

Loudoun Habitat for Humanity
Board of Directors Meeting Minutes

January 23, 2020

Loudoun Habitat office in Leesburg
700 Fieldstone Dr., Leesburg, VA 20176

Agenda

- Opening Prayer
- Meet our New Board Members
- Approval of previous minutes
- Mission Moment/Advocacy Five
- ED Report, Dashboard, Update from Board Retreat Action items
- Committee Reports
- Raise the Roof Gala
- Capital Campaign
- JMB Secured Line of Credit
- Kudos, Announcements, upcoming, Adjournment

The Loudoun Habitat for Humanity Board of Directors met at the office, located at 700 Fieldstone Drive, Leesburg, VA 20176. Quorum was established, and the meeting was called to order at 6:05 pm by Allison Metzger.

Members Present (11)

Allison Metzger, Matt Bowe, Jim Wehr, Josh Kane, Mike Pontikis, Michael Scott, Jim Russell, Julie Hoffmann, Jennifer Mahoney, Rich Ruckman, Shawn Mitchell

Members Absent (5)

Barney Schwanke, Chris Cicotello, Ruth McElroy, Sally Crosen, John Maxwell

Staff Present (2)

Therese Cashen, Kari Murphy

- Guest Paul Bice opens with prayer
- John Marshall Bank Secured Line of Credit: Paul Bice presents to the board that there is now an additional \$500k line of credit available for property acquisition. This will double our capacity for purchasing properties going forward in 2020. Jim Wehr makes a motion to accept the term sheet from John Marshall Bank dated Jan 15, 2020. Charlie Fritz seconds the motion. Discussion. All in favor. Therese will create a policy sheet regarding this matter.
- Meet our Board Members

- Last month's minutes approved by Julie Hoffmann. Second by Mike Pontikis. All approved. (Rich Ruckman and Shawn Mitchell abstain)
- Dashboard: Allison Metzger led a discussion on capacity grant for the next 3 years. FY 2020 looks like we will be covered for required projects for the grant.
- **Committee Reports**

ED Report: See attached for details

Property pipeline: House in Lovettsville still unclaimed. The location is not desirable to most of the families in the pipeline.

End of Year campaign raised an additional \$30,000 in donations.

Restore will be recognized in the LCPS business partnership awards next month.

Cars for Homes program has increased 60% in the last 3 years.

Homeowner Services Committee: Mike Pontikis reported. Currently we are searching for home for 2 families. Another 9 waiting to select homes. 1 applicant that was approved recently dropped out for unknown reasons.

Advocacy Committee: Jim Russell fills us in on their efforts in finding neighborhoods that need major repairs and improvements. The thought is if we can improve the overall health of a neighborhood that the quality of life for everyone within the community will improve.

Resource Development Committee: Update from Charlie Fritz. Gala is March 7th. Most success so far in contributions from the real estate/home builder community.

- **Gala update:** Kari Murphy reports 42 tables sold. Goal of 55-60 tables. \$121,810 in revenue so far. Looking for 200k before the night of the event. 12 new sponsors and 24 total sponsors paid.
- **Capital Campaign** review and updated Case for Support discussion. The board decides to set the new goal of \$5 million (from the original goal of \$8 million)
- Kudos
- Motion to adjourn by Michael Scott second by Mike Pontikis.

Submitted by Michael Scott, Board Secretary