



Upstairs

ATLANTA



EST 2017

The Venue



Located in the heart of Atlanta's beautiful Glenwood Park, our historic former blacksmith building is atop the hill at the entrance of the Glencastle property.

The building balances traditional and modern touches filled with windows providing natural light and features vaulted architectural ceilings, white brick walls and concrete floors .

Venue Rental Fee

Prices range from **\$2000** (weekdays) to **\$6500** (peak-season Saturdays). This gives you everything in our Standard Event Package. All events also incur a 20% operational fee.

The Standard Event Package



the venue rental includes:

- Exclusive access to our beautiful 6,800 sf historic building with bar room, reception space, covered patio, upstairs lounge and more
- Friendly and helpful event staff to maintain the space during your event
- On-site security
- 4 hours event time + 2 hours setup time + 1 hour breakdown time (7 total hours access with option to add more time)
- 75 parking spaces for weekend and weekday evening events
- Professional PA sound system with 4 optional microphones & an iPad for Spotify



Items available to use at no additional charge:

Chairs



200

Use our matte bronze Tolix-style chairs for a ceremony, for dining or both. Our team will set them up for you.

Modern Farm Tables



16

Use as many farm tables as you'd like, pick a floor plan and we'll set them up.

Highboy Tables



8

Place the tables around the space or outside for guests to use during cocktail hour or during the event. Optional floor-length black linen included for each highboy.

Mobile Bars



2

Have an additional bar out on the patio for cocktail hour or upstairs in the lounge.

Stage Pieces



4

Each piece is a 5' x 9' x 6" wood plank platform. Use 1 for a single speaker or small ceremony or all 4 for a 10'x 18' stage for a panel of speakers or live band.

Add-ons



In addition to the venue rental fee the following options may be added at an additional cost:

Beverage Package \$12/guest

We are a BYOB venue. You bring your alcohol and we'll handle the rest. Beverage package includes:

- Bartenders
- Mixers and garnishes
- Non-alcoholic beverages (soft drinks, water, tea, etc.)
- Bar supplies - cups, ice, napkins, etc.

Glassware Rental \$2/guest

Upgrade from plastic cups to simple and elegant glassware including:

- Wine glasses, pint glasses, rocks glasses, highball glasses, & champagne flutes

Ceremony Package \$1500

- Additional 1.5 hours of event time (30 minutes allocated for guest arrival and seating)
- 2 floor plan setups- 1 for ceremony and 1 for reception- our event staff handles the flip.
- 1 hour rehearsal window the day before your event to rehearse at the venue.

Afterparty in the Lounge Cost varies

Keep the party going with your late night guests in our smaller, more intimate upstairs cocktail lounge.

Catering your Event



We have partnered with a variety of Atlanta's best caterers to provide a range of options, cuisines, and styles to fit any event or budget. We have selected these caterers based on their exceptional food and service.



Partnered Caterers

Caterer	Contact	Email	Phone
Endive	Stephanie Mule' Farrell	stephanie@endiveatlanta.com	404.504.9040
Three Sisters Catering	Katie Rosenberg	katie@caterwiththreesisters.com	404.488.4565
C. Parks Catering	Tori Norton	tori@cparkscatering.com	404.874.7644
Farm Burger	Darla Milstein	catering@farmburger.com	404.808.5624
Fox Bro's BBQ	Katherine McIntosh	katherine@foxbrosbbq.com	404.660.8646
Bold Catering & Design	Autumn Washington	awashington@bold-events.com	678.302.3213
Proof of the Pudding	Monica Broughton	mbroughton@proofpudding.com	404.491.1408
Low Country Catering	Madison Goodman	madison@lowcountrycatering.com	404.835.5351
Southern Crust Catering	Darlene Drost	darlene@southerncrustcatering.com	770.457.5987
Soiree	Mike Gerry	mike@soireecateringatlanta.com	404.467.1699
Simply Food Trucks	Paige Nathan	paige@simplyfoodtrucks.com	678.480.6401

*outside catering fee is applied to events that do not use partnered caterer