North Brunswick Public Library Board of Trustees  
June 19, 2019 Meeting Minutes

Location
Library Conference Room

Attendance
Trustees: Matthew Almeida, Kathy Goundrey, Alberta Paladino, Bruce Trattler, John Willard

Trustees Not Present: Mayor Mac Womack, Dr. Brian Zychowski, Ann Rosenzweig, Christine Braccino

Township Council Representative: Dr. William Lopez (not present)

Library Director: Zoltan Braz (present)

At 7:07 pm, with a quorum present, Bruce Trattler, President, called the meeting to order. He asked if proper notice of the meeting was given as required by the New Jersey Sunshine Laws. Zoltan Braz, Library Director, confirmed that proper notice was given.

Minutes of May 15, 2019 Board of Trustees Meeting
A motion was made to approve the minutes of the May Board meeting.
Motion: John Willard
Second: Kathy Goundrey
Approval: Unanimous

Correspondence
None.

Payment of Bills
A motion was made to approve the payment of June bills.
Motion: Kathy Goundrey
Second: Alberta Paladino
Approval: Unanimous

Treasurer’s Report
Report submitted by John Willard, Treasurer, and included in Board Package for review. No items were highlighted.

Statistical Report
Report submitted by Director Braz and included in the Board Package for review. Director Braz highlighted the new library card statistics that are being tracked, cards added and cards expired.
**Director’s Report**
Report submitted by Director Braz and included in the Board Package for review. No items were highlighted.

**Committees’ Reports**

**Personnel and Salary**
None.

**Contract Negotiations**
None.

**Budget and Finance**
Director Braz shared that the new annual budget is almost complete, but a date has not been established for its presentation to the town council.

**Building and Grounds**
None.

**Friends of the Library**
Mr. Trattler shared that the Friends’ annual book sale grossed $16,000 in profits and netted approximately $11,500.

**Fundraising**
Director Braz confirmed that the library had the right to name portions of a new library building. Director Braz also spoke of the need for the Board to approve a Naming Policy.

**Strategic Plan**
Director Braz shared that a quarterly update will be available at the July meeting.

**New Building**
Director Braz shared that discussions with the architect, Anthony Iovino, are ongoing and that the grant regulations will be posted in the New Jersey Register on July 1, 2019.

**Old Business Update**
None.

**New Business**
A. A motion was made to approve the transfer of library funds.
   - Motion: Alberta Paladino
   - Second: John Willard
   - Approval: unanimous
B. A motion was made to approve the temporary budget
   Motion: Kathy Goundrey
   Second: Matthew Almeida
   Approval: Unanimous

C. Resolution 2019-01: Establishing Capital Expense Plan and Reserving Funds was introduced.
   Approval: Unanimous

Remarks: Mrs. Paladino expressed concern about the difficulty in having a quorum and the fact that the Board was voting on important resolutions without the input of a full Board due to the fact that the mayor’s and superintendent of school’s representatives to the Board have not been appointed.

D. Resolution 2019-02: Authorizing the Hiring of Monica Teixeira as Part Time Librarian was introduced.
   Approval: Unanimous

Public Hearing
Mrs. Paladino, speaking as a library patron, wanted to make note of two librarians, Anna Shifton and Monica Shine, for how helpful they were to her.

Announcements
Director Braz handed out NJLTA membership cards to all of the trustees present.

Adjournment
A motion was made to adjourn the meeting at 8:39 PM.
Motion: Kathy Goundrey
Second: Matthew Almeida
Approval: Unanimous

Prepared and Submitted for Approval by:
Zoltan Braz, Library Director