

St. Brendan Celtic Festival

Vendor Guidelines & Registration

2nd Annual St. Brendan Celtic Festival *May 13, 2017*

VENDOR GUIDELINES and FESTIVAL RULES

Please read carefully before signing your application. By signing the release and submitting the registration form, you agree to rules set in place by festival committee. Vendors will be located in the retail marketplace area.

Please keep in mind that space is limited and you must first be approved by our committee. We ask that you review prices and dates carefully. All prices are for the average 10X10 space, larger spaces are available for added cost. If you need a bigger space let us know on your application. Include your company name, a description of your wares (links to pictures would be great), and the best way to contact you. You will receive a response within a week of submitting. Please note that all fees are nonrefundable.

1. **PAYMENT:** If you would like to reserve your space in the retail marketplace, payment must be made in full **April 15, 2017**.

The booth cost for the day is \$50.00, plus providing the St. Brendan Celtic Festival Committee with a report of the total dollar amount of booth sales. A larger sized space is \$75-100 depending on the size request.

-Make checks payable to: SAINT ANNE ORTHODOX CHURCH

560 Oak Ridge Turnpike, Oak Ridge, Tennessee 37830

- Please write 2017 FESTIVAL on check memo line

- Mail to: ATTENTION: TRACY TILSON

-Questions? Please contact Tracy Tilson: tracytilson@comcast.net

1. **SET UP:** Friday, May 12th or by 9 a.m. on Saturday, May 13th.
2. **BREAK DOWN:** no later than 7 p.m. on Saturday, May 13th.
3. The festival committee reserves the right to remove any items deemed inappropriate. We request that any non-Christian items (wiccan, pagan worship, drugs, etc.) **NOT** be brought to the festival. Items advertising alcohol (Guinness, etc.) are permitted.
4. Pets are not permitted unless for medical assistance.
5. **WIRELESS** Credit card services will be the responsibility of the vendor.

6. Food or drink items may NOT be sold by any vendor, unless approved by festival committee in at least 4 weeks in advance of festival dates.
7. St. Anne Church will provide one table and 2 chairs per vendor space. You will also have Band Announcements promoting your booth.
8. The festival grounds will (not) have overnight security on Friday, May 12th. Please use discretion when leaving items on site.
9. There will be NO refund due to bad weather, acts of God or any other circumstances.

Festival Vendor Release

I, _____, as an independent contractor, hereinafter “Vendor”, hereby release, indemnify and hold harmless the St. Anne Orthodox Church, its Board of Directors, St. Brendan Celtic Festival Committee, volunteers and patrons from any and all liability arising out of my usage of the premises for sales of products and/or services or entertainment during the 2017 St. Brendan’s Festival located on the St. Anne Orthodox Church grounds at 560 Oak Ridge Turnpike, Oak Ridge, Tennessee 37830. I take full responsibility for all products and/or services or entertainment sold during the St. Brendan Celtic Festival. I will set up, monitor during and take down my agreed upon space and be solely responsible for my employees and workers before, during and after the Festival date.

I have insurance and am licensed and bonded and will indemnify St. Anne Orthodox Church, its Board and Festival Committee from all liability resulting from my usage and sales during the 2017 St. Brendan Celtic Festival.

Festival Date: May 13, 2017

Dated: _____, 2017

Vendor Signature: _____

Festival Committee Representative Signature: _____

**ST BRENDAN
CELTIC FESTIVAL**

St. Brendan Celtic Festival

Vendor Registration

Company Name: _____

Name: _____

Address: _____

Phone: _____

Email: _____

Best means of contact: _____

Description of what you want to sell (include URL links to pictures if possible):

Any additional things you want to tell us, questions or concerns:

Do you need electricity? Yes No

Do you require larger than a 10 X 10 spot or anything other than the table/chairs (a supplementary fee may apply) Please note size/items required:

By signing you understand that this is just a registration form and must be approved by our board. You will be notified appropriately within a week of the submission. You will be sent/emailed your receipt and details once payment is cleared.

Signature: _____

Date: _____

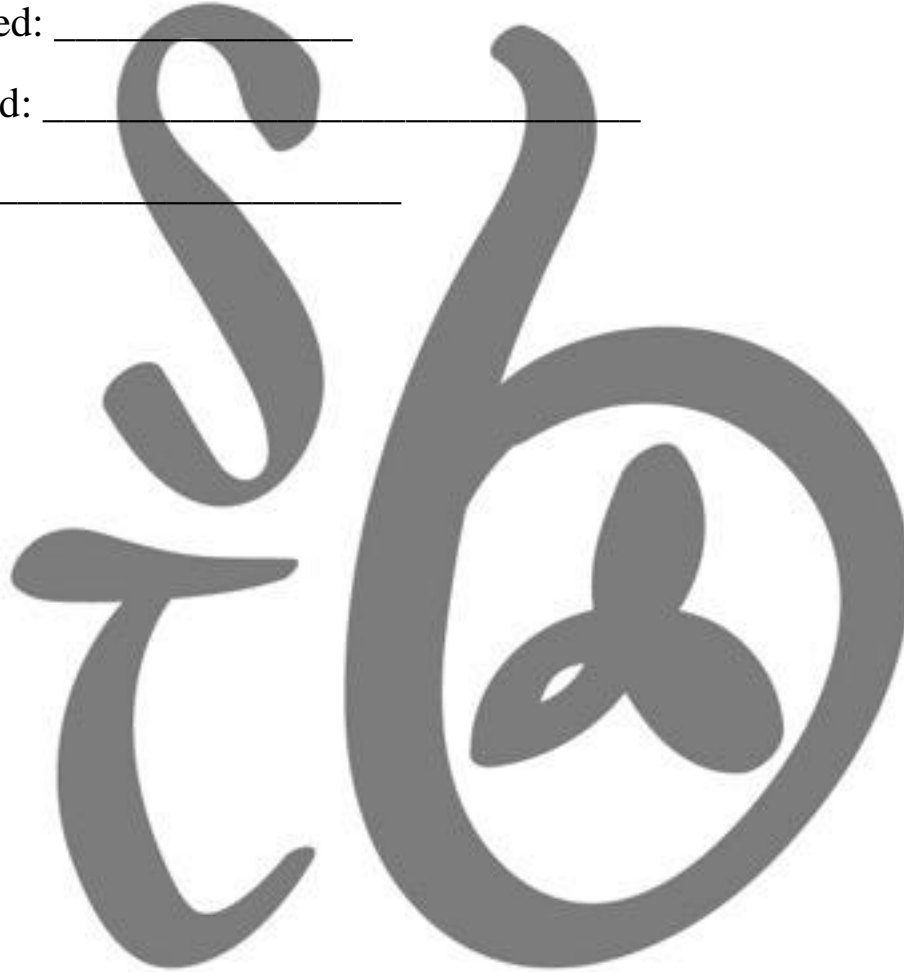
For Festival Committee to complete

Size needed _____

Amount enclosed: _____

Payment method: _____

Approved? _____



**ST BRENDAN
CELTIC FESTIVAL**