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# HEPNet

Higher Education Protection Network

Program Will Begin Shortly  
**Protection of Minors Policy Compliance in Athletics:  
Panel Q&A with Three University Representatives**

# Welcome from Ann Franke

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HEPNET BOARD OF DIRECTORS CHAIR

**Presenters Include:**



Jerry Davis - Director of Sports Camps at Ohio State University



Gerald Parham - Director of Camp Program Development at University of California-Irvine

Brian Walsh - Director of Sport Camps and Clinics at the University of Illinois

Moderator: LINDSAY BOND, HEPNET EXE. DIRECTOR

# Protection of Minors Policy Compliance in Athletics: Panel Q&A with Three University Representatives

## Program Agenda

December 19, 2017, 2:00 – 3:30 EST

- I. Welcome (2:00-2:05)  
Ann Franke, HEPNet Board of Directors Chair
- II. Today's Agenda and Format (2:05- 2:10)  
Lindsay Bond, Moderator
- III. Panel Presentation (2:10-3:10)
  - I. Overview of each institution and protection of minors policy status
  - II. Third party programming compliance requirements
  - III. Coaches renting as independent contractors
  - IV. Management of prospective visits to campus
  - V. Comprehensive listing of the athletics – policy intersections
- IV. Membership Update and Closing Remarks (3:10-3:30)  
Lindsay Bond

# Overview of Program and Protection of Minors Policy

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## OHIO STATE UNIVERSITY – JERRY DAVIS

- I oversee all athletic camps and the largest youth community outreach program at Ohio State.
- Yes, we have a policy at Ohio State and the Department of Athletics was very active in creating the policy.
- The Department of Athletics started background checks in 2007 and we created and required a minors training before a policy existed for the whole University.

## UNIVERSITY OF CALIFORNIA – IRVINE – GERALD PARHAM

- We've recently formed a Campus Youth Council comprising all groups that offer programs involving youth on campus.
- Each program requires each staff person to be background checked through the University Police Dept.
- We collaborate with Risk Management to develop a generic but consistent set of protocols related to policies and procedures regarding minors on campus.
- We've partnered with Praesidium to assist in the development of those practices and our certification training is scheduled for 2018.

## UNIVERSITY OF ILLINOIS – BRIAN WALSH

- University of Illinois has a Protection of Minors Policy.
- All events geared towards Minors need to complete a Protection of Minors event form that is available online via the Office of Public Safety.
- The Illinois system has no recognized (Youth Activities) Office so "campus" questions fall to either me or the civil service position in the Public Safety Office that reviews the event forms.

# Third Party Programming Compliance Requirements

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## **OHIO STATE UNIVERSITY – JERRY DAVIS**

- People and organizations who rent our facilities are not within scope our University policy.

## **UNIVERSITY OF CALIFORNIA – IRVINE – GERALD PARHAM**

- Third party groups are required to have insurance, but are not required to provide any additional proof of training regarding minors (including background checks).

## **UNIVERSITY OF ILLINOIS – BRIAN WALSH**

- The University does have a Protection of Minors paperwork process for 3<sup>rd</sup> party programmers.
- This policy is mainly focused on “recognized” outside groups.
- However, Registered Student Organizations are technically considered 3<sup>rd</sup> parties.

# Coaches Renting as Independent Contractors

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## **OHIO STATE UNIVERSITY – JERRY DAVIS**

- We do not allow our coaches to conduct camps as independent contractors in the state of Ohio, all athletic camps are “owned and operated” by Ohio State.

## **UNIVERSITY OF CALIFORNIA – IRVINE – GERALD PARHAM**

- All of our camps are run through the Athletic Department.
- All coaches and players follow NCAA guidelines regarding allowable activity.
- Other area institutions who do not have a “camps” office require coaches to file an LLC and provide insurance coverage on their own.

## **UNIVERSITY OF ILLINOIS – BRIAN WALSH**

- Illinois Athletic Department has an in house Camps & Clinics Office.
- The role of the office is to assist the coaches in making sure all the processes are covered.
- The Camps & Clinics Office also assists Marketing & Promotions and Academic Services (Life Skills Program) to insure their activities are properly documented.

# Management of Prospective Visits to Campus

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## **OHIO STATE UNIVERSITY – JERRY DAVIS**

- All coaches and athletes who participate in recruiting efforts are in scope of our minor's policy.
- They must complete a background check and complete the minors training to participate in recruiting efforts.

## **UNIVERSITY OF CALIFORNIA – IRVINE – GERALD PARHAM**

- All coaches and players follow NCAA guidelines regarding allowable activity.
- There is no additional training provided or required regarding minors on campus.

## **UNIVERSITY OF ILLINOIS – BRIAN WALSH**

- This activity is still a work in progress; I don't know how the University handles these visits.
- Used to be that just needed PSA only had to complete a compliance form.
- Due to an incident this fall, now a PSA will need to sign a waiver and show proof of insurance before participating in activities.

# Comprehensive Listing of the Athletics – Policy Intersections

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## **OHIO STATE UNIVERSITY – JERRY DAVIS**

- Camps, Recruiting, Community Service, Stadium tours to youth groups

## **UNIVERSITY OF CALIFORNIA – IRVINE – GERALD PARHAM**

- UCI Policy Sec 300-10 <http://www.policies.uci.edu/policies/procs/300-10.html>,  
<http://www.policies.uci.edu/policies/pols/900-10.html#children>
- All summer sports camps coordinated through Camps office
- All coaches and players who work camps are required to go through a training before they can work camps or clinics
- All coaches and players are background checked and must have that completed prior to working. No exceptions!
- Training consist of CANRA as well as internal policies and procedures covering:
  - Check in/out procedures, Child abuse, Child neglect, Child abduction, Missing child

## **UNIVERSITY OF ILLINOIS – BRIAN WALSH**

- Background Check all Student Athletes.
- All Student Athletes fill out the ANCRA forms.
- We complete Protection of Minor Event Forms for every activity involving minors.
- We have specific forms noting Camper Expectations and Protocol for Reporting issues.



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# Open Question Forum for Presenters

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# Membership Update

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Lindsay Bond

# Closing Remarks

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NEXT MEMBER WEBINAR COMING IN FEBRUARY 2018

**~HAPPY HOLIDAYS FROM THE PROGRAMMING COMMITTEE~**

PLEASE COMPLETE THE 6 QUESTION PROGRAM EVALUATION FOR TODAY'S  
WEBINAR (LINK IN CHAT BOX)



# HEPNet

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Evaluation survey for today's Webinar will remain open until 12/21/2017