

# Simon Mallett New Work Program agreement between

DOWNSTAGE PERFORMANCE SOCIETY and  
2<sup>nd</sup> Floor - 205 8 Avenue SE  
Calgary, AB T2G 0K9

(Your Name Here)  
Address Line #1  
Address Line #2

for the project: \_\_\_\_\_

## 1. Expectations of Downstage

- a. **We don't get dibs.** Downstage's support is for (Your Name Here) to develop their work. Downstage does not have any rights to this project or anything discovered through the development work. If we are interested in programming (Your Name Here)'s work, that's a separate conversation. (Your Name Here) is welcome to pitch the work to other companies.

### b. Basic Outline of Support Offered

Type of Support	Description & Timeline

## 2. Expectations of (Your Name Here)

- a. **Recognition.** Whenever appropriate and possible, please acknowledge that your project was "received support from the Simon Mallett New Work Development Program at Downstage". We can offer you a logo to place on programs, or you can include us in your special thank you's, or mention it when you talk to people.
- b. **Reporting.** After you've completed the scope of development work, send us a brief description of how things went and a few photos if you have them. We'd love numbers, such as how many artists were involved, how many people attended, a budget reflecting actual costs if receiving financial support, etc. along with more of a description of what you did, what worked, what you learned, or any future plans. Think of it as a potential testimonial that we could use for our website or materials for our supporters to make a case for the program's impact.

3. **If It's Not Working.** Recognizing that Downstage is a small, independent theatre company and that (Your Name Here) is an independent artist (or ad hoc or collective), both parties agree to these terms and to work to make accommodations whenever reasonable and possible. If, however, something does change materially, either Party may terminate this Agreement by giving 4 weeks' written notice to the other Party.

Agreed to and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

For Downstage

For (Your Name Here)