SSC Meeting
October 22nd, 2022– 7:00PM
Location: Zoom University

1) **Call to Order**
   a) Meeting called to order at 7:05 pm

2) **Land Recognition**

3) **Roll Call**

4) **Adoption of the Agenda**
   a) Mahakur/Bahar

5) **Ratification of Minutes (Appendix I)**
   a) Mahakur/Biswurm

6) **Western Song**

7) **Presentations to Council**
   a) Responsibilities of the Director of First Year Initiatives
      i) Training first year representatives and meeting biweekly
      ii) Helping first year with their initiatives

8) **Executive Reports**
   a) **VP Academic**
      i) Talked to Dr. Young about proctortrack, going to have another meeting
      ii) Talked about fall preview day, going to look different, will let us know in the couple weeks
      iii) Connected with other faculty members, going to take part in a BMSUE meeting
      iv) Talked to VPUA from the USC and talked about COVID-19 relief
          (1) $600k will be provided, $300k is going towards students
          (2) Working with different groups to address racism on campus
          (3) Releasing a survey soon to gauge how students are feeling for this online year
      v) Research and policy committee has been hired
         (1) First meeting tomorrow
      vi) Planning an academic dishonesty event for students
      vii) Planning to have a dep rep advocacy roundtable
   b) **VP communications**
      i) We are almost all trained for office hours!
      ii) For promo request form, if its an event or zoom event, just check off one of them
      iii) Will report and initiatives
      iv) Sweaters are due October 25th
   c) **VP Student Support**
      i) Committees are finalized
      ii) EDI training is due November 8th
      iii) Virtual science portfolio workshop coming up
   d) **VP Programming**
      i) Events proposal form is up
(1) It is a tentative plan of what your event is
   ii) Self marketing event was a success
e) **VP Finance**
   i) Students service committee finalized
f) **President**
   i) New deputy speaker hired
   ii) Attended USC presidents’ roundtable
      (1) Talked about libraries and how things are being quarantined before lended out
      (2) Proctortrack
      (3) UofT having an open house for medical biophysics on November 7th
         (a) Message Teo if you are interested
      (4) Upcoming event from USC
         (a) Submit your stories for a chance to win prizes

9) **Governance Announcements**
   a) Office hours sign up form will be sent out
10) **Member’s Announcements**
11) **Council Business**
   a) Motion 1: Motion to Create Constitutional Responsibilities for the Director of First Year Initiatives *(Appendix II)*
      i) Motion passed unanimously
   b) Director of First Year Initiatives Election
      i) Ethan Biswurm was elected unanimously
12) **Executive Reports**
   a) **Chemistry dept rep**
      i) Needs people to watch tiktoks for an event and rank your favourites
13) **Senate Reports**
14) **USC Report**
   a) USC is working on initiatives that can prevent racism in varsity teams
15) **Commissioner Reports**
   i) **Environment commissioner**
      (1) Climate crisis coalition
         (a) Collection of student groups on campus to create 3 point motion to help western meet it’s sustainability targets
         (b) Many student groups signed onto this initiative
16) **For Discussion**
17) **New Business**
18) **Adjournment**
   a) Biswurm/Mahakur
   b) Meeting adjourned at 8:39 pm
Appendix I:

SSC Meeting
October 8th, 2020 – 7:00PM
Location: Zoom University

1. Call to Order
   a. Meeting called to order at 7:05 pm
2. Land Recognition
3. Roll Call
4. Adoption of the Agenda
   a. Mahakur/Barkhouse
5. Ratification of Minutes (Appendix I)
   a. Mahakur/Barkhouse
6. Western Song
7. Presentations to Council
   a. No presentations to the council
8. Council Business
   a) Motion 1: Motion to Hire a Director of First Year Initiatives (Appendix II)
      a. Beneficial for somebody who is responsible and their skillset can support the first year representatives
      b. It would be like a commissioner position who has event planner experience and can help with initiatives online/in person
      c. They would be apart of the Governance portfolio
      d. Individual would be a crucial liaison with the residences and they would guide the first year representatives in networking
      e. Would regularly meet with first year representatives to discuss initiatives and progress
   b) Question period
      a. Shanika to Teo: How would this be different from an events commissioner?
i. Teo to Shanika: This would be different from an events commissioner because then they would act as a liaison for the first year representatives and their residences

b. Kenisha to Teo: Would this position be supporting the first year representatives or act as a director
   i. Teo to Kenisha: They would act as both, and they would help the first year representatives in networking and coming up with initiatives

c) Debate period
   a. Ethan (Amending to the motion): Considering, lateness into the year this position be elected internally, moving to an external hiring process effective in the 2021-2022 year. Having this position is valuable to council as a whole and could be considered that we externally hire in the future.
      i. Friendly amendment
      ii. No questions to the amendment
      iii. Amendment passed

d) Motion passed

9. Executive Reports
   a. VP Finance
      i. Today we got approval for the student group grants from the dean
   b. VP Student Support
      i. EDI modules are up
      ii. All council members must have it done by November 1st
      iii. Western perspective project will now be year long and not just the month of January
         1. If you guys have a story to share on how COVID-19 affected you, please submit it in to the form that will come out
      iv. Share the mentee app with any international students you know
      v. There will be a resume/linkedin workshop for international students
   c. VP Communications
      i. We got all your photos!
      ii. Senators and dep reps please make your tawk.to account!
      iii. Deputy speaker applications come out tomorrow
      iv. Committee applications closed last Friday and the offers are coming out
      v. You must put in your purchase order by October 23rd
   d. VP Programming
      i. We are going to have our networking event coming out on October 19th
   e. VP Academic
      i. Working with advocacy commissioner
      ii. Going to talk with the deans
   f. President
      i. Hiring a deputy speaker under president portfolio
      ii. We are allowed to run in person events with certain restrictions
      iii. Talked to the dean about proctortrack
         1. They are meeting often to talk about it, did not sound like there is much that we could do
2. Coming up with a survey to give them numbers about our concerns regarding proctortrack

10. **Commissioner Reports**
   a. No commissioner reports

11. **Department Representative Reports**
   a. **First year reps**
      i. Many students in general do not know much about proctortrack
      1. They would appreciate alternatives and they are concerned about proctortrack

12. **USC Report**
   a. USC passed motions to make an anti-oppression working group and environmental sustainability working group
      i. Working on the USC’s internal policy
   b. Testing guidelines for COVID is restricted to people who have symptoms, taking it due to travel reasons, have been recently exposed potentially, or if a physician has referred you to get it
   c. Flu shot is available

13. **Senate Reports**
   a. Thanks for all the feedback

14. **Governance Announcements**
   a. Get people to apply to deputy speaker role!

15. **Members’ Announcements**
   a. No members’ announcements

16. **For Discussion**

17. **New Business**
   a. No new business

18. **Adjournment**
   a. Meeting adjourned at 8:47pm
   b. Mahakur/Lee
Appendix II:

Motion I: Motion to Create Constitutional Responsibilities for the Director of First Year Initiatives Position

Whereas, Council recently voted to pass a list of constitutional responsibilities for the new Director of First Year Initiatives Position;

Let it be resolved that, the following responsibilities be added to the Science Students’ Council constitution.

MARGINEAN/Biswurm

a. The Director of First Year Initiatives shall:
   i. Be appointed by the Executive in accordance with Appendix I: Elections Policy;
   ii. Be responsible for training first year representatives for council and meeting bi-weekly on non-general-meeting weeks;
   iii. Be responsible for helping first year representatives plan initiatives throughout the year and guide their progress;
   iv. Introduce first-year representatives to the governance structure and committee structure of council;
   v. Be under the direction of the Vice-President Academic, and liaise with the Vice-President Programming, Vice-President Student Support, Assistant Dean - First Year Studies, Residence Council Presidents, and the Orientation Program;
   vi. Attend either Fall Preview Day or March Break Open House run by the Faculty of Science; and
   vii. Submit a final report to the President no later than February 28th.