

Executive Committee
Monday September 11, 2017 5:00pm
Location: 512 Ellis, San Francisco, CA
Meeting Minutes
FINAL/APPROVED 10/9

Present: David Seward
Ross Stackhouse
Dan Williams
Pratibha Tekkey
Pedro Torres
Steve Gibson
Fernando Pujals
Lorraine Lewis

Absent: Julie Burdick
Frank Manchen
James Neal

I. CALL TO ORDER

The meeting was called to order at 5:13 pm.

II. PUBLIC COMMENT

There was no public comment.

III. MINUTES OF JULY 12, 2017

D. Williams asked if there were any comments/questions. There were none.

MOTION: To approve minutes for July 12 meeting.

Moved by: R. Stackhouse

Seconded by: D. Williams

PASSED: Yes

IV. ADMINISTRATION/OPERATION ITEMS

a. Financial Statements

R. Stackhouse explained the financials for July and August. We are two months into the fiscal year. The bottom line looks good. An accrual for the assessment will be continued throughout the year. \$59,000 was received for an OEWD Safe Passage grant. Total income is \$157,252 for the month, and \$252,000 for the year – both

above budget. Regarding expenses, these are mostly under budget, except for Accounting which is over budget due to \$2,000 in fees for the Financial Review. There was a question on the non-operating expense of \$75,000; this is for additional funds added to the Larkin Street grant. Regarding the Balance Sheet, things are in good shape; there is \$494,000 cash in bank, and net equity of \$785,000. Regarding Cash Flow, there was question on the \$117,000 assessment for September; this has been received and is our 3rd of 4 payments.

b. FY '15/'16 Financial Review

S. Gibson explained the financial review. This looks good. A copy has been sent to the city. This review will be taken to the Board for their review/approval. We are working on the current review for '16/'17.

MOTION: To move the Financial Review to the Board for vote/approval in the September 18th Board meeting.

Moved by: D. Williams

Seconded by: P. Tekkey

PASSED: Yes

c. Grant Updates

S. Gibson indicated there are no new grants. We will start working on a 5-year Federal grant, and another grant with the Department of Ageing, in the amount of approximately \$25,000. We are also in communication with OEWD on a new capacity-building project for the community-enhancing block safety programs. There may also be a new camera grant.

V. BOARD MEETING AGENDA

S. Gibson explained that a second presentation from Safe Injection is on the agenda to gain more information.

VI. PROJECT UPDATES

a. New Board Orientation Packet

S. Gibson explained the new board member orientation will be 9/18, 4:30-5:00pm. A draft of an introductory board packet was circulated for review. This will be in a binder for new board members. A digital version will be emailed to all members.

b. 440 Turk Project

There is a Board of Supervisors meeting Tues 9/18. An update will be provided to the Executive Committee.

c. TL Talk Live Event

S. Gibson summarized the event. This was well attended. Attendees were split into small groups led by a facilitator; group discussion focused on 4 questions:

1. You've fallen asleep for 1 year. You wake and the Tenderloin has changed for the positive. What has changed?
2. What has happened (what enabled it)?
3. What action steps can you (event attendee) take?
4. What is CBDs role?

Notes from group discussions, in addition to results from a participant survey, will be summarized and distributed to the Board. Our next Tenderloin Talk will be in December and will include a panel discussion with key Tenderloin stakeholders.

d. Community-Based Program to Address Quality of Life Issues

TLCBD has met internally. The city is putting together a budget.

e. Staff Retreat

S. Gibson gave an overview of the staff retreat. This was successful at bringing the team together. The next step is to review the notes and focus on the transition to the new Executive Director.

VII. COMMITTEE UPDATES

Updates on the Committees (CEC, PROW and Safe Passage) will take place in the Monday, 9/18 Board meeting.

VIII. The meeting adjourned at 6:31pm.

Next Meeting: Monday October 9, 2017, 5:00 pm