

Terms & Conditions

1. Annual membership fee is \$15, paid via invoice along with confirmation of membership, subsidy option, and personal details, due before the start of each financial year (beginning 1 April).
2. Funds provided must be used for speech programmes as approved by the UpsideDowns Education Trust Board of Trustees.
3. Membership applications will be considered for approval at the first available Board meeting after receipt of application and if approved, funding will commence from date of approval.
4. The Board reserves the right to review the funding of programmes, at their discretion.
5. Speech Therapists must be active and registered members of the New Zealand Speech-Language Therapists' Association (NZSTA).
6. The UpsideDowns Education Trust is a funding provider only and will not accept responsibility for the success or otherwise of any given programme.
7. In return for the Trust's support, families must be willing to support the Trust in ways that they can manage. This may come in the form of time, skills, connections, or participating in fundraising activities.
8. The level of funding is at the Board's discretion and will be subject to funds available. Funding for family will be capped at \$2,000 or \$1,000 per financial year (1 April – 31 March). Families can choose between 50% of therapy costs funded to an annual cap of \$2,000 (Option 1), or 80% of therapy costs funded to an annual cap of \$1,000 (Option).
9. Funding Option 1 or 2 will be chosen by each family at the start of each financial year or upon joining. Funding Options cannot be changed within a financial year.
10. Therapy will be refunded within the first 5 working days of each calendar month for therapy attended the month prior.
11. Copies of invoices or receipts must be sent to UpsideDowns prior to the last day of each calendar month in order for them to be paid within 5 working days of the following month. UpsideDowns do not reimburse the provider; it is the family's responsibility to pay their invoices and we will reimburse the family.
12. Invoices/receipts must be no more than 3 months old.
13. Future therapy dates, non-attendance, administration fees, cancellations, and/or penalty fees will not be reimbursed.
14. The Board reserves the right to seek reimbursement of funds in any case where proof of attendance at the approved programme is not provided to the satisfaction of the Board.
15. The Board reserves the right to make such enquiries as it deems appropriate in order to determine the suitability or otherwise of the applicant as a member of the UpsideDowns Education Trust.
16. All cheques are to be made payable to The UpsideDowns Education Trust.

I/we have read and agree to the terms and conditions as set out in the constitution.

I/we acknowledge that the information contained herein is collected for the purpose of administration of the Trust and maintenance of its records of past, present and future members of the Trust and parents and guardians of members of the Trust.

I/we are aware of our rights under the Privacy Act 1993, where information can be readily retrieved, to have access to the information and to request correction of the information and to be informed of action taken in response to any such request and/or to request that there be attached to the information a statement which we can supply to the Trust relating to the fact that we have requested a correction.

Signed _____

Any and all details provided in this form will remain confidential to the UpsideDowns Education Trust. No information will be passed on to any third parties except with the express permission of the member.