – 5:00 pm
Sunday, September 9, 2018, 11:00 am – 4:00 pm

TERMS AND CONDITIONS OF THE CONTRACT

- 1. The set-up time will be Friday, September 7, 2018, from 9:00 am to 5:00 pm ONLY. Dealers will be allowed to return to the Sales Room at 6:45 pm on Friday. Tables must be open for the Preview Party from 7:00 pm until 9:00 pm on Friday, September 7 and during all General Public hours on September 8 and 9, 2018. Tables may not be dismantled until 4:00 pm on Sunday, September 9, 2018. The Sales Room must be vacated by 8:00 pm on Sunday, September 9, 2018.
2. The Dealer assumes the entire responsibility and liability for losses, damages, and claims arising out of Dealer’s activities on the Hotel premises and will indemnify, defend and hold harmless the Hotel, its agents, servants and employees from any and all such losses, damages and claims. The Denver Museum of Miniatures, Dolls and Toys (DMMDT) will not be held responsible for any loss, damage or injury to persons or property of the Dealer or their employees/assistants due to fire, flood, theft, breakage, riots or malicious damage for the duration of the Show. No one will be permitted in the Sales Room when it is closed.
3. Dealer agrees to keep their Sales Table open with an attendant in charge during all hours of the Show, including Friday’s Preview Party, until closing time of the last day. Due to space limitation, only two (2) people per six (6’) or eight (8’) foot table will be permitted behind dealer tables at any given time. Children will not be permitted in the complex either during set-up or dismantling periods.
4. It is agreed that all merchandise offered for sale will relate to miniatures, dolls and toys. There will be no discounted or liquidation sales or signs displayed.
5. In compliance with Colorado Law, sales tax must be collected. Tax charts indicating the percentage will be provided. All Dealers will pay all taxes collected to DMMDT at the end of the show (9/9/2018). All required sales tax forms will be filed and paid by DMMDT.
6. All aisle spaces must be kept clear. Dealers must supply their own 6” ‘C’ clamp and extension cords. The ‘C’ clamp will be needed to clamp the name sign to the table.
7. Extension cords must be ‘heavy duty’ and taped down.
8. Tables, table covers, skirting, and two chairs per six or eight foot tables will be provided. No extra tables may be used.
9. No smoking is allowed in the Show Room or hotel public areas (under Colorado law).
10. In the event of cancellation of the Show due to fire, strikes, government regulations, or other causes beyond our control, we (DMMDT) agree to refund any fee paid, minus equitable portion for expenditures already made.
11. Tables will remain in original positions. For example, tables along the perimeter will not be pushed against the wall and will not have any merchandise in front of tables.
12. Cancellation of this contract must be made before July 1, 2018, in writing, a \$40.00 fee will be charged for cancellation. After that date, whatever expenses are incurred in filling that space will be deducted from your refund in addition to the \$40.00; if we are unable to fill the vacancy, no refund will be made.
13. In order to be considered, a check for full payment for table rental, Museum membership (if applicable), and business card ad (if applicable) must accompany the application/contract. Please make checks payable to: Denver Museum of Miniatures, Dolls and Toys or DMMDT.
14. Your signature is evidence of your agreement to these conditions. Dealers will be selected based on space availability and category of merchandise. New dealers should send photographs and pricing information on merchandise you plan to sell. PLEASE FILL OUT AND SEND SIGNED CONTRACT, REMITTANCE AND A BUSINESS SIZE SASE. UPON ACCEPTANCE, A COPY WILL BE RETURNED TO YOU SIGNED BY THE SALES ROOM CHAIR. WE SUGGEST YOU MAKE A COPY OF BOTH PAGES OF THIS FORM FOR YOUR RECORDS.

Signed: _____ (Dealer) Date: _____
Accepted by : _____ (Sales Room Chair) Date: _____

Office Use Only: Check #: _____ Amt: _____ Date: _____ Init: _____