



## William Clark Chamberlin Equestrian Center (WCCEC)

PO Box 112195 (3900 Abbott Rd)

Anchorage, AK 99511

907-522-1522

# Facility Rental Information

*An arena reservation includes exclusive use of the arena and dragging and watering (if needed) prior to the event.*

- Dates and arena's will be considered reserved when a:
  - Full 25% Arena rental deposit is received **and**
  - Full \$100 Management deposit is received.
    - \$100 Management Deposit must be received as a separate check. (See **Management Deposit** below).
- Proof of Insurance is required. See **Insurance** below.
- Stall use is not included and is extra. See WCCEC Rules and Policies.

Participants riding, handling, exhibiting or warming up a horse in events in reserved arenas must:

- Sign and have a Liability Release on file:
  - The Liability waiver on the Membership form **or**
  - The last page of the WCCEC "Rules and Policies"
- Provide a negative proof of EIA
- See **Management Deposit** below

### Membership Costs:

Individual Membership	\$125 individual/\$250 Family
Day Fee (One Time Use)	\$ 15 Individual/ \$ 30 Family
Day Use Fee for Event Participants	\$ 10 individual/ \$ 20 Family

### Arena's Available

- **Main Arena** (150'x300') (You must specify at the time of the reservation if the use of announcers stand and PA equipment is needed)
  - Weekend Rate: \$300/day, Weekday Rate: \$165/day; \$85/half day
- **Tozier Western Arena** (130'x254')
  - Weekend Rate: \$220/day, Weekday Rate: \$165/day; \$85/half day
- **Dressage Arena** (66'x198')
  - Weekend Rate: \$220/day, Weekday Rate: \$165/day; \$85/half day
- **Schooling Arena** (90'x175')
  - Weekend Rate: \$110/day, Weekday Rate: \$85/day; \$45 half day
- **EATA Arena** (80'x160')
  - Weekend Rate: \$110/day, Weekday Rate: \$85/day; \$45 half day
- **Entire Facility Rental** (closes Center to the public & members)
  - Full Day Rate all 5 arenas: \$1320.00, Full day set-up/breakdown: \$275
  - Half Day set-up/breakdown: \$140
- Hourly Rate of any arena: \$25 (subject to availability) Roundpen \$10/ Hour
- Book 5 or more weekday events and receive 10% discount on Arena Rental Rate
- 20% off Arena Rental discount to groups in their first year and making reservations for the full season

All services and arena equipment is included in arena rental except:

- Jumps: \$30/Full day only (Includes tractor/trailer/driver for transporting jumps)
- Portable Dressage Arena: \$30/day
- Round pen move: \$60 (includes both ways)

- Extra arena drags: Must be requested prior to an event. \$15/each
- Barrel Racing Drags: \$15 (unlimited drags)

### **Insurance**

- Revenue events require show management to obtain insurance, which closes reserved arena(s) to riders/users not participating in the show/event.
- Insurance must be obtained and proof provided to WCCEC by 2 weeks prior to the beginning of the event. Proof of insurance must specify **Anchorage Horse Council** and **Municipality of Anchorage** as “additional insured”.
- Liability Insurance minimum is \$500,000 (five hundred thousand dollars).
- Rodeo’s require Liability insurance minimum of \$1,000,000.00 (one million dollars).
- Insurance for clinics is required.
- All participants in all events must sign the Liability Waiver on either the Membership form

### **Lessons/Instruction**

All instructors/trainers/coaches giving lessons outside of an event must have a Trainer Membership (Individual Membership + \$60). Student must either be WCCEC Members or pay the Day Use fee.

Guest clinicians who are not residents of Alaska require:

- To sign the Waiver on the Membership form
- To sign the last page of the WCCEC “Rules and Policies”
- Provide proof of insurance
- Pay arena Rental Fee
  - If clinic is held in an unreserved arena (sharing use of the arena) then 20% payment of total compensation from lessons, coaching, and clinic fees are required.

### **Management Deposit**

Management Deposit (\$100) is paid as a separate check at the time of arena reservation.

- Memberships, Waivers and EIA’s can be turned in directly to WCCEC early in the year, prior to the event.

### **Event Management Responsibilities**

- Unlock stalls for your event participants and create Stall Cards for each stall used
- Obtain stall Deposits (\$20 per stall payable to AHC).
- Ensure arena, grounds, parking lot and all stalls used are locked, cleaned and all bedding, hay and manure removed
- All manure carts and tools are correctly emptied and returned
- Participants, guests and audience follow WCCEC “Rules and Policies”
- Collect signed Liability Waivers for all participants and forward to AHC
  - A WCCEC Membership list is available for Event Coordinators

The Management Deposit is returned after and if event management ensures, after the event, that the above criteria have been met.

- Exception is for any stalls left unclean with bedding, manure or hay, Event Management forwards participants \$20 Stall Deposit per stall to WCCEC.
  - Any stalls left unclean without a \$20 Deposit paid to WCCEC will result in WCCEC retaining the \$100 Management Deposit
  - If any Participants are discovered as not providing a signed Liability Waiver, negative EIA or not following the WCCEC “Rules and Policies”, the \$100 Management Deposit will be retained by WCCEC.