

**Oak Bay United Church  
Board Meeting – Godly Playroom  
Sunday 24<sup>th</sup> September 2017**

**Regrets:** Beth Bourke; Cheryl Thomas

**Present:** Rev. Michelle Slater; Cathy McAuley; Mike McAuley; Jackie Cox-Ziegler; Andre Clouthier; Dan Schaus

**Guest:** Jacquie Schaus

**Meeting:** Opened at 12:12 pm.  
Rev. Michelle lit the Christ candle and led us in prayer

**Acceptance of Agenda**

moved by Jackie C.Z and seconded by Cathy M. - passed

**Acceptance of Board Minutes from**

- May 15<sup>th</sup>
- July 23<sup>rd</sup>
- July 30<sup>th</sup>

moved by Jackie C.Z and seconded by Cathy M. - passed (with minor changes)

**Received A.G.M. Minutes of June 18<sup>th</sup>, 2017**

moved by Cathy M. seconded by Jackie C.Z. - passed

**Reports:**

**M. & P.** - Cathy McAuley

- new Music Minister Amy van Wensem is settling in quite well.
- Amy Murray our office administrator has resigned. We wish her the best in her future endeavors.
- A job posting will be sent out within the next month to replace Amy. We currently have a temporary secretary Julia Burke.

**FINANCIALS** – Andre Clouthier

- Andre presented the 2016-2017 year-end; a small profit (\$20,000 range) was made.

**ACTION:** Andre to check into the possibility of receipt books to track who we are receiving funds from.

**ACTION:** Andre and Jackie C.Z. to continue there search for a candidate(s) to do

the annual review of our church financials.

Andre to assist Zach with his T4 for the C.R.A.

**ACTION:** Andre and Michelle to check into the policy concerning credit cards.

**PROPERTY** – Mike McAuley & Cathy McAuley

- Cathy presented a draft copy of the Sacred, Shared Team Terms of Reference. Mike explained the details of the form.
- Motion moved by Cathy and seconded by Andre “That a team be selected to facilitate an efficient and collaborative process to meet the needs of staff; development team and groups that use the spaces.” - passed

**ACTION:** Cathy will send out an email for a possible team lead and other team members.

**PROPERTY REDEVELOPMENT** - Mike McAuley

- Mike explained that after the “Yes Vote” from the congregation to proceed with the obtaining funds from B.C. Housing. The next step will be to obtain approval from Presbytery which they have given us.
- Conference Resource Team was also contacted they advised to keep up the good work but be vigilant.
- Michelle and Dan attended Oak Bay Municipal Council Meeting on Monday September 18<sup>th</sup>, 2017. Michelle was the spokesperson and explained to the council what the redevelopment is about and where we are in the process to date.

**MINISTER'S REPORT** - Rev. Michelle Slater

- Michelle will begin her course of study in Seattle beginning with first weekend being October 18-21. If you wish to assist Michelle with her course of study Carol Martin book and you can contact her to sign up.
- We have a couple who wish to Transfer their membership to Oak Bay United.

Motion - moved by Michelle and seconded by Cathy that Donna and Walter Mort's request for transfer be accepted. - Passed

**OLD BUSINESS**

- Cheryl to send Dan a synopsis of site redevelopment – Done

- Volunteers for counting the Thrift/Annex cash and make up deposit – Partially Done

**ACTION:** Dan to try to obtain more volunteers for the cash counting.

- Andre and Jackie to inquire as to people to do our annual Financial Review (SEE UNDER FINANCIALS ACTIONS)
- Signing authority for Dan to co-sign cheques

**ACTION:** Dan to make arrangements with Andre to go to Island Savings to be added as a co-signer for the church account.

### **NEW BUSINESS**

- Received a request from Jim Fisk on behalf of Healing Pathway to have them be an official Ministry of the Oak Bay United Church.

Motion – moved by Michelle and seconded by Dan that the Oak Bay United Church Healing Pathway be an official Ministry of the church. - Passed

- Jackie discussed Remit 6 which has to be voted on before February 28, 2018.

**ACTION:** Michelle to contact the following people to see if they will serve on the committee to explain this particular remit. Beth Bourke; Jackie Cox-Ziegler; Mike McAuley; Bill White.

Michelle received a letter from the “Shingal Presbyterian Church” of South Korea. They are asking us if we would like to become a Sister Church or a Partnership with them.

**ACTION:** Michelle to look into this matter.

- Request that the altar be moved into position before Friday of each week.

**ACTION:** Dan to have members of the Church Choir assist on Thursday evenings to help move table.

### **NEXT MEETING**

Sunday October 29<sup>th</sup>, 2017, 12:00 Noon, Meeting Room In Office

**ADJOURNMENT** – Andre 2:05 pm.

x \_\_\_\_\_  
Dan Schaus  
Board Chair

Date Approved: \_\_\_\_\_