Evaluation Committee Meeting
June 9, 2020, 5:15 pm
512 Ellis Street, San Francisco, CA
Meeting Minutes
FINAL/APPROVED 7/29

Present:

Adam Tetenbaum
Paula Fleisher

Simon Bertrang, TLCBD Staff
Lorraine Lewis, TLCBD Staff
Kate Robinson, TLCBD Staff
Alicia Seleska, TLCBD Staff
1. Call to Order, Welcome and Introductions
A. Tetenbaum called the meeting to order at 5:19 pm.

2. Standing Item: Evaluation Discussion/Information Sharing
L. Lewis presented a Status Check and Remaining Tasks of the work with Facente. Facente is transitioning the leadership and ownership to TLCBD. S. Bertrang added that TLCBD has half the work left, but has used 2/3 of the time available with Facente. Staff and Facente have decided to work with the data TLCBD already collects to become familiar with the process. Immediate next steps are: to create a timeline for Groups A, B, and C rollout, fix the groupings and decide on a lead for each performance measure or indicator, decide on TA model, and be ready for ToC committee meetings (aiming to present a majority in June).

P. Fleisher encouraged TLCBD to seek out grad students to help finish and suggested asking Facente for a guide for presenting information to the individual committees. K. Robinson discussed the idea of a full-day retreat of deep-dive sessions where staff can go through the data and come up with a plan for the following year.

Both A. Tetenbaum and P. Fleisher advised continuing talks with Facente toward staff performance evaluations.

3. Information Sharing: Budget Update
A. Tetenbaum relayed the need to prepare a memo that addresses the assessment increase. S. Bertrang will follow up with the former Executive Director to come up with a model.

MOTION: Review and approve draft minutes of the May Meeting of the Evaluation Committee.

Moved by: P. Fleisher
Seconded by: A. Tetenbaum
Abstained: None
Passed: yes

5. Public Comment/Close Meeting Announcements
The meeting was adjourned at 6:08 pm.

Next Evaluation Committee Meeting
Wednesday, July 29, 5:15 pm | Office - 512 Ellis Street