

TOMALES VILLAGE



COMMUNITY
SERVICES
DISTRICT

Minutes of the Special Meeting

Minutes, Agendas, Board Packets

Bill Bonini called the meeting to order at 7:08 PM July 23, 2014, Tomales Town Hall

Sue Sims took notes and recorded the meeting

Bill Bonini, President
Deborah Parrish, Vice President
Sue Sims, Secretary
Brian Lamoreaux (Arrived Late)
Patty Oku

Karl Drexel, Administrator (Absent)

All Minutes since June 11, 2014 are on hold until after the Board Training on July 26, 2014.

ACTION:

Deborah Parrish: I move to adopt the document Board of Directors Commitment to Good Service. Directors to sign the document.

Vote:

Yes: Sue Sims, Deborah Parrish, Bill Bonini

Patty Oku abstained

Opposed: None

ACTION

Directors chose the timeline goals for the Yearly Agenda:

The Yearly Agenda - Goals for the Year (Review & Expand)

<u>ACTIVITY</u>	<u>DATE</u> <u>GOAL</u>	<u>WHO</u>
Completely Execute RFP and Competitive Bidding process	October	Deborah
Develop new contracts for all contractor positions	November	Sue
Manage the budget as RFP and bidding process unfolds	October	Deborah
Board Training: Running effective meetings; Brown Act & TVCSD – Becoming an Effective Board	ONGOING	Sue
Policies & Procedures Manual; Bylaws; Create Prioritized list of necessary policies; Develop Policy Template/Structure Meeting management - Reduce time and content of Board packet	November	FAC
Update Strategic Plan	Spring 2015	Board
Annually Create Board 12- to 18-month calendar	Every November	Board / Administrator / Treasurer
Efficiency Audit	October	Bill Bonini
Performance Evaluation - adjust timeframe (every 2 years - outgoing Board reviews)	September	Brian Lamoreaux

Meeting Adjourned at 9:50 PM

The meeting adjourned at PM
Next Meeting: September, 24, 2014


Approved August 27, 2014


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