Protecting your Personal Data

Your personal data is important both to you and the Trustees of Kenley Memorial Hall CIO.

The General Data Protection Regulation

The Data Protection Act came into law in 1998 and since then has established a regime to safeguard your personal data. The General Data Protection Regulation (GDPR) replaces that Act with effect from 25 May 2018. It is designed to extend the data protection for individuals by reinforcing and strengthening the obligations of the organisations that use your data and giving individuals greater rights to see the information that is held about them.

Why do we hold your data?

Trustees of Kenley Memorial Hall CIO hold your personal data so that the CIO can fulfil its obligations under its constitution both to members and generally, can operate the Hall both effectively and efficiently make lettings of it, and also can raise funds to continue the run the Hall.

Members

Information on members is needed in order to be able to give them Notice of General Meetings or other matters affecting the Hall or their membership of the CIO and to keep them up to date with developments at the Hall or in respect of the CIO.

Volunteers, Donors and Supporters

Similarly, information on volunteers is needed in order that we may keep them informed of volunteer activities at or in connection with the Hall and information on donors and supporters is needed to be able to keep them informed on developments at the Hall or in connection with it to which they may wish to contribute.

Hirers and Enquirers

Information on those who hire of the Hall is needed to complete current and future bookings and keep those who wish to book the Hall up to date with developments at the Hall including such matters as the availability of the Hall and booking fees.

Security of information

We have implemented organisational measures to keep your personal information secure against the threat of human intervention. We will not disclose personal data to third parties other than any who may be assisting the CIO to fulfil its duties or to fulfil the CIOs obligations under the law.

What are your new rights?

Part of the trustees’ role under the GDPR is to let you know about your rights in relation to your information that they store. You can write to them at any time to obtain a copy of the information they hold about you and have any inaccuracies corrected. Where appropriate, you may have your personal information erased, rectified, transferred or amended but, for you to continue as a member of the CIO, the CIO must be able to retain contact and membership fee details.

What do you need to do know?

You do not have to take any further action. However, if you want to find out more about you can the way the CIO processes you can contact the trustees through bookingskenleymh@gmail.com