



Meeting Minutes

Tomales Village Community Services District
(707) 878-2767
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, April 29, 2015
Tomales Town Hall

1. Call to Order: 7:35 pm

Board members Bill Bonini, Deborah Parish, Sue Sims, Patty Oku and Hope Sturges present, quorum established. County council present.

2. Open Communication: Alice Bonini stated that there would be no sewer district without the school district and encouraged TVCSD to have a good relationship with them. She also wanted to thank all the volunteers in Tomales. It was clarified that the administrator's contract with the district was not being discussed this meeting in response to newspaper reporter's questions about a recent article, and that there would be another Special Meeting with closed session in future to discuss it.

3. Closed Session – 07:45 pm with County Council regarding potential litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 regarding contract dispute. (One Potential Case)

4. Return to Open Session – 08:40 pm

Motion made to waive Shoreline Unified School Districts cost of depreciation for 2014 and 2015. Bonini moved, motion seconded by Oku. Motion passed unanimously. 5 ayes, 0 nays, 0 abstain, 0 absent.

Bill Bonini aye Deborah Parish aye Sue Sims aye Patty Oku aye Hope Sturges aye

5. Developed and approved interview questions for each RFP respondents (5-7 questions)

Motion made to accept interview questions with changes board discussed for financial services contract. Parish moved, motion seconded by Bonini. 4 ayes, 0 nays, 0 abstain, 1 absent

Bill Bonini aye Deborah Parish aye Sue Sims aye Patty Oku aye Hope Sturges absent

Donna Clavaud of Financial Advisory Committee stated she would put questions in their final form.

6. Discussed Interview plan/participants for RFP respondents. 6A. The board chose to put off discussing point of contact and who will contact and set-up interview times for a later time when more information is gathered. 6B. Discussed interview/selection process. Board concurred in consulting County Council about its interview/selection process. The desired default process if vetted by County Council would be to have three committees, each with three members, appointed by the board, one for each position, for each contract, consisting of two board members and one member of one of TVCSD's committees, either the Financial Advisory committee or Park Committee. The Chair of each position, whether financial, operator, or administrative committee, will create their own interview committee respectively and approved by the board. For time frame it was decided to set an open, public Special Meeting for Wed., May 6th 2015 at 7:00 pm. Purpose to define interview process after legal consult, to



create interview committees, and to set a date for interviews of RFP respondents.

Motion made to adjourn meeting. Bonini moved, motion seconded by Sims. 5 ayes, 0 nays, 0 abstain, 0 absent

Bill Bonini aye Deborah Parish aye Sue Sims aye Patty Oku aye Hope Sturges aye

7. Meeting Adjourned – 9:25 pm

Minutes Approved: _____

Date _____

Minutes Approved: *Carl Doreal*

Date May 13, 2015