

PGNA Board Meeting

MINUTES

7/3/2017

7:00PM

Division Midway Alliance

APPROVED
09/11/2017

MEETING CALLED BY	Powellhurst-Gilbert Neighborhood Association Board of Directors
TYPE OF MEETING	Semi-monthly board meeting
FACILITATOR(S)	Richard Dickinson, Timothy Crawley
MINUTES TAKEN BY	Sarah Gitchell
ATTENDEES	Richard Dickinson, Timothy Crawley, Sarah Gitchell, Jody Folkedahl, Dolores Wood, Shaina Boal

Agenda topics

[TIME ALLOTTED] Minutes Approval from last board meeting Tim

DISCUSSION	2016-17 Allotment adjustment -- prices for some items were more expensive than expected, so PGNA will not be donating to Midway Business Association	
CONCLUSIONS	Minutes approved unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED] 2016-17 Allotment Richard

DISCUSSION	PGNA being charged \$5/mo for paper statements -- use (\$60) against remaining allotment? Other expenditures discussed at last meeting have all been taken care of.	
CONCLUSIONS	Discontinue paper statements? PGNA to reimburse former Treasurer for cost of laminating Gates Park map -- ~\$50 -- stipulate that it reside with Natalie or Jim of FGP, can take cost out of allotment	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED] PGNA Domain Name Registration Timothy

DISCUSSION	Victor Salinas of EPNO reached out regarding PGNA's domain name renewal. Sarah recommended keeping it managed with EPNO. Sarah asked for a vote on using free 1-year domain name from Squarespace for pgpride.com	
CONCLUSIONS	Richard moved to continue paying \$12.99/yr for domain name. Approved unanimously. Sarah to follow up with EPNO to facilitate renewal. Sarah moved to use free domain name as pgpride.com. Approved unanimously.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tim to send Sarah email from Victor Salinas re: domain renewal, Sarah to follow up for action items to renew and keep in managed by EPNO	Sarah	7/10/2017
Use Squarespace free domain for: pgpride.com	Sarah	

[TIME ALLOTTED] 501c3 Non-profit status TIm

DISCUSSION	Application submitted to IRS for 501c3 status and fee paid. Tim is currently waiting for their response.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED] NNO Update Richard

DISCUSSION	PP&R has been somewhat hard to work with. Only providing 50 chairs (provided 100 last year). PP&R created flyer but it does not include Regina Ingabire, who is donating \$1,000 -- should get our own promo created that includes her. Regina also needs to get some healthcare-related content figured out; Shaina suggested that she could have someone take blood pressure, how to put together a first aid kit. Richard to send some resources to Sarah/reach out to Regina for anything else she'd want included. Sarah to include everything on PP&R's flyer except big-name sponsors. Add info about Neighborhood Watch Training and possibly other tablers.	
CONCLUSIONS	PGNA to spend \$300 of Regina's \$1,000 on providing fresh fruit to attendees. Richard moved spend \$350 for NNO promotion: \$300 for flyer door drop + \$50 FB ads. Unanimously approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Put together a list of where to get free food in Portland as handout at PGNA's table?	Dolores	
Create FB ad and flyer for door-to-door delivery.	Sarah	Info gathered for flyer by 7/9 Flyer completed by 7/16 Flyers dropped by 7/23
Ask Lyle what he can do between residential and business, for flyer drop	Richard	

[TIME ALLOTTED] Gates Park BBQ Richard

DISCUSSION	Additional \$300 funding requested from FGP for food -- afraid they won't have enough and are limiting promotion of the event. Could pull that money from our parks fund. Park permit still needed. Second grill still needed -- Jody to ask a friend who may have a grill to loan. Also suggested putting	
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a call on Nextdoor for a grill, which would also be a means of promotion		
CONCLUSIONS		
Board voted unanimously to give FGP another \$300 in funding for the event -- but only if they agree to expand their promotion and invite everyone from the neighborhood, not just those who live in close proximity to the park.		
ACTION ITEMS		
Search for second grill -- friend of Jody's and/or call on Nextdoor and/or borrow from Tim	Sarah/Jody	

[TIME ALLOTTED] Planning 8/14 PGNA General Meeting All

DISCUSSION	Maya Spencer asked for ~10 mins to provide update on Raymond Park loo	
THEME IDEAS:		
Youth talent show		
Community building/Community resource night -- invite nonprofits? Do a sort of gallery walk of resources for volunteering and participating in your neighborhood, invite NNO people? Festival of Nations, SOLVE, DMA, Boys and Girls Club, Green Lents Tool Library, Fury Field/Zenger Farms, Apano,		
Have each guest do a very quick elevator speech, set up info tables around perimeter of cafeteria and people can do a gallery walk at their leisure		
CONCLUSIONS	Theme will be Community building/Community resource night. PGNA to reach out to local nonprofit-type organizations to table/present. Meeting will be held in Ron Russell cafeteria, with tables set up around perimeter for presenting organizations. They only get 2 minutes to speak and will then be available at their station to answer questions from attendees. "Bring your own supplies, expect to have 4'x3' table space. MUST CONFIRM BY JULY 20th to be included."	
Promote via FB (\$50 boost), Nextdoor, email list		
ACTION ITEMS		
DMA/Fest of Nations, Lents Grocery, Green Lents, Zenger, Friends of Powell Butte, Midway Business Assoc, East Portland News	Richard	7/20
Boys and Girls Club, Apano, Girls Inc	Jody	7/20
Leach Botanical Garden	?	7/20

OBSERVERS	Amber Robinson
RESOURCE PERSONS	
SPECIAL NOTES	