




MEMORANDUM

TO: Mayor and City Council Members

FROM: T.C. Broadnax, City Manager 

DATE: October 30, 2024

SUBJECT: Executive Leadership Team and Organizational Announcements

The purpose of this memorandum is to provide a summary of the Executive Leadership Team and organizational announcements. I am pleased to announce the appointments of **Susana Carbajal** as Assistant City Manager and **Genesis D. Gavino** as Chief of Staff effective November 4, 2024.

As Assistant City Manager, Susana's portfolio will consist of Animal Services, Austin Resource Recovery, Human Resources, Small and Minority Business Resources, and Watershed Protection.

Over the last year, Susana Carbajal has served as Chief of Staff overseeing Human Resources, Communications & Technology Management, Information Security, Small & Minority Business Resources, the Innovation Office, the Office of Civil Rights, the Equity Office, Office of Sustainability, the Resilience Office, Learning, Engagement, and Development Office, and Chief Ethics & Compliance Office. Susana has served the City of Austin for 14 years in strategic leadership roles including at Austin-Bergstrom International Airport, Economic Development Department, and Law Department. Prior to joining the City of Austin, Susana worked as an attorney in Austin at the law firm of Husch Blackwell, LLP (formerly Brown McCarroll, LLP), chief legal counsel for a presidential convention in Denver, Colorado, and an advisor on Capitol Hill and in The White House in Washington, D.C.

As Chief of Staff, Genesis' portfolio will consist of the Ethics and Compliance Office, Learning, Engagement and Development Office, the newly formed Office of Equity and Inclusion, Office of Innovation, and Office of Sustainability.

Prior to joining the City of Austin, Genesis served as Chief of Staff to the City Manager and Chief Resilience Officer for the City of Dallas where she managed the day-to-day operations of the City Manager's Office and led cross-department and inter-organizational efforts to implement the Resilient Dallas Strategy. She served on the Global Steering Committee for the Resilient Cities Network and worked with peers across the globe to develop and implement resilience principles in local government. During her time in Dallas' Office of Equity and Inclusion, she led the City's initial efforts to develop equity-centered data tools and dashboards, successfully secured grant funding to assess equitable fines and fees, developed the Equitable Investment Framework to guide funding decisions, and led the City's efforts to bridge the digital divide.

Additionally, **Eddie Garcia** will begin his tenure as Assistant City Manager overseeing the Public Safety portfolio: Austin Fire, Austin Police, Austin/Travis County Emergency Medical Services, Chief Medical Officer, Forensic Science, Homeland Security and Emergency Management and Labor Relations.

Deputy City Manager **Jon Fortune** will oversee the following departments: Austin Energy, External Relations and Strategic Communications (inclusive of Communications and Public Information Office), and the Intergovernmental Relations Office. Jon's leadership in overseeing these departments is critical to advancing the City Council's priorities and enhancing organizational effectiveness as he functions as my Chief Operating Officer.

As it relates to the portfolio assignment of the rest of the Executive Leadership Team, please see the list below and the updated organizational chart as attached.

- **Veronica Briseno**, Assistant City Manager
 - o Austin Convention Center
 - o Development Services
 - o Economic Development
 - o Housing
 - o Planning
- **Robert Goode**, Assistant City Manager
 - o Austin Water
 - o Aviation
 - o Capital Delivery Services
 - o Project Connect
 - o Transportation and Public Works
- **Stephanie Hayden-Howard**, Assistant City Manager
 - o Austin Parks and Recreation
 - o Austin Public Health
 - o Austin Public Library
 - o Downtown Austin Community Court
 - o Homeless Strategy Office
- **Ed Van Eenoo**, Chief Financial Officer
 - o Building Services Department
 - o Communications and Technology Management
 - o Financial Services
 - o Fleet Mobility Services
 - o Information Security

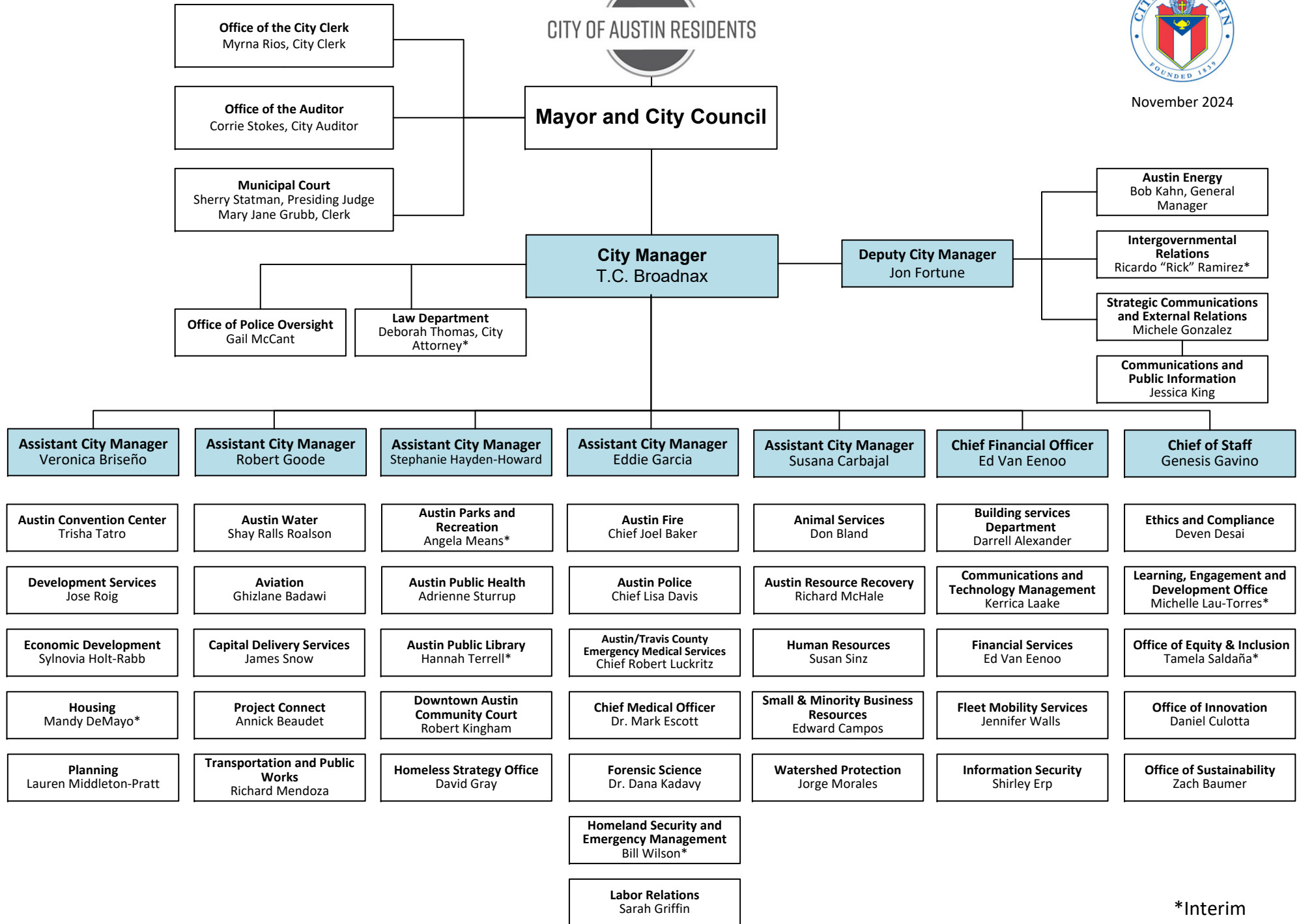
Finally, I want to announce the creation of a **Grants Division** within the Intergovernmental Relations Office to focus on creating a centralized grant funding strategy and governance for the City that advances City Council's strategic priorities, leverages local resources, and targets investments for Austin. Presently the City lacks a centralized grants function causing us to potentially leave federal and state funding on the table. Staff from across the organization are currently being identified for potential reassignment to the Grants Division. An announcement on the permanent Director of the Intergovernmental Relations Office will be shared at a future date.

Should you have any questions please contact me directly.

cc: CMO Executive Team
Department Directors



November 2024



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