



## HOUSE OFFER LETTER TEMPLATE #1

[Date]

Dear [Seller's name],

My name is [Your name] and I'm writing to submit an offer to purchase your home at [Property address]. My contact details are:

Phone: [Your phone]

Email: [Your email]

My agent, [Agent's name], who can also be reached at [Agent's phone and email], will be assisting me during this process.

My family absolutely fell in love with the spacious and updated colonial-style house. We have two young children who are thrilled by the large, fenced backyard, which will give them plenty of room to play. The neighborhood is exactly what we've been searching for too – safe, family-friendly, and close to good schools.

I would like to offer \$[Offer amount] to purchase your home. To show my seriousness and good faith, I have set aside \$[Earnest money amount] in earnest money, which would be applied to the final purchase price.

My offer is contingent upon:

- A professional home inspection to be completed within 10 days
- Securing financing to be completed within 30 days
- An appraisal confirming the value matches my offer price

I am pre-qualified and plan to make a [20%] down payment on a 30-year conventional fixed-rate mortgage loan through [Lender name].

I am ready to move quickly and can close within 30 days of offer acceptance. I kindly request you consider my offer and respond by [Offer expiration date – 3 days]. Please contact me or my agent with any questions you may have.

I truly appreciate you taking the time to review this offer letter. More than just a financial transaction, my family envisions your lovely home nurturing our kids and pets for decades to come. We would be honored to provide the next chapter in its long life.

Sincerely,

[Your signature and date]

Buyer Acceptance:

Seller's Signature

Date