

GRANT RECOMMENDATION FORM

Donor Suggestion Form

I/We suggest the Board of Trustees review and approve at its next meeting, the charitable organization listed from the _____ Fund.

This grant will be recognized as general support, except as otherwise indicated. All Donor-Advised Fund grant distributions must meet the Donor-Advised Fund grantmaking regulations of the Internal Revenue Code: Donor-Advised Fund grant distributions can only be made to public charities under Section 501(c)(3) of the Internal Revenue Service, and certain educational institutions (e.g. universities, elementary schools, etc.), and religious institutions (e.g. churches, synagogues, etc.). The Community Foundation staff will perform due diligence on each grant request submitted before processing payment. Grant requests are normally processed within 5-7 business days. Any questions regarding The Community Foundation's Donor-Advised Fund grantmaking policies may be directed to Kathy Matthews, Grants Manager at 202-263-4773, or kmatthews@thecommunityfoundation.org.

Organization's Legal Name _____

Have you recommended a grant to this organization before? Yes No

Mailing Address _____

City _____ State _____ Zip _____ Phone _____

Contact Person/Title _____ Grant Amount _____

Purpose or special instructions _____

Donor Suggestion Limitations

I/We acknowledge that the above is a suggestion only and, if approved, will not result in the payment of any pledge or other financial obligation, nor does the undersigned expect any tangible benefit, goods, or services. Please direct any questions regarding The Community Foundation's Donor-Advised Fund grantmaking policies to Kathy Matthews, Grants Manager at 202-263-4773, or kmatthews@thecommunityfoundation.org.

Signature

Date

Please return by mail, email, or fax.

Please Note: If you use your own letterhead or wish to list multiple grants on one document, the following information must be included in your written grant suggestion: name of Donor-Advised Fund, the suggested organization's legal name, complete mailing address, contact person and telephone number. The completed document must be signed by the donor advisor and include the statement listed in the Donor Suggestion Limitations section of this form.