CHILDREN’S OPPORTUNITY FUND FUNDING AND COMMUNITY ORGANIZING VISTA SPECIALIST

ORGANIZATION OVERVIEW
The Children’s Opportunity Fund (COF) is a component fund and impact initiative of the Greater Washington Community Foundation that is focused on Montgomery County. The COF is funded jointly by the government of Montgomery County, Maryland, and Montgomery County Public Schools to address the achievement gap in Montgomery County. The COF is a cradle to career and collective impact initiative. The COF funds innovative, evidence-informed programs and is also working to disrupt systems and build solutions to improve the lives of low-income children and families in the county.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES
The Children’s Opportunity Fund (COF) Funding and Community Organizing VISTA Specialist reports to the Project Director of the Children’s Opportunity Fund. This position is responsible for developing a literacy task force focusing in math and reading in Montgomery County. This role will also build partnerships with stakeholders in Montgomery County, Maryland.

- Implement community engagement strategy focused on the importance of having a community-wide approach that focuses on early literacy and math skills. This includes developing the Literacy Task Force and implementing the Resilience Work Group’s strategy to raise awareness about toxic stress and the importance of Trauma Informed Care practices.
- Community outreach is a critical component to the work of the COF. It is critical that the COF is out in the community every day talking to families about the importance of reading, get kids and families excited to read. The volunteer will help to formalize the COF’s literacy approach, get to know existing programs, research best practices and help the COF to build sustainable solutions in our community.
- As an intermediary organization the COF is always looking for funding opportunities from individuals and other foundations or corporations. The volunteer will spend time researching prospects and drafting grant applications.

DESIRE SKILLS AND EXPERIENCE
- Familiarity with youth programming and education inequities and has a passion for providing equal opportunities for all youth.
- Willingness to learn.
- Excellent listening and communication skills.
- Must be at least 21-years-old.

Salary and Benefits:
The salary for this VISTA position is $22,000. A car is not necessary, but helpful. The COF will supply $2,700 towards public transportation benefits. Excellent benefits package, including company-paid health, vision, and dental for employee.

How to Apply:
To apply, download an online application form on the Corporation for National and Community Service website and type in COF. For more information, contact Kimberly Rusnak at 301-495-3036 or krusnak@thecommunityfoundation.org.

The Greater Washington Community Foundation is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender identity, sex, national origin, disability, or protected veteran status.