



Essential Website Checklist

Does your website check all the boxes? Refer to this checklist to ensure your site has what it needs to help your brand succeed!

SEO

- ☐ Optimized site description & SEO description
- ☐ Images have relevant titles with keywords
- ☐ Mobile styles are enabled and site is responsive
- ☐ Images do not contain overlaid text in image file

Homepage

- ☐ Logo
- ☐ Clear navigation
- ☐ Welcome message
- ☐ Tagline
- ☐ Downloadable lead magnet

About Page

- ☐ Warm welcome
- ☐ About story or origin story
- ☐ Clear call-to-action

Sales/Services Page

- ☐ Clear, easy to understand language
- ☐ Well-lit product photos or clear explanation of services offered
- ☐ Easy way for customers to make a purchase or contact to schedule

Contact Page

- ☐ Business hours
- ☐ Location
- ☐ Contact information (phone, email, contact form)
- ☐ Social media handles
- ☐ Timeframe in which a customer should expect a reply back

Blog

- ☐ Consistent graphics
- ☐ SEO-friendly title
- ☐ Easy to follow, evergreen content
- ☐ Comment section
- ☐ Categories and tags