

# Employer Reference Form

## Lakeview School of Rural Church Ministry

Applicant Name \_\_\_\_\_ Phone or Email \_\_\_\_\_

This applicant is applying to Lakeview School of Rural Church Ministry (SRCM) in the rural, remote community of Lakeview, Oregon. Lakeview SRCM aims to equip pastors-in-training for the specific opportunities for influence and expansion of the kingdom of God in rural America.

We appreciate your candid evaluation of the applicant's ability as it relates to vocational pursuits. If you have any questions, please call Kimberlee Morris, SRCM Coordinator, at 541.947.2520 or email [internships@lakeviewaog.org](mailto:internships@lakeviewaog.org).

Your name \_\_\_\_\_ Phone/Email \_\_\_\_\_

Business \_\_\_\_\_ Position/Title \_\_\_\_\_

Business Address \_\_\_\_\_

Applicant's dates of employment at your place of business \_\_\_\_\_ to \_\_\_\_\_

Applicant's Position/Title/Role \_\_\_\_\_

Is the candidate eligible for rehire? *(please circle one)* YES NO

Why or why not? \_\_\_\_\_

Did this applicant receive any advancement? *(please circle one)* YES NO

Did he or she receive any promotions or demotions, or did he/she remain in the same role throughout his/her tenure? *(please circle one)* YES NO

Explanation, if necessary: \_\_\_\_\_

What kind of duties and responsibilities were assigned to the applicant?

\_\_\_\_\_

Did he or she complete them satisfactorily? *(please circle one)* YES NO

Did he/she go above and beyond what was required without being asked?  
*(please circle one)* YES NO

What were the applicant's strengths as an employee? \_\_\_\_\_

Would you describe him or her as a hard worker? *(please circle one)* YES NO

Was the employee punctual? *(please circle one)* YES NO

Were there any issues with tardiness or absenteeism? *(please circle one)* YES NO

Would you describe him/her as professional? *(please circle one)* YES NO

Did the employee get along well with his/her peers? *(please circle one)* YES NO

Did the employee get along well with managers? *(please circle one)* YES NO

Did the employee get along well with customers? *(please circle one)* YES NO

Other helpful comments in evaluating the applicant's ability to succeed at Lakeview School of Rural Church Ministry:

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Would you like to further discuss this applicant's referral? \_\_\_\_\_

Please email both pages of this reference form to *internships@lakeviewaog.org* or mail it to:

Lakeview School of Rural Church Ministry  
1014 Center St.  
Lakeview, OR 97630

Signature \_\_\_\_\_ Date \_\_\_\_\_