# APPROVED MINUTES

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>OWNER</th>
<th>START</th>
<th>END</th>
<th>Notes</th>
</tr>
</thead>
</table>
| 1. Welcome and Introductions                         | Christy S | 3:30  | 3:35  | Beth B. – Board member
Fernando P. – TLCBD staff
Christy S. - Board member                                                                                                           |
| 2. Action: Approve Minutes                           | Christy S | 3:36  | 3:40  | Beth B. – Motion to approve
Christy S. – Seconds
Unanimous                                                                                                                                  |
| **Goal:** Review and approve Minutes of the Previous Meeting.                                                                                       |
| 3. Budget Update                                     | Fernando | 3:41  | 3:51  | Budget trending on track. Big Belly Solar is working on an insurance proposal per station. While spending maintains within budget, the costs of supplies are high for a longer-term basis. Team member has been promoted to special projects lead, and is responding very well to being the team expert in Bigbelly service. Station condition also improving in the field. Budget drafted for next year (larger than this year’s budget)
- The proposal increases wages for lowest paid staff and changes to the leadership structure at the account. |
| **Goal:** Staff to provide brief update on budget and offer date for next deep dive.                                                           |
| 4. Information Sharing: Operations Updates           | Fernando | 3:52  | 4:19  | BBB is continuing to field interviews for ops manager and supervisor.
CARE team will work on Jones on Tuesdays, try to work with HSOC
Current structure: 7 sweepers, OM, 2 leads, 3 driving truck/pw
Waiting to see a budget with 5 sweepers getting paid more, 1 lead, 1 supervisor
Dumpster at Hibernia not going to work because of people illegally parking. We will continue to explore other areas. |
| OM Search and Program Structure                      | Fernando | 3:52  | 4:19  | BBB is continuing to field interviews for ops manager and supervisor.
CARE team will work on Jones on Tuesdays, try to work with HSOC
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| **Goal:** Share important TLCBD Clean Operations Updates and offer                                                                                 |
| 5. Information Sharing: Special Project Updates      | Fernando | 4:20  | 4:25  | Still engaged with small DST team (4-6 people).
Jones St services are continuing through December.                                                                                      |
| **Goal:** Share important TLCBD Clean Operations Updates for special projects                                                                       |
| 6. Next meeting date and agenda items                 | Everyone | 4:26  | 4:30  |                                                                                                                                 |

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**Zoom Meeting ID** 846 1267 3448
(email info@tlcbd.org or call 415-292-4812 for password)
Goal: set next meeting date and any future agenda items