

**Wil-Mar Facility Use
Non-Profit Facility Use Donation Request**

Non-profits may qualify for a donation of space. These donations are typically 25-50% of the entire facility use fee and are made at the discretion of staff. Please note, all events that are religious or political in nature require full fee payment.

Date:

Name of Non-Profit:

Name & Purpose of Event/Workshop/Series:

Date & Time of Event/Workshop/Series:

Facility Use Fee (list as One-Time or Per Month, etc.):

Requested Total Value of Donation (list as One-Time or Per Month, etc.):

The Wil-Mar Neighborhood Center believes that the opportunity to trade donations of space for donations of volunteer hours is beneficial for our greater community. Donations of more than 50% of the facility use fee require a commitment of volunteer service from the benefitting organization. The trade of these hours is:

- 1 Hour in Yahara Room = 2 Hours Volunteer Service
- 1 Hour in Mendota, Monona, Pink or Youth Room = 1 Hour Volunteer Service

- Date & Details of Agreed-Upon Volunteer Service:

Organization Representative Signature: _____ Date: _____

Contact of Organization Volunteer Liaison/Representative:

Wil-Mar Staff Signature: _____ Date: _____

Office Use Only:

- Facility Use Fee:
- Value of Donation Requested:
- Amount of Donation Provided by Wil-Mar:
- % of Facility Use Fee Donated: