Downtown Brooklyn Arts Alliance Member Space Rental Information

BLDG 92 - Brooklyn Navy Yard
BRIC
Brooklyn Ballet
Brooklyn Historical Society
Brooklyn Music School
The Center for Fiction
Dancewave
Gallim
Irondale Ensemble Project
Issue Project Room
Mark Morris Dance Center
Mark O'Donnell Theater - The Actors Fund
Mitu580/Theater Mitu
Polonsky Shakespeare Center - Theatre For A New Audience
Recess
Roulette
Smack Mellon
Urban Glass
Host Your Event at the Brooklyn Navy Yard

The Brooklyn Navy Yard is a vibrant industrial community at the heart of NYC’s creative economy. From supporting businesses to hosting events, the Yard offers an experience that is both historic and modern. Iconic street views, unique skylines, exhibition and gallery space, and access to over 400 businesses to inspire your event.

For more information, contact Janyce Hunt, Events Manager at jhunt@bnydc.org

BLDG 92 is a LEED Platinum facility that is fully equipped for your meeting, training, or presentation needs (up to 500 attendees). Housing the Yard’s exhibition spaces with a beautiful atrium and outdoor forecourt, BLDG 92 is an ideal location for those looking to explore the Yard. Take a walk through the galleries or enjoy the bird’s-eye views of the Yard from the 4th floor terrace.
BLDG 92 Terrace Room

Space
Room: 1,680 sq. ft.  Terrace: 660 sq. ft.

Capacity
Cocktail: 174  Presentation Style: 131  Seated Dinner: 90

Amenities
- Open floor plan
- Floor to ceiling windows with adjustable shades
- New furniture seats up to 100
- Audio system and microphones
- Outdoor terrace
- Prep kitchen and pantry
- Ceiling-mounted projector and internet
- Wall and electrical ports
Artist Studio
Intimate, flexible space ideal for rehearsals, performances, meetings and more (70 capacity)

Host Your Event at BRIC House!

BRIC House is a unique arts and media center centrally located in the Brooklyn Cultural District. We offer versatile, contemporary spaces with state-of-the-art technology and a welcoming staff committed to making your event a success!

CONTACT US
For rental rates and availability, visit BRICartsmedia.org/rentals to fill out an inquiry form or call 718.683.5600
Lobby & Stoop

Sun-filled public atrium overlooking our Contemporary Art Gallery. Great for receptions, panel discussions, performances and more (175 performance, 250 standing reception)

Ballroom

Flexible state-of-the-art performance and event space. Perfect for galas, screenings, theater/concert performances and more (260 seated dinner, 250 theater style seating, 440 standing)

PHOTOS: LEESER ARCHITECTURE, JENNA SALVAGIN, LIZ LIGON, DAVID ANDRANKO
Brooklyn Ballet Studio Rental Information

Located in Downtown Brooklyn, our state-of-the-art facility consists of a column-free 25 x 35 ft. dance studio, lobby/waiting area, and two dressing rooms.

The studio features a sprung dance floor, marley, portable mirrors, ballet barres, and stereo system. With floor-to-ceiling windows facing the street, the studio offers plenty of natural light. Our location in the heart of downtown Brooklyn is convenient to multiple subway and bus lines. The studio is also wheelchair accessible.

Discounted rehearsal space for independent choreographers and non-profit dance companies is made possible by grants from the New York State Council on the Arts and the Mertz Gilmore Foundation.

For more availability and specific rates email info@brooklynballet.org. Rentals are booked on a first come, first serve

For policies and more information please visit Brooklynballet.org/school/rehearsal-space
Whatever your needs, Brooklyn Historical Society can tailor a space rental package for you to make your event one for the books!

Located in Brooklyn Heights near Borough Hall and major subway lines, our Pierrepont Street location is readily accessible from all five boroughs. With recently renovated, state-of-the-art facilities, it is often the site of weddings, film shoots, nonprofit fund-raisers, staff development trainings, brand launches, and holiday parties, to name just a few. The Great Hall, Othmer Library, and lower-level classroom offer three distinct spaces.

BHS DUMBO is housed in the historic Empire Stores building near Brooklyn Bridge Park. This unique site will impress your guests with interactive displays and a taste of the waterfront’s storied past.

Rates depend on the event type season, day of the week, and how many spaces you rent. Please see capacity information for each of our event spaces below:

<table>
<thead>
<tr>
<th>Space</th>
<th>Seating Capacity</th>
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<tbody>
<tr>
<td>Great Hall</td>
<td>130 seated at tables for presentation and/or dinner</td>
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<tr>
<td></td>
<td>200 standing for cocktail event</td>
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<tr>
<td></td>
<td>200 seated theater-style for presentation</td>
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<tr>
<td>Othmer Library</td>
<td>80 seated at tables for presentation and/or dinner</td>
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<tr>
<td></td>
<td>110 seated theater-style for presentation</td>
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<tr>
<td></td>
<td>125 standing for cocktail event</td>
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<tr>
<td>DUMBO</td>
<td>55 standing for cocktail event</td>
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<tr>
<td>Classroom</td>
<td>25 seated at tables for presentation</td>
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<tr>
<td></td>
<td>35 seated theater-style for presentation</td>
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</table>

 Proceeds from the BHS Space Rentals program support the powerful exhibitions, programs, and educational resources that help our communities build intellectual tools to connect history to contemporary issues, and engage in discourse with one another around themes of social justice and civic responsibility.

For more information, call Randi Burroughs at 347-381-3717 or email events@brooklynhistory.org

www.brooklynhistory.org/space-rentals/
Rental Spaces at the Brooklyn Music School

Brooklyn Music School is a community music school that is located in the heart of Fort Greene, Brooklyn. BMS offers rental spaces for practice, rehearsals, readings, recitals, performances, etc. at affordable rates. Inquire over the phone at (718) 638-5660 or email us at contactus@brooklynmusicschool.org.

Transportation

Atlantic Avenue/Barclays Center
Lafayette Avenue
Fulton Street

Hours

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<tr>
<th></th>
<th>September-June</th>
<th>July-August</th>
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<tr>
<td>Monday through Friday:</td>
<td>9:00am-8:00pm</td>
<td>9:00am-8:00pm</td>
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<tr>
<td>Saturday:</td>
<td>9:00am-5:00pm</td>
<td>9:00am-5:00pm</td>
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<tr>
<td>Sunday:</td>
<td>9:00am-5:00pm</td>
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Rates

Practice Room (One person): $15/hr
Practice Room (2 or more people): $20/hr
Band Room: $25/hr (Daytime) or $30/hr (Evening)
MacDowell Room $30/hr
Fourth Floor Dance Studio/Downstairs Dance Studio: $30/hr
Theater: Prices Vary
BMS Theater: Where Magical Events Happen

The Brooklyn Music School's 250-seat, Spanish style theater provides a unique and historic atmosphere for student productions, community interaction, and third-party productions. Our heritage and pedagogy places performance at the center of BMS's approach to music, dance and theater. The intimate scale and historic charm of our theater make it ideal for a range of artistic and community-oriented events, and BMS tech and support team are here to support your vision. Reach out today to see how we can work together.

BASIC PACKAGE AND THEATER RULES THEATER ENVIRONS SHALL INCLUDE:
- Stage house
- Theater auditorium, including audience bathrooms
- Theater Lobby
- Downstairs Greenroom Lobby, 2 Dressing rooms and 2 Lavatories
- Loading/Stagedoor entrance and ramp area

BASIC THEATER LIGHTING AND SOUND PACKAGE:
- 12 – 1.2K Dimmers
- 1 – Lighting control board - non-computer
- Rep Plot lighting instruments (may vary according to usage- minimum of 3 front lights, 3 mid-stage front lights, 6 fresnel down lights, 4 side lights in wings 1 and 2, strip lights for upstage drop-2 colors)- instruments may not be moved or refocused.
- 1 - 6 channel sound board
- 2 – speakers, mounted in proscenium arch, facing auditorium
- 1 – 25’ 3-pin XLR cable
- 1 – Omni-directional microphone

BASIC THEATER CONDITION:
- Floor of stage – ¼” Masonite painted black – Marley is available, but at additional cost
- 8 – 4’ x 16’ hard covered masking flats – They may not move
- 1 – blue scrim backdrop with black masking on left and right
- 4 – Electric battens
The Center for Fiction: Space Rentals

The Center for Fiction offers a variety of rooms for all types of events, from formal lectures to sets for filming. All of our spaces are ADA compliant. Please contact Jenny Park (jenny@centerforfiction.org) for more information.

The Auditorium

This flexible space can host seated events for 140 in a lecture hall format or adapt for smaller groups. It comes with state of the art audio capabilities and a video wall fills the back wall for film screenings and presentations. The stage adjusts to various heights and can be arranged as bleachers for additional seating options. Our stylish black chairs and four large conference-style tables are free for use. The adjacent cafe space may also be rented with the auditorium.

The Members Lounge

Our intimate Members Lounge is a lovely space for a cocktail party, wedding, office retreat, or meeting. It is located on our quiet second floor and can be divided by a built-in glass partition with a conference table with room for 12 at one end of the space, and a cozy living room area on the other. The room also includes a ceiling-mounted screen, built-in speakers and sound system.
The Members Lounge may be rented in conjunction with the entire second floor for larger events and our outdoor terrace during the warmer months.

Meeting Rooms

The Center offers a variety of meeting rooms on our quiet second floor to rent for small gatherings. Each of our rooms has a conference table & chairs, Wi-Fi, and A/C. White boards, easels, and other presentation materials are also available upon request. Our largest room seats 14 around a conference table, but can accommodate a few more guests if necessary. The other spaces seat 10.
THE DANCEWAVE CENTER
Studio Rentals

182 4th Ave in Gowanus • Brooklyn, NY
@Degraw Street • dancewave.org/studio-rentals • 718.522.4696
Rental Hours: 9am–9pm        Contact: rentals@dancewave.org

POLICIES SNAPSHOT
No refunds if canceled less than 7 days before rental date • No heeled shoes allowed (including tap shoes) • Sneakers must be cleaned before entering the studio • Payment is required in advance to secure the space • Rental requests are not taken over the phone • Requests submitted through online form are processed on Monday, Wednesday and Friday

FULL STUDIO FEATURES
Sprung Marley floors • Full length mirror • Natural light • 30 person capacity for movement • Sound system • Multiple light settings • Access to locker room, shower, lobby area, and restrooms

FULL STUDIO RATES
Dance Rehearsal: $23/hr
Music & Theater Rehearsal: $23/hr
Audition or Workshop: $45/hr
Informal Showing: $60/hr

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Dance Rehearsal: $23/hr
Music & Theater Rehearsal: $23/hr
Audition or Workshop: $45/hr
Informal Showing: $60/hr
The Dancewave Center studio features a mobile, semi sound-proof curtain that can divide the space into two separate studios. All studio options have access to sound system, locker room, shower, lobby area, and restrooms.

**STUDIO A DETAILS**
- 600 sq feet (40’ x 15’)
- Sprung Marley floors
- Partial mirror
- Natural light
- 7 person capacity for movement

**STUDIO B DETAILS**
- 720 sq feet (40’ x 18’)
- Sprung Marley floors
- Full-length mirror
- 15 person capacity for movement

**STUDIO A or B RATES**
Dance Rehearsal: $13/hr  
Music & Theater Rehearsal: $15/hr

Dancewave is able to offer dance artists a subsidized hourly rehearsal rate of $13.00 received by Dance/ NYC’s New York City Dance Rehearsal Space Subsidy Program, made possible by The Andrew W. Mellon Foundation.
The Gallim Studio, located within the Church of St. Luke and St. Matthew, is a 40’ X 49’ space with stunning Tiffany stained-glass windows and cathedral ceilings. The Studio is available for rehearsals, classes, auditions, performances, and commercial use.

**Studio Features:**

- 40’x 49’ marley over naturally sprung wood
- Two Alto TS112A Truesonic Speakers and Yamaha MG102c Mixing Console with auxiliary input jack
- Five 7’ free-standing ballet bars
- Lounge with couches and coffee table overlooking the studio
- Kitchenette with refrigerator, coffee maker, and microwave
- Wi-Fi
### 2019 Rental Rates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Per Hour</th>
<th>Per Day</th>
<th>Per Week</th>
<th>Per Month</th>
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</thead>
<tbody>
<tr>
<td>Rehearsal (Nonprofit)</td>
<td>$25</td>
<td>$17.5</td>
<td>$840</td>
<td>$3,200</td>
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<tr>
<td>Rehearsal (For-profit)</td>
<td>$40</td>
<td>$28.0</td>
<td>$1,344</td>
<td>$5,120</td>
</tr>
<tr>
<td>Class or Workshop (Nonprofit)</td>
<td>$45</td>
<td>$31.5</td>
<td>$1,512</td>
<td>-</td>
</tr>
<tr>
<td>Class or Workshop (For-profit)</td>
<td>$60</td>
<td>$42.0</td>
<td>$2,016</td>
<td>-</td>
</tr>
</tbody>
</table>

For more information on audition, performance, and commercial rentals, please contact us.

Renters must carry their own liability insurance. A Certificate of Insurance is required to secure rental reservations.
THE IRONDALE CENTER
85 S Oxford Street
Fort Greene, Brooklyn

RENTAL GUIDE
In 2008 Irondale renovated an unused nineteenth-century Sunday school room and created one of the most flexible, versatile, and dynamic theatre spaces in New York City, right in the center of Fort Greene, Brooklyn. The large performance space has flexible seating for up to 250 people, ceilings that are 28’ high and a 1,900 square foot balcony and gallery with a café area with the original stained glass windows. Our restoration preserved the original character scale and details of this distinctive space.

Featured in the New York Times for its production of *alice... Alice... ALICE* and EPIC Theater’s Production of *Sarah Ruhl’s Passion Play*, Irondale has hosted, presented or produced hundreds of events since it opened. This is a one-of-a-kind theatrical venue; rich in history and atmosphere. The space itself offers inventive directors and designers a magnificent palette on which to set work.

Irondale is not only a flexible theater, but a unique place for a wedding, benefit, or any event. It is the perfect space for a ceremony and reception or just a reception. There is room to seat 200 guests at tables and still have room for a dance floor. The wrap-around balcony is the perfect place to serve cocktails after the ceremony and before dinner.

Irondale is located just 3 blocks from Brooklyn’s Barclays Center and near stops for most subway lines and the Long Island Railroad. Let us help make your event special. Here are some of our space’s special features:

- 3700 sf. Performance space with a 28 ft. ceiling, and a 1900 sf. balcony on three sides
- More than 150 lighting instruments and corresponding equipment on a grid system
- Full sound system with both theatrical and musical capabilities
- 2 Dressing Rooms for artists (1 has a private restroom)
- Heavy white cyclorama, and a moveable curtain-track system
- Café area for concessions
- Flexible modular theatrical seating for up to 100 people. Additional seating up to 250 people available depending on design.
- 70-Grey Padded Folding Chairs
- 46-Wood Chairs (located on the balcony)
- 12- 4’x4’ Square Wood Tables
- Use of Irondale’s Café Refrigerator and Ice Machine.
RENTAL RATES

**Not-for-Profit Production**
- $275 per hour
- $2,750 per day
- $8,800 for productions with budgets $149,000 or –
- $10,000 per week for productions with budgets $150,000 or +

**Commercial Productions (For Profit)**
- $475 per hour
- $4,800 per day
- $12,750 per week
- 10% discount for theatrical rentals of four weeks or more

**Not-for-Profit Benefits**
- $5,500 per day | $550 – hourly rental

**Private Events**
- $10,000 – full day rental | $1,000 – hourly rental

DBAA members get a 10% discount

**Staff** *(requirements vary by contract)* – may be hired through Irondale Fire Guards, Ushers, Box Office Manager, Front Door Monitor

**Additional Equipment** – *pricing and inventory available on request*

**Online ticket sales** – Irondale’s system can be used to sell your tickets for an additional fee.

A full rental day is a maximum of twelve consecutive hours. Unless other arrangements are agreed upon, Irondale is available Monday 10AM-4PM/6PM-10PM, Tuesday 10AM-4PM, Wednesday, Thursday, and Friday 10AM-Midnight, Saturday 2PM-Midnight. There is no access on Sundays.

Weekly rentals include use of lighting and sound systems in their rep plots. Irondale is a fully equipped theater and has additional equipment available for additional fees. Changes to the rep plots can be negotiated for additional fees. Irondale also provides an on site liaison at all times, and one F03 fireguard for all events.

Under certain circumstances space subsidies may be available to offset some or all of the costs of the space. Irondale also co-produces with certain companies. Proposals are accepted all year round.

For more information, contact Roni Sipp at roni@irondale.org, or visit irondale.org
To make an appointment to visit or for more information please contact Bob Bellerue at rentals@issueprojectroom.org

ISSUE Project Room is a Brooklyn-based performance nonprofit founded in 2003, presenting projects by interdisciplinary artists that expand the boundaries of artistic practice and stimulate critical dialogue in the broader community. ISSUE serves as a leading cultural incubator, facilitating the commission and premiere of innovative new works spanning genres of music, dance, literature and film.

ISSUE's presentations primarily take place in a theater space in the historic 110 Livingston Street building in Downtown Brooklyn with an entrance at 22 Boerum Place.
Originally built in 1926 as the headquarters for the Benevolent & Protective Order of the Elks Lodge, ISSUE Project Room features a limestone and terra cotta facade with Renaissance-revival style features including balustrades, egg-and-dart ornamentation, Corinthian columns, and a 2,500 square ft. theater space with 32-foot vaulted ceilings. This late McKim, Mead and White is a unique and striking location for your special event.

Located in Downtown Brooklyn/Brooklyn Heights, ISSUE Project Room is easily accessible by subway at

- Borough Hall, 2, 3, 4, 5
- Jay Street-Metrotech A, C, F, R
- Hoyt-Schermerhorn A, C, G trains
- Many MTA buses.
Rental Event Included Services:

- **Staff Liaison:** ISSUE Project Room will provide a staff member to assist in the organization and coordination of your event.
- **Event Technician:** A audio/video/lighting technician will be provided to run the tech equipment for your event.
- **Basic equipment:** including the house sound and lighting system, will be provided.
- **150+ black folding chairs and six folding tables.**

Venue Capacity:

The performance space has a legal capacity of approx. 250 people including staff and performers, with 150 seated comfortably.
Optional Services & Equipment available (additional rental & labor fees may apply):

- Microphones, music stands, and instrument amplifiers
- Audio Recording
- Video projector and projection screen
- Additional Lighting / Sound / Video equipment
- Elevated Stage
- Beer and Wine permit (see FAQs)
- Special Event insurance (see FAQs)

Catering & Facilities:

The Renter may work with a licensed catering service of their choosing. 22 Boerum Place does not have a kitchen or slop sink, so any catering services need to be self-contained in terms of waste disposal. ISSUE can also connect you with catering and party rental vendors. Any vendor who works on-site must abide by NYC recycling rules.

Pricing Guidelines:

Each event is highly individual, so costs are determined on a case-by-case basis.
FAQ:

Do I need to provide insurance or permits to rent 22 Boerum Place?

Yes, ISSUE requires that all rental events carry general liability insurance. The policy should have a single limit liability of not less than $1 million and general aggregate liability of not less than $2 million, naming ISSUE Project Room as “additionally insured’ and providing a certificate. All other permits should be provided by the Renter or catering/event planning company. You may purchase your own special event insurance or work with ISSUE’s rental coordinator and insurance agent to purchase special event insurance at an additional fee.

Are there sound restrictions?

Yes, sound must be kept at a 90DB level. There should be no amplified noise before 10am and after 10pm.

What about parking?

22 Boerum Pl. does not have its own parking lot; however, there are numerous public parking lots nearby that we can recommend.

Is the space wheelchair accessible?

22 Boerum Place has a wheelchair lift and small ramps can be utilized for wheelchairs to access to the space.

Who is responsible for breakdown and cleaning?

A cleaning fee is quoted as part of the cost of renting 22 Boerum Place and the labor price quote should cover all equipment breakdown. In some cases the Renter will need to provide additional staffing to ensure the space is left in “broom clean” condition, restored to its original state, with all trash and recycling off the premises.

What is your deposit and cancellation policy?

We require a non-refundable date-hold deposit to secure your event, in addition to a refundable security deposit. The balance of the contract is due by the event date. Specific cancellation policies will be outlined in the rental agreement.

Can I use the name ISSUE Project Room as the site of my rental in publicity materials?

No, in order to prevent confusion with ISSUE’s own programming, we ask that you use 22 Boerum Place as the site of your event in all promotional materials and social media.
Space Rentals

The Mark Morris Dance Center rents our spaces for rehearsals, workshops, auditions, showings, private lessons & events. We have 9 studios, which include our James and Martha Duffy Performance Space, available to rent.

<table>
<thead>
<tr>
<th>Space</th>
<th>Dimensions</th>
<th>Capacity</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>James and Martha Duffy Performance Space (Duffy)</td>
<td>60’ x 60’ (3,600 sq. ft)</td>
<td>225</td>
<td>5th floor</td>
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<tr>
<td>Robert W. Cole Studio (Cole)</td>
<td>38’ x 51’ (1,938 sq. ft.)</td>
<td>74</td>
<td>4th floor</td>
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<tr>
<td>Studio C</td>
<td>30’ x 46’ (1,380 sq. ft.)</td>
<td>50</td>
<td>1st floor</td>
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<tr>
<td>Howard Hodgkin Studio (Hodgkin)</td>
<td>23’ x 38’ (874 sq. ft.)</td>
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<td>1st floor</td>
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<tr>
<td>Studio B</td>
<td>24’ x 33’ (792 sq. ft.)</td>
<td>25</td>
<td>1st floor</td>
</tr>
<tr>
<td>Independence Community Foundation Studio (ICF)</td>
<td>18’ x 40’ (720 sq. ft.)</td>
<td>13</td>
<td>4th floor</td>
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<tr>
<td>Studio D</td>
<td>17’ x 20’ (320 sq. ft.)</td>
<td>7</td>
<td>mezzanine</td>
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<tr>
<td>Studio E</td>
<td>29’ x 53’ (1,537 sq. ft.)</td>
<td>40</td>
<td>Fishman Space - 1st floor</td>
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<tr>
<td>Studio F</td>
<td>28’ x 40’ (1,120 sq. ft.)</td>
<td>30</td>
<td>Fishman Space - lower level</td>
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<table>
<thead>
<tr>
<th>Amenities</th>
<th>Climate Control</th>
<th>Column Free</th>
<th>Mirror</th>
<th>Sound System</th>
<th>Marley Floor</th>
<th>Natural Light</th>
<th>Piano</th>
<th>Portable &amp; fixed ballet barres</th>
<th>Mirror Curtain</th>
<th>Wooden Floor</th>
<th>Private Lobby</th>
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How to Book Space:

**First Time Renters**
must fill out our Space Request Form to let us know a little bit more about the request and create a rental customer account. Request forms are processed typically within 48 hours.

**Returning Renters**
may book space by emailing rentals@mmdg.org or calling the Dance Center and speaking with MMDG’s Front Desk staff or the Rental Programs Manager, Annie Woller.

**Availability:**
Our full calendar of availability may be viewed online.

*The Dance Center is typically closed on Sundays. Special event and performance space requests for Sundays will be accommodated on a case by case basis.*

**Subsidized Rehearsal Space Program**
The Mark Morris Dance Group’s Subsidized Rehearsal Space Program supports local dance artists by reducing the financial barrier to renting space in New York City. If you are a dance company or choreographer, you can book any studio at the Mark Morris Dance Center for rehearsal for $10/hour.

mmdg.org/space-rental

3 Lafayette Avenue | Brooklyn, NY 11217 | 718.624.8400

LIRR; B25, 26, 37, 38, 41, 45, 52, 63, 67, or 103 Bus
**The Mark O'Donnell Theater at The Actors Fund Arts Center**

The Mark O'Donnell Theater at The Actors Fund Arts Center is a black box performance venue and rehearsal space located at the lobby level of The Schermerhorn in downtown Brooklyn. The venue is operated by The Actors Fund in collaboration with Breaking Ground. The mission of The Actors Fund Arts Center is to serve as a resource for Brooklyn-based artists and arts groups to aid in the development and sharing of their work, as well as a venue for integrating the residents of The Schermerhorn with the surrounding community through the arts.

<table>
<thead>
<tr>
<th>Permitted Uses</th>
<th>Rehearsal, Performance, Class, Audition, Photo Shoot, Special Event, Audio Recording, Reading, Meeting, Video/Film Shoot, Screening, Meeting/Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disciplines</td>
<td>Dance, Music, Theatre, Film, Community</td>
</tr>
</tbody>
</table>

**Booking Policies**

<table>
<thead>
<tr>
<th>How To Book</th>
<th>Please send an email to <a href="mailto:artscenter@actorsfund.org">artscenter@actorsfund.org</a>. Along with the requested rehearsal or performance dates, please include possible tech rehearsal requests and type of performance.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Policy</td>
<td>Renters must submit an application and be approved for rental. Rehearsal rentals must be paid in full prior to using the space. Performance rentals require a deposit at booking.</td>
</tr>
<tr>
<td>Cancellation Policy</td>
<td>Deposits are non-refundable.</td>
</tr>
</tbody>
</table>

**Open to last minute space requests.** Yes

**Booking Requirements**

<table>
<thead>
<tr>
<th>Rental Personnel</th>
<th>On site manager, Maintenance, Security, Call for additional rental personnel, Rates include some or all personnel, Rates include some or all equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Personnel</td>
<td>Technical director, House Manager</td>
</tr>
<tr>
<td>Payment Types</td>
<td>Check, Credit card</td>
</tr>
<tr>
<td>Options</td>
<td>Cross-promotion opportunities – Assistance programs</td>
</tr>
</tbody>
</table>

**Other Allowed Activities**

| Street shoes, Live percussion, Amplified music |

**Features**

<table>
<thead>
<tr>
<th>Space Dimensions</th>
<th>1760.0 sqft</th>
</tr>
</thead>
<tbody>
<tr>
<td>Space Features</td>
<td>Column-free, Air-conditioned, Heated, Grid, Wings/backstage space, Stage curtains</td>
</tr>
<tr>
<td>Flooring</td>
<td>Sprung wood, Marley flooring</td>
</tr>
<tr>
<td>Stage Configuration</td>
<td>Black box</td>
</tr>
<tr>
<td>Stage Dimensions</td>
<td>44 ft x 23 ft with 15 ft ceiling</td>
</tr>
<tr>
<td>Seating capacity</td>
<td>73</td>
</tr>
<tr>
<td>Seating</td>
<td>Raked, Multi level, Seating risers, Continental, Flexible seating. Optimal house size for dance &amp; theatrical productions at AFAC is 73 seats. Additional rows can be added in front of main seating to increase house size when necessary. Please discuss this during the booking process.</td>
</tr>
</tbody>
</table>

**Equipment**

<table>
<thead>
<tr>
<th>Lighting</th>
<th>Light board, Lighting instruments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Furniture</td>
<td>Chairs, Podium, Risers, Tables</td>
</tr>
<tr>
<td>Amenities</td>
<td>Dressing rooms, Shower, Kitchen/pantry, Green room, Private restroom</td>
</tr>
<tr>
<td>Instruments and Accessories</td>
<td>Rehearsal piano, Baby grand performance piano, 8 Music stands</td>
</tr>
<tr>
<td>Audio Equipment</td>
<td>Sound system, PA system, Microphone, MP3/auxiliary input, CD player. For events requiring live music, please inquire about space capabilities at booking.</td>
</tr>
<tr>
<td>Video/Film Equipment</td>
<td>Digital projector, Projection screen, DVD player</td>
</tr>
</tbody>
</table>

**Accessibility**

<table>
<thead>
<tr>
<th>Parking</th>
<th>Street parking, Paid garage/lot parking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accessibility</td>
<td>ADA or AODA compliant, Accessible without stairs, Lobby and house, Patron restrooms, Infrared system/assistive listening, Backstage restroom, Backstage, Stage</td>
</tr>
<tr>
<td>Audience Services</td>
<td>Restrooms, Lobby</td>
</tr>
</tbody>
</table>
For more information or to book The Mark O’Donnell Theater, email artscenter@actorfund.org
MITU580
A NEW INTERDISCIPLINARY ARTS SPACE IN GOWANUS, BROOKLYN
THE SPACE

Located at 580 Sackett St. in the heart of Gowanus, a former glass recycling facility is now Theater Mitu’s newly renovated home. MITU580 is 2,400 square feet of flexible, artist-run space for unique gatherings where interdisciplinary arts practice is interrogated, incubated, and produced. MITU580 intersects the fields of performance, installation art, new media, and design.

THE SPECS

DIMENSIONS: modular performance space is 67’x24’
HEIGHT: 15’ floor to grid
SEATING: raked modular risers seat 64 patrons
LOBBY: flexible front room is 26’x14’
- fully networked lighting & sound equipment
- 60 full-color LED lighting instruments
- 24-input, 48-channel digital audio mixer
- brand-new speaker system: mains, fills, and sub-woofers
- 3 projectors, 20 displays

For schematic, ground plan, technical documents, and full inventory, contact: rentals@theatermitu.org

THE COMPANY

Founded in 1997, Theater Mitu is a permanent group of collaborators committed to expanding the definition of theater through methodical experimentation with its form.

Committed to challenging the parameters of theater, research, and practice, the company’s work is situated in the tension between acting and performance; theatrical design and installation; multimedia and interactive technology.

Its considerable body of work includes: production work with the world’s leading theatrical innovators, pedagogical work with renowned universities, engagement with non-theatrical communities, and international training and research initiatives.

For more information about MITU580, Theater Mitu, or renting our space, please contact: rentals@theatermitu.org
OR VISIT: www.theatermitu.org
FACEBOOK: facebook.com/mitu580 & facebook.com/theatermitu
INSTAGRAM: @mitu580 & @theatermitu
Polonsky Shakespeare Center is the first theatre built in New York City for Shakespeare and classic drama since the 1960s. Opened in 2013, with its elegant courtyard Mainstage and multi-tiered lobby, Polonsky Shakespeare Center offers a rare combination of scope and intimacy ideal for theatrical performance, as well as cultural and corporate events, film screenings, receptions, cocktail parties, film/television shoots, and more.

The Samuel H. Scripps Mainstage (pictured above) features a flexible orchestra seating configuration, as well as two seating galleries. Seating may be configured as proscenium, thrust, runway, or in-the-round, and may include as few as 180 or as many as 299 seats. The height of the Mainstage – twice that of a typical Off-Broadway theatre – and trapped floor allow for a vast array of staging possibilities.

**RATES:**  
**WEEKLY $30,000/WK + EXPENSES**  
**DAILY $5,000/DAY + EXPENSES**

Rental rates include use of our space and theatrical equipment. Use of specialized equipment may incur additional costs. Staffing and cleaning costs not included. Rates can be pro-rated for partial days, but not partial weeks. Proof of insurance and security deposit required.

**SMALLER SPACES:** Polonsky Shakespeare Center also houses the Theodore C. Rogers Studio. This 26’ x 20’ rehearsal studio is insulated by sound proof doors and has freight elevator access. The Irving Harris Foundation Lobby is also available for rentals. The lobby’s sleek, modern atmosphere is perfect for parties, receptions, or smaller scale presentations and events. Studio and lobby rates available upon request.

*Pending availability, reduced rates for all our spaces may be available to DBAA members within two months of the rental date(s). Please inquire for further details.*

For further details please email rentals@tfana.org or call (212)229-2819 x67.
Recess offers rental of our gallery and meeting spaces.

Exhibition/Gallery Space
1,050 sq./ft.
- Available for full day and weekly rental.
- Email rental@recessart.org for pricing and more information
Conference/Meeting Room
280 sq./ft.
- Available for full day and hourly, 2 hrs. minimum rental
- Email rental@recessart.org for pricing and more information
Workshop Space
460 sq./ft.

- Available for full day rental
- Email rental@recessart.org for pricing and more information

AV equipment and furnishing also available for rental please inquire.
THE SPACE

Roulette is a non-profit performance venue, founded in 1978, committed to presenting new and adventurous art in all disciplines. Conveniently located blocks away from the Barclays Center and Atlantic Terminal in Downtown Brooklyn, our 6,000 sq ft theater maintains distinctive style, unsurpassed acoustics, and superb production equipment, creating an exceptional and versatile experience for any event. With the help of our expert tech and event coordinating staff, our full venue is pliable and accessible to the most inventive imaginations.

CAPACITY

Roulette can accommodate up to 550 people and can be configured for a variety of events with unique seating arrangements.

<table>
<thead>
<tr>
<th>Space</th>
<th>Sq Ft</th>
<th>Standing</th>
<th>Sitting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ballroom (Concert)</td>
<td>2,500</td>
<td>400</td>
<td>240</td>
</tr>
<tr>
<td>Mezzanine (Fixed Seating)</td>
<td>2,000</td>
<td>-</td>
<td>153</td>
</tr>
<tr>
<td>Lobby</td>
<td>600</td>
<td>100</td>
<td>-</td>
</tr>
</tbody>
</table>

STAFF

Pre-event coordination with Roulette staff, the month and weeks leading up to your event. An Audio/Visual Staff member and Event Liaison will work with you the day-of to ensure a smooth event.
Consider the Location:

Situated on the waterfront in the vibrant neighborhood of Dumbo, Smack Mellon offers a truly unique venue for private parties and corporate events. The building is across the street from the picturesque Brooklyn Bridge Park between the Brooklyn and Manhattan Bridges with breathtaking views of the City skyline.

Consider the Dramatic Architecture:

Located in the recently renovated “Boiler Building”, Smack Mellon’s gallery is an especially exciting space with tremendous architectural elements. The 6,000 square foot gallery boasts a ceiling that soars to 35 feet. There are 25 windows on two levels providing beautiful light and a spectacular view of Manhattan and the East River.
Consider the Convenience:

Smack Mellon is just one subway stop from Manhattan with easy access to the BQE, Manhattan & Brooklyn Bridges and ample parking in nearby garages. The building is handicap accessible.

We are offering a 5% discount for DBAA members on a full day rate!

Plus a special DBAA hourly rate for a 2 to 3 hour event during an exhibition!

Please contact our Events Team for more information:

p. 718.834.8761
rentals@smackmellon.org

And head to our website for more images and recommended vendors:

Smack Mellon
92 Plymouth Street
Brooklyn, NY 11201
smackmellon.org/venue-rental/
LuEsther T. Mertz
SOUTH OXFORD SPACE

WHERE: 138 South Oxford St
Fort Greene Brooklyn

TRANSIT: Lafayette Ave (C), Atlantic Ave
Barclays Center (2, 3, 4, 5, B, D, N, Q, R, LIRR)
& Fulton St (G)

<table>
<thead>
<tr>
<th>Hourly Rates</th>
<th>The Great Room</th>
<th>Studio B</th>
<th>Studio G</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rehearsal</td>
<td>$24</td>
<td>$17</td>
<td>$20</td>
</tr>
<tr>
<td>Small Meeting/Class</td>
<td>$37</td>
<td>$24</td>
<td>$30</td>
</tr>
<tr>
<td>Large Meeting</td>
<td>$68</td>
<td>-</td>
<td>$45</td>
</tr>
<tr>
<td>Performance</td>
<td>$85</td>
<td>-</td>
<td>$45</td>
</tr>
</tbody>
</table>

Member Rate

| Rehearsal | $20 |
| Class     | $27 |
| Performance | $60 |

To check availability, see photos and learn more, visit ART-NEWYORK.ORG/SPACE

sos@art-newyork.org
718-398-3078
Open 7 days a week

facebook.com/SouthOxfordSpace
@artny72

A PROGRAM OF
ART NEW YORK ALLIANCE OF RESIDENT THEATRES
UrbanGlass’ 3rd floor classroom accommodates up to 30 people, for a board or break-out format meeting and includes a projector, microphone, and internet access. Up to four-hour rental: $200, up to eight-hour rental: $400. Set-up and cleaning fee: $50. 10% discount is available to DBAA members. Contact: Kellie Krouse, kelliek@urbanglass.org or 718-625-3685 x246.

Agnes Varis Art Center and UrbanGlass|ware. UrbanGlass’ ground floor, 3,000 square foot gallery and retail space on Fulton Street accommodates up to 280 people. Equipped with a small kitchen and sound system. Contact Executive Director, Devin Mathis for pricing and availability: devin@urbanglass.org or 718-625-3685 x225.

UrbanGlass’ 17,000 square foot professional glass studios are located on the third floor of 647 Fulton Street. Contact Executive Director, Devin Mathis for pricing and availability: devin@urbanglass.org or 718-625-3685 x225.