CHILDREN'S OPPORTUNITY FUND DATA AND RESEARCH VISTA SPECIALIST

ORGANIZATION OVERVIEW
The Children's Opportunity Fund (COF) is a component fund and impact initiative of the Greater Washington Community Foundation that is focused on Montgomery County. The COF is funded jointly by the government of Montgomery County, Maryland, and Montgomery County Public Schools to address the achievement gap in Montgomery County. The COF is a cradle to career and collective impact initiative. The COF funds innovative, evidence-informed programs and is also working to disrupt systems and build solutions to improve the lives of low-income children and families in the county.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES
The Children's Opportunity Fund (COF) Data and Research VISTA Specialist reports to the Project Director of the Children's Opportunity Fund. This position is responsible for conducting research along the cradle to career continuum and other data points revolving around education. This role will also build partnerships with stakeholders in Montgomery County, Maryland.

- Initiate an annual data review of points along the cradle to career continuum,
- Track intermediate and long-term outcomes (this will occur on an annual basis),
- Research best practices and evidence-informed programs that might be used as the COF determines a multi-pronged strategy to address our goals, and
- Create a Data Workgroup in Year 1, to bring together data experts from DHHS, MCPS and other stakeholders in our community to help the COF better use data and findings to inform our work.

DESIRED SKILLS AND EXPERIENCE
- Familiarity with youth programming and education inequities and has a passion for providing equal opportunities for all youth.
- Willingness to learn.
- Excellent listening and communication skills.
- Must be at least 21-years-old.

Salary and Benefits:
The salary for this VISTA position is $22,000. A car is not necessary, but helpful. The COF will supply $2,700 towards public transportation benefits. Excellent benefits package, including company-paid health, vision, and dental for employee.

How to Apply:
To apply, download an online application form on the Corporation for National and Community Service website and type in COF. For more information, contact Kimberly Rusnak at 301-495-3036 or krusnak@thecommunityfoundation.org.

The Greater Washington Community Foundation is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender identity, sex, national origin, disability, or protected veteran status.