

TOMALES VILLAGE



COMMUNITY
SERVICES
DISTRICT

Minutes of the Board Meeting

Minutes, Agendas, Board Packets

Bill Bonini called the meeting to order at 7:07 PM December 10, 2014, Tomales Town Hall

Sue Sims took notes and recorded the meeting

Bill Bonini, President
Deborah Parrish, Vice President
Sue Sims, Board Secretary
Brian Lamoreaux
Patty Oku
Karl Drexel, Administrator

1. Additions, Corrections and Approval of the November 12, 2014 TVCSD Board Meeting Agenda

ACTION:

Bill Bonini: If there are no objections, I move to accept changes to the November 12, 2014 Board Meeting Agenda.

CONSENSUS

2. Additions, Corrections and Approval of the December 10, 2014 Board Meeting Agenda.

ACTION:

Bill Bonini: If there are no objections, I move to accept the December 10, 2014 Board Meeting Agenda.

CONSENSUS

3. Additions, Corrections and Approval of the November 12, 2014 Board Meeting Minutes.

ACTION:

Bill Bonini: If there are no objections, I move to accept the November 12, 2014 Board Meeting Minutes.

CONSENSUS

4. Open Communication

(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda)

Brian Lamoreaux expressed concern that the Board keep the issue of the SUSD financial contribution to their partnership with TVCSD in mind such that the topic not be forgotten as part of the Board's regular conversations. None

5. Financial Report (Financial Summary submitted for review)

A. Accept Check Registers and Approve Expenditures

ACTION:

Bill Bonini: If there are no objections, I move we accept the check register and approve expenditures.

CONSENSUS

B. A Brief summary of the SUSD MOU (Memorandum of Understanding) and Rate Structure were reviewed.

6. Phillips Report

Karl continues to wait on prices quotes for the Big Gun Sprinklers
Duckweed Spraying showed immediate results although application adjustments will be made in the future.

7. Committee Reports

Park Committee

Brian Lamoreaux successfully placed a tarp on the water tower to protect the structure from the rain.

ACTION:

Patty Oku: I make a motion to approve the purchase of cedar material for the water tower repairs.

Vote:

Yes: Bill Bonini, Sue Sims, Brian Lamoreaux, Patty Oku, Deborah Parrish

Opposed: None

Motion Succeeded

8. Unfinished Business

A. Telstar Computer Proposal

1. Telstar to meet with Phillips on Friday (December 12, 2014)

B. Review and Update Code of Conduct

ACTION:

Vote: Deborah Parrish: I make a motion that we add the amended Mission Statement as 4010 in the Code of Conduct.

Yes: Bill Bonini, Sue Sims, Brian Lamoreaux, Patty Oku, Deborah Parrish

Opposed: None

Motion succeeded

C. RFP Update--Action Item

ACTION:

Vote: Bill Bonini: I move we change the RFP response dates for all three positions: Financial Manager, March; Administrator, April; Operator, May.

Yes: Bill Bonini, Sue Sims, Brian Lamoreaux, Patty Oku, Deborah Parrish

Opposed: None

Motion succeeded

Current submissions were not reviewed. Outreach strategy discussion and development of questions for respondents were delayed to an unspecified date.

D. Bylaws and Structural Organization

This topic to be addressed after the Efficiency Audit.

E. Policy Manual

ACTION:

Vote: Deborah Parrish: I make a motion to accept the changes to Public Records Information Request Policy, Email Policy and the proposed Policy 4060--Committees.

Yes: Bill Bonini, Sue Sims, Brian Lamoreaux, Patty Oku, Deborah Parrish

Opposed: None

Motion succeeded

F. Board Secretary Guidelines and Expectations

ACTION:

Sue Sims notified the Board that she would not stand for election as Secretary of the Board for the year 2015.

Deborah Parrish and Patty Oku indicated that their input on this item would be extensive and would be better addressed at another meeting. No motion offered.

G. Office Update

ACTION:

Vote: Deborah Parrish: I move that Karl develop a strict policy of access and safeguards for office files.

Yes: Bill Bonini, Sue Sims, Brian Lamoreaux, Patty Oku, Deborah Parrish

Opposed: None

Motion succeeded

Bill Bonini will talk with Kristen Lawson about TVCSD office rent and discuss a rental agreement.

9. Correspondence November--None

10. Adjourn--8:47 PM

ACTION:

Vote: Bill Bonini: If there are no objections, the meeting is adjourned.

Yes: Bill Bonini, Sue Sims, Brian Lamoreaux, Patty Oku, Deborah Parrish

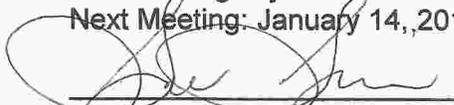
Opposed: None

Motion succeeded

See the December 10, 2014 Board Meeting Agenda for the proposed discussion outline of items 5 through 8 in these minutes.

The meeting adjourned at 8:47 PM

Next Meeting: January 14, 2014, 7:00 PM


Approved January 14, 2014


Approved January 14, 2014